

WEBER STATE UNIVERSITY

Charter Academy

Weber State University Charter Academy Board of Directors Retreat Minutes for June 25, 2020 2:00-3:30pm Zoom Meeting Link

Join Zoom Meeting <https://weber.zoom.us/j/846795238>. Meeting ID: 846 795 238

Toll Dial by your location US Toll Meeting ID: 846 795 238

Find your local number: <https://weber.zoom.us/u/acelmMoCCm>

Preparation. Please review all materials prior to the meeting. For the board training we will discuss the boards role in address COVID-19 and racial equity. Review:

Video: Bettina Love on co-conspirators <https://www.c-span.org/video/?c4804332/user-clip-conspirators>

Read: Creating caring classroom and Ally and Accomplish handouts with meeting materials

2:00 Call to order & welcome – Sheila (Chair)

- **In attendance by zoom Brittany, Camie, Letitia, Jeremy, Stephanie, Alex and Angela Page**

2:10 Consent Items

– Brittney (Secretary): VOTE Approval of March (pdf attached)

– Stephanie (Treasurer): VOTE Approval of May Budget Report (pdfs attached)

- **Brittany motioned to approve both March minutes and May Budget Report, Alex seconded. Approved**

2:15 Board Business

- **Introduction of Angela Page a nurse practitioner student here at the University who is doing a project on “Community and School Based Health” and will be Consulting with the Charter Academy and the MSL Children’s School ie.**
 - **Hearing**
 - **Sight (if Friends for Sight are not able to do it this year)**
 - **Speech and Language help**
 - **Follow-ups being implemented**
 - **Immunizations and helping get us into USSIS to follow up on immunizations.**
 - **Community Nursing Services to come in and help.**
 - **Consultations with really sick children**
 - **Mental Health**

-Board Training - Sheila (Chair). COVID-19 and Equity Response. What is the board’s role in addressing gaps highlighted by COVID-19 and death of George Floyd? Do we need a subcommittee to move this work forward? Examples of transparent commitments:

- **Camie gave over view:**
 - **USBE expects schools to open in the yellow or new normal.**
 - **Will be meeting as a class team to start implementation of required steps. Going over what has to be implemented and what is recommended.**
 - **Distant Learning Form has to be filled out and to USBE by June 30th if plans are to do on line school instead of classroom teaching/learning.**
 - **Reached out to the Covid -19 Committee here on campus to make sure they are including the children that are here on campus in their decision making.**
 - **The Boards role will be to give feedback and approve the Covid Re-opening Plan**

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Bankstreet:

- <https://www.bankstreet.edu/in-solidarity/>
- <https://www.bankstreet.edu/our-work-with-schools-and-communities/emotionally-responsive-practice/covid-19-resources/>

Pacific Oaks

- <https://www.pacificoakschildrenschool.org/covid19-updates/>
- <https://www.pacificoaks.edu/voices/community/pacific-oaks-college-actively-stands-against-racism-and-discrimination/>

➤ **Issues on Racism “Equality and the gap”**

- **Alex has some expertise in this area and will go over some of the points and issues that need to be addressed.**
- **She starts off by saying her research was mainly disability, but happened to be in a lower income area in Washington DC, so did deal with minorities. Alex then started talking about the videos above.**
- **As a board we need to look at the different materials being used in the classroom for diversity**
- **Brittany wants to look at how we advertise our Charter and make sure it is to a wide diverse demographics.**
- **Commitment to the Transparency of our Charter**
- **Covid Plan and Equality need to go hand in hand**

➤ **Alex will draft a Statement of Commitments**

- ✓ **Action Item 2nd week in July to look at the Draft of Statement of Commitment.**

-Executive Summary/ Legislative update /Strategic Recommendations-Camie (Principal, pdf attached)

- **Camie states that everything is the same since March. No end of year data was available due to Covid-19 and the soft closure. Because of this, was not able to be compare data from the beginning, mid and end of the year to see classroom and individual growth .**
- **No vote for now on the Reopening Plan until USBE has finalized theirs.**

-Annual Report - Sheila (Chair)

- **Jeremy motioned to approve, Brittany seconded. Approved**

-2019-2020 Strategic Priorities – Brittany (Secretary, pdf attached)

- **Just reviewed keeping same as last year as goals were for the end of the year and were not all met due to Covid and the soft closure.**

-Financial Report – Stephanie (Treasurer): VOTE Approval of 2020-2021 School Year Budget (pdf attached)

- **Not much changed and we are in a good place, in the positive.**
- **Looking at hiring a 2nd Para Professional for 20-21 and there is funding to do this.**
- **Talk of new technology and curriculum if we have to go back to online teaching/learning.**
- **Cleaning and sanitizing products may need to add a little more to this budget.**
 - **Angela said she has a list of approved and sanitizers she will send to us**
- **Cares Act funding was denied, but some things have changed due to Covid, so Abel is following up on this.**
- **Stephanie motioned to approve, Alex seconded. Approved**

-Tentative 2020-2021 Schedule -Sheila (Chair, see p. 2-3): Feedback and suggestions?

- **Board will vote on in August when we have our new Parent Board Member/s in attendance.**

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3:10 Service Recognition Presentation- Sheila (Chair)

- **Sheila thanked everyone for their time and service for the year!**

3:20

- Open Public Comment: Sign-up sheet available prior to the board meeting
- Other Business/ Items
- Next Meeting: TBA

Adjournment

- **Stephanie motioned to adjourn, Jeremy seconded. Approved**

2020-2021 WSUCA BOD Work Plan & Meeting Schedule DRAFT

July

- Welcome and orient new Provost and board members
- Revise Annual report format
- Policy revisions to address legislative updates
- Update strategic plan and progress indicators
- Personnel

August Retreat

- Approve year end report, strategic plan (curriculum and assessment, marketing, professional development, family engagement, evaluation), policy revisions to address legislative requirements
- Training – roles and responsibilities, Annual Conflict of Interest Statement
- Principal Executive Summary
- Plan and coordinate principal support needed

September

Beginning of Year Principal evaluation subcommittee conference (Sheila, Stephanie, Brittney)

October

- Minutes & Budget
- Principal Executive Summary with beginning of year progress indicators
- Family Involvement Committee report
- Open public meeting training

December: Holiday Social

January

- Minutes & Budget
- Principal Executive Summary with mid-year progress indicators
- Principal Evaluation Subcommittee Midyear progress review (Sheila, Stephanie, Brittney)

March

- Lottery
- Minutes & Budget
- Principal Executive Summary
- 2020-2021 Calendar
- Land Trust Committee recommendation approval

May 2nd attend Charter Academy Opera 6:00 pm. (tentative)

June Year End Board Retreat

- Approval of Annual Report & 2020-2021 Budget
- Principal Report Year End Summary and Strategic Plan Recommendations
- Strategic Planning & mission statement review
- Teacher and student success plan