



# PROGRAM REQUIREMENTS CHECKLIST

The following items must be accomplished by the time of your graduation to successfully complete the Civitas program. Students meeting program requirements graduate with *Non Sibi, Sed Civitas* (not for self, for community) noted on their transcript, as well as wear an honor cord and pin at graduation.

**Complete the Introduction to Civitas Course.**

Completion of the "Introduction to Civitas" course. This is a one-credit class offered through any department of the student's choosing under Directed Readings and Projects 4830.

- "Introduction to Civitas" integrates community engaged learning into any major or minor.

**Participate in CCEL Sponsored Events and Activities**

- Register with Weber Connect and record your community engagement hours.
- Present your community engagement or research projects at the CCELebration or another approved forum individually or with a group.
- Participate in at least one spring semester Civitas Book Club.
- Participate in CCEL sponsored days of service, democratic engagement events, or community research projects.

**Complete an Online Portfolio**

*This portfolio will contain ten personal civic experiences and must be successfully reviewed against the Community-Engaged Learning Outcomes Rubric by an evaluation committee of the student's choosing.*

- First submission of your portfolio is due the end of the 9th week of classes of the semester in which you are graduating. It will be reviewed during the 10th and 11th weeks of the semester.
- Your complete portfolio will be due the end of the 14th week of classes of your last semester of school.
- Select a 3 Person Portfolio Evaluation Committee. At least one of your committee members must be a Civitas advisor. The other member(s) of your committee should be familiar with your community engaged learning experiences.

Please have your 3 committee members sign below:

\_\_\_\_\_  
*Committee Member Signature*

\_\_\_\_\_  
*Committee Member Signature*

\_\_\_\_\_  
*Committee Member Signature*



**WEBER STATE  
UNIVERSITY**

Center for Community  
Engaged Learning

*Non Sibi,  
Sed Civitas*