

**Department of Athletic Training & Occupational Therapy
Student Conduct Policy**

- I. INTENT: The intent of this policy is to ensure the maintenance of academic, professional, and ethical standards as well as the physical and emotional health and safety of OTA, RHS, and MSAT students, faculty, staff, and administrators.
- II. AUDIENCE:
 - a. This policy applies to all students enrolled in any major, minor, or course offered by the Athletic Training & Occupational Therapy Department whether face-to-face, online, hybrid, distance learning, Ednet, etc.
 - b. It applies to all modes of interaction including face to face, email, discussion posts, chat rooms, social media, etc. Such interactions may take place on or off campus tied to official course business.
 - c. Each student is responsible for adhering to this policy and the policies that it references.
- III. CROSS-REFERENCE:
 - a. Students should read the official WSU Student Code available: https://www.weber.edu/ppm/Policies/6-22_StudentCode.html. This code provides details on student responsibilities, academic integrity, due process, and appeals, among many other things.
 - b. Each academic program in the AT/OT Department (see <http://weber.edu/at>) may have its own admission and retention standards. In such cases, this policy should be used in conjunction with the program policy; both policies equally apply.
 - c. Weber State University (WSU) has an Office of Equal Opportunity that handles discrimination and harassment.
(<https://www.weber.edu/equal-opportunity/default.html>)
- IV. HOW STUDENTS SHOULD BEHAVE: *They should*
 - a. Adhere to the WSU Student Code (PPM 6-22).
 - b. Treat others fairly and demonstrate respect for the dignity, individuality, culture, and values of each person.
 - c. Exemplify honesty and integrity and behave morally and ethically.
 - d. Respect the personal, academic, and professional rights of others.
 - e. Do their own coursework unless specifically instructed to collaborate.
 - f. Demonstrate commitment and dedication to learning (such as by coming to class prepared and with required course materials) and openness to different ideas.
 - g. Safeguard others from conditions detrimental to learning, emotional or physical health, or safety.
 - h. Work cooperatively with other students, faculty, staff, and administrators.
 - i. Share their opinions in a manner that is respectful toward others even when disagreements occur.

- V. HOW STUDENTS SHOULD NOT BEHAVE: *They should refrain from*
- a. Disrupting class or the AT/OT Department and facilities environment.
 - b. Academic dishonesty (such as cheating, plagiarism, and violating copyright laws).
 - c. Unprofessional or unethical conduct.
 - d. Harassing or discriminating against others for any reason.
 - e. Insubordination (defiance of authority).
 - f. Using, distributing, or possessing illegal drugs or controlled substances.
 - g. Engaging in criminal and unstable behavior (inconsistent with good societal citizenship).
 - h. *Other incidences which may not be listed above.*
- VI. GRIEVANCES: The AT/OT department recognizes the rights of students, faculty, staff, and administrators to express grievances and attempt to seek solutions and answers to problems, complaints, or injustices arising from the day-to-day working relationships and differences which may occur between students, faculty, staff, and/or administration.
- a. Whenever a misunderstanding or problem exists, first the parties (student and individual in grievance) are urged to discuss the situation immediately in a calm and constructive manner and according to the Student Code. Complaints should be attempted to be resolved by following “primary level or level 1” process for the department starting with the faculty or staff member, then the department chair, and then, if needed, the Dumke College of Health Professions (see <https://weber.edu/complaint/level1contacts.html>).
 - b. If the matter is not settled through Level 1 procedures, then the student may submit their Level 2 complaint at: <https://www.weber.edu/complaint>.
- VII. POLICY VIOLATION OUTCOMES:
- a. Failure to comply with this policy can result in a warning (*notification of wrongdoing*), probation (*trial period during which an offender has time to redeem themselves*), suspension (*temporary removal from one or more courses with possibility for future reinstatement*), dismissal (*permanent termination*), or expulsion (*removal from the institution*).
 - b. The student in violation of this policy may be dismissed from their courses without refund, dismissed from their program of study, lose their right to use the AT/OT department facilities (Swenson Building, Stromberg Complex, and the Occupational Therapy Pathways Building) and possibly other campus facilities.
 - c. Depending on the incidence and the outcome of the complaint, an incident report may be filed with the AT/OT Department Chair, Dean of the Dumke College of Health Professions, and/or the WSU Dean of Students (<https://www.weber.edu/dean-of-students>) and/or the police and/or other parties including but not limited to financial aid, scholarship, athletics, and records.