

Val A. Browning Center Scheduling Intake Form

Show Title:				
Type of Event:	<input type="checkbox"/> Music	<input type="checkbox"/> Theatre	<input type="checkbox"/> Dance	<input type="checkbox"/> Speaker
Organization Type:	<input type="checkbox"/> Commercial	<input type="checkbox"/> WSU Entity	<input type="checkbox"/> Non-Profit	
Presenter/Client				
Address				
Phone				
Email				

Preferred Event space	
<input type="checkbox"/> Austad Auditorium Main Floor only (968 seats)	<input type="checkbox"/> Austad Auditorium With Balcony (1408 seats)
<input type="checkbox"/> Allred Theater (272 seats)	<input type="checkbox"/> Eccles Theatre (Black Box ~ 150 seats)
<input type="checkbox"/> Garrison Choral Room (150 seats)	<input type="checkbox"/> Roland Parry Recital Hall (89 seats)
<input type="checkbox"/> Classroom(s) (please list):	
Do you need any additional spaces (dressing rms, etc)?	

Event Details			
Load-In	Date:	Start time:	End time:
Rehearsal	Date:	Start time:	End time:
Show(s)	Date(s):	Start time(s):	End time(s):
Reception	Date:	Start time:	End time:
Is there a reception?	<input type="checkbox"/> Yes <input type="checkbox"/> No		Duration:

Please fill out this form **completely** if you are interested in booking an event at the Val A. Browning Center for the Performing Arts at Weber State University. Following the completion of this form, a representative from the Browning Center will contact you with the building's availability. Our staff will work with you to secure your requested dates and times, however, we cannot guarantee your requested dates and times will be available.

Please return this form to: vbcscheduling@weber.edu
 Val A. Browning Center, 3950 West Campus Dr., Dept. 1901, Ogden, UT 84408-1901



WEBER STATE UNIVERSITY

Val A. Browning Center for the Performing Arts