

Appendix A
College Degree or Professional Credential Planning Form

Examples of Professional Credentials that Meet Tier 2, **Level I** Criteria (requires certification through substantial education [i.e., 4-year degree], experience, and testing)

Type of Credential	Education	Experience	Testing
Certified Public Accountant (CPA)	Master's Degree, generally in accounting	At least 1000 hours of work experience with a CPA	Pass exam that has 4 sections (financial, tax, business law, and audit). Each section takes around 4 hours to complete. After passing each section, you then need to pass a Utah State Rules exam and then also take an ethics exam.
Professional Engineer	4-year degree from an accredited school of engineering	4 years experience being employed by a PE	<ul style="list-style-type: none"> • Pass 8 hour Fundamentals of Engineering exam • Pass 8 hour Professional Engineers exam

Examples of Professional Credentials that Meet Tier 2, **Level II** Criteria (requires certification through some amount of education, experience, and testing)

Type of Credential	Education	Experience	Testing
Certified Purchasing Manager	3 years professional purchasing/supply management experience and at least a four-year degree from an accredited institution or 5 years professional purchasing/supply management experience		Pass 4-hour exam which includes 4 parts
Journeyman Plumber OR Electrician	Completion of 2 year trade school and 4 years experience OR 8 years experience		Pass a competency exam consisting of 1- 4 hour practical and 1- 4 hour written
Master Electrician	N/A	8 years experience as a journeyman	Pass a 6 hour written exam
Certified Facilities Executive	APPA EFP or CEFP certification or equivalent from BOMA or IFMA		Pass written examination, and appropriate experience and APPA Institute and Academy graduation

Note: Certifications differ from certificate programs because certifications include an experience component. Certificate programs, on the other hand, award certificates once a course of study has been completed and do not require previous work experience.

Examples of Professional Credentials that Meet Tier 3, Criteria (requires program completion through education, experience, and testing)

Type of Credential	Education	Experience	Testing
FM's Raise the Bar Program	Complete the 9 core program requirements and up to 3 elective program requirements		Pass all required testing for each of the 9 core and additional elective program requirements
Fire Marshall Plans Examiner	Complete training in all aspects of fire plans examiner certification as defined by NFPA		Pass exams as administered and approved by NFPA and State of Utah
Human Resources Certification as PHR or SPHR	Complete course of study and experience required by SHRM		Pass exam as administered by HRCI
NCAA Pathways Certification	Complete an experiential learning opportunity for senior level positions within athletic administration with recommendation of Athletics Director		Requires three in-person meetings and pass exam, given a certificate for completion.