



Monday June 21, 2021
Board of Directors Meeting:
Draft Minutes
9:00am-11:15pm

<https://weber.zoom.us/j/91003394638?pwd=YW85ZmZlUk5hY0tYM1cvZTFDS212Zz09>

WSUCA Agenda

Welcome and Introductions	<p>Members attending: Teri Henke, Chair, Stephanie, Wei, Brittany School staff: Camie Bearden, Principal Guests attending: Morris Haggerty, Counsel Letitia Teneau-Sword, Charter Teacher, Cass Morgan, Carrie Ota Absent: Scott Moore, Parent</p> <p>Notes:</p>
Agenda Overview	<p>Open Public Comment: Go to https://www.utah.gov/pmn/ prior to board meeting</p> <p>9:00 - Welcome & Celebrate - Give thanks</p> <ul style="list-style-type: none"> • Thanks Brittany for her 6 years of service and 2 terms on the Board. • Thanks Scott Moore who served this year as parent member. • Thanks to the rest of the Board members continuing on next year. • Introduced Cass Morgan as the new Field Experience Governance Committee. • Wei Thanked Teri for her service as the Board Chair. <p>9:20 - Approval of Minutes (Secretary: Brittany) <u>Consent Item VOTE</u></p> <ul style="list-style-type: none"> • Brittany motions to approve, Stephanie seconds, Approved. <p>9:30 - Board Business details below 10:45 - Next Steps (Action Items) 11:00 - Board Meeting Evaluation 11:15 - Adjournment</p> <p>Notes:</p>
Voting Items	<p>Included above: Approval of April 27, 2021 Minutes (Secretary: Brittany) <u>Consent Item VOTE</u></p> <ul style="list-style-type: none"> • Brittany motions to approve, Stephanie seconds, Approved <p>In business section below including Budget EO FY 2020-2021 (April, May, June; Treasurer: Stephanie) Final 2020-2021 Budget Approval <u>Consent Item VOTE</u> Approval 2021-2022 School Year Calendar <u>VOTING ITEM</u> Approval Special Education Policies & Procedures Manual <u>VOTING ITEM</u> Approval Students At Risk Definition <u>VOTING ITEM</u></p> <p>Notes:</p>
Business	<ul style="list-style-type: none"> • Financial Report (Treasurer: Stephanie) <ul style="list-style-type: none"> ○ Final 2020-2021 Budget <u>Consent Item VOTE</u> <ul style="list-style-type: none"> ➢ Stephanie lets the Board know Abel has been out of town, so she is going over the End of the Year Budget. ➢ It is ok as a nonprofit to walk away at the end of the year to have a surplus. ➢ Brittany motions, Wei seconds, Approved ○ Review Proposed Budget 2021-2022 and Rationale (approval vote at meeting in August) <ul style="list-style-type: none"> ➢ Camie and Stephenie looked at the Budget this year and goes over each line to determine if we need to keep the same amounts in each area or change to give more to one area or another.



- **Stephanie, starts to go over the Rationale, it was created with what Abel puts together and then this is where Camie and Stephanie looks at the expenditures for what has been paid out.**
- **Asked about the substitute teacher list and wondering how much of this money has been used? We have to go through Weber State and it is a little more complicated than the districts. Letitia piped in and said many districts have gone to a temporary service and wonders if that is something that is possible. Carrie Ota asked if the PT hourly under the MSL Children's School could be a sub for the Charter Academy.**
- **Camie stated our policy says that a current Teaching license/degree is required in order to be a sub in the Charter.**
- **They will be looking at our Policy to be a little more lenient like the Districts.**
- **Teri asked about where her compensation is coming from.**
- **Wei clarifies it goes into the College of Education and it is included in her Contract.**
- **Increased cleaning supplies for COVID.**
- **Fieldtrip coverage is for bussing and there is money in the School Land Trust budget for fieldtrips also.**
- **Supplies and materials, Teri would like to know if we are still looking at a new Math curriculum.**
- **Majority of money comes from State funding and we get some from our Fundraiser.**
- **State funding pretty much runs the school!**
- **Budget is looking to be pretty much the same as last year with the exception of some of the Salaries.**

- **Committee Reports**

- **Principal Evaluation Committee (Vice-Chair BOD & CHF Chair: Wei)**
 - **Wei is going over the results that they came to this year.**
 - **Camie was asked to make her own draft of teaching philosophy.**
 - **Work was done with Angela Page a nurse practitioner for more support in the school.**
 - **Goal 1: improve the quality of curriculum.**
 - **Goal 2: Professional Development of Staff from the beginning to the end well documented.**
- **LAND Trust Committee Update from 2020-2021 (Principal: Camie)**
 - **Was approved at our level, at Weber State level with \$44,000.00**
- **Family Involvement Committee (Principal: Camie)**
 - **Notecard Fundraiser. Made about \$500.00 and would like to use it on OSMO program, science based hands on ipad program, with coding, using materials.**

- **Principal Reports (Camie)**

- **[School 2021-2022 Calendar](#) Final **VOTING ITEM****
 - **Stephanie motions, Brittany seconded, Approved.**



- [Special Education Policies & Procedures Manual](#) **VOTING ITEM**
 - **Some changes were made and Kate Jacobs updated, she sent to USBE and it has been approved. Now the Board Approval.**
 - **Brittany motions, Stephanie seconded, Approved.**
- Approval Students At Risk Definition **VOTING ITEM**
 - **The State asked us this year to come up with our own definition; Our Special Ed Director Kate Jacobson came up with our new Student At Risk Definition.**
 - **Brittany motions, Stephanie seconded, Approved with the recommended changes**
- [Executive Summary](#)
 - **For children as a group and children individually, growth was excellent this year**
 - **The beginning and ending data is hard to compare because they are assessing two different areas. Beginning is dealing with Kindergarten readiness and the ending is 1st grade readiness.**
 - **As a whole more performance assessment.**
 - **Also important to look at Teacher observations.**
- New Family Handbook ([2018-2019 Parent Handbook](#)) & [New Emergency Plan Handbook](#)
 - **New Emergency Plan is done.**
 - **Parent Handbook is in process of update.**
- Health Screening Program updates
 - **Camie and Angela talked last week and talked about how to get the screenings done.**
- Legislative Updates (Morris AG Counsel)
 - For specifics see 2021 Public Education Summary and Required and Suggested Policies with highlights for 2021_USCSB
 - **School Land Trust policy needs to have some language updates.**
- For Board Discussion
 - Field Experience Governance Committee
 - **Was launched this year. Everyone reads over the powerpoint Teri has up on screen.**
 - Board Composition ([see applications](#))
 - **Looked at the parent applications for the new school year parent board position. Hailey Hoke & Tabatha Hathcock.**
 - **Want to invite Hailey to be on the Family Involvement Committee.**
 - **Tabatha Hathcock will be the new Parent Board member.**
 - [Proposed BOD Meeting Schedule](#) (see attached for full schedule)
 - Full BOD (first week of each month: Aug, Nov, Jan, March), and Year End June meeting



	<ul style="list-style-type: none"> ➤ Want to meet in person for the August meeting and Nov. & Jan. by zoom and determine whether we need to do the Lottery meeting in person in March. <ul style="list-style-type: none"> ■ Committees meet regularly throughout the year per independently scheduled meetings as needed. ■ Schedule BOD meetings and decide format. ○ Draft Strategic Plan/Teacher and Student Success Plan Goals & Recommendations for 2021-2022 ● Committees <ul style="list-style-type: none"> ■ Family Involvement (standing) ■ Charter Land Trust Council-Name Change-formerly LAND Trust Committee (standing) ■ Audit & Finance together or separate? (standing) ■ Curriculum & Assessment Committee (standing with ad hoc subcommittees) ■ Equity & Inclusion (ad hoc) ● List "Action Items" <ul style="list-style-type: none"> ○ 2020-2021 Annual Report ○ WSU Charter Academy Policies & Procedures needed updates/revisions <ul style="list-style-type: none"> ■ Suggestions ■ Revised policies will be either approved or voted on (as needed) at August Meeting ● Board Meeting Evaluation ● Adjournment <ul style="list-style-type: none"> ○ Brittany motions, Stephanie seconded, Approved <p>Notes: Camie thanked Morris for his service as our counsel and to enjoy his upcoming retirement.</p>
Next Step/ Action Items before next meeting	<p>Teri & Camie: Finalize Annual Year End Report for 2020-2021 Teri & Wei: Submit Annual Report to dean and provost All: Review WSU CA Policies & Procedures All: Review 2020-2021 Annual Report</p> <p>Notes:</p>
Board Meeting Evaluation	<p>Zoom Poll</p> <p>Notes:</p>
Reference Documents	<ul style="list-style-type: none"> ● April 27, 2021 Minutes ● Final 2020-2021 Budget ● Proposed Budget 2021-2022 and Budget Rationale ● School 2021-2022 Calendar ● Special Education Policies & Procedures Manual ● Approval Students At Risk Definition ● Executive Summary ● New Family Handbook (2018-2019 Parent Handbook) ● New Emergency Plan Handbook ● Parent Applications to the Board for 2021-2022 AY ● Proposed BOD Meeting Schedule ● Draft Strategic Plan/Teacher and Student Success Plan Goals & Recommendations for 2021-2022 ● 2020-2021 Annual Report ● WSU Charter Academy Policies & Procedures