Call for Applications

To: Tenured Faculty Members
From: Brenda Marsteller Kowalewski
    Associate Provost for High Impact Educational Experiences and Faculty Excellence
Date: 3/2/2021
Re: Director of Interdisciplinary Collaborations – Call for Applications

POSITION ANNOUNCEMENT
Director of Interdisciplinary Collaborations

The Provost’s Office is seeking a full-time faculty member to serve as the Director of Interdisciplinary Collaborations, including the Bachelor of Integrated Studies (BIS) degree. This is an exciting opportunity for an imaginative leader to support the growing interest in interdisciplinarity at Weber State University. In collaboration with academic colleges and departments, the Director of Interdisciplinary Collaborations will stimulate, inspire and support an interdisciplinary curriculum that is highly valued by industry and community partners. The director will also be challenged to explore how best the BIS degree can be utilized to promulgate interdisciplinary collaborations while serving students’ individualized academic pursuits. Through caring mentorship of students who are pursuing a BIS degree, the Director of Interdisciplinary Collaborations will fulfill Weber State’s commitment to inclusive excellence and personal connections with our students.

RESPONSIBILITIES
• Provide vision and leadership to guide the future of interdisciplinary collaborations at Weber State
  o Advocate for interdisciplinarity at Weber State and throughout the broader academic community
  o Work with deans to support and promote opportunities for coordination and collaboration between colleges to create interdisciplinary programs that meet student and market demand
  o Support campus stakeholders (deans, Registrar, Provost Office, etc.) in their effort to build tailored MOUs that support interdisciplinary collaboration across colleges
  o Help promote and support interdisciplinary minors consisting of courses from departments in more than one college
  o Explore the role of the BIS degree in supporting Weber State’s commitment to interdisciplinarity
• Guide, teach and mentor BIS students
  o Work with students to help clarify and plan academic courses of study with specific career or professional schools in mind
  o Help students identify, create, and defend capstone projects
  o Mentor students and keep current with contemporary career trends
  o Teach BIS 3800 (Capstone Introduction), and supervise BIS internship projects and Capstone experiences (BIS 3850 and BIS 4800)
• Advance the purpose of the BIS degree
  o Work with academic departments and advisors who have BIS academic emphases to support them in determining students’ programs of study
  o Support academic departments, industry and community partners in creating and maintaining BIS academic emphases that help prepare WSU students to accomplish their professional, personal and academic aspirations.
o Expand the advisory board to include industry and community representatives to get feedback regarding the viability and relevance of specific BIS minor combinations.

o Network and collaborate with other high-impact programs and projects across campus

o Promote inclusive excellence through the BIS program

- Manage all administrative and business operations of Interdisciplinary Collaborations and BIS
  - Supervise and support a .75 FTE Administrative Assistant
  - Work with Associate Provost to create an Assistant Director position to support interdisciplinary collaborations and share teaching, advising, and mentoring responsibilities for BIS courses. This position would be a faculty reassigned-time role.
  - Oversee fiscal management and direct resource planning, including securing grants and contracts and donor stewardship
  - Track and report key program performance indicators
  - Develop and oversee execution of a communication strategy for both internal and external audiences
  - Use program assessment data to inform program decisions and direction

MINIMUM QUALIFICATIONS
- Fulltime tenured faculty member
- Demonstrated excellence in interdisciplinary teaching and scholarship
- Leadership experience
- A record of mentoring students through their educational careers and a commitment to their success
- A proven commitment to inclusive and academic excellence, particularly in terms of collaborative, creative and interdisciplinary approaches
- Demonstrated collaborative relationships with WSU faculty, staff and students from various academic and non-academic departments
- Evidence of collaboration with the broader Northern Utah community

REASSIGNED TIME
- 6 credit hours reassigned time per semester (half-time position) with summer stipend
- 10-month position officially beginning on July 1, 2021
- Desired start date, April 19, 2021 with appropriate prorated compensation for the new director

REPORTING STRUCTURE and REVIEW PROCESS
- Reports to Associate Provost for High Impact Educational Experiences and Faculty Excellence
- The term of the Director is three years with the possibility of additional consecutive terms contingent upon positive performance evaluations administered in the third year of each 3-year term.

APPLICANTS SHOULD SEND:
- Brief vita (not to exceed 3 pages focusing on relevant experiences)
- Letter outlining your interest and relevant experiences
- Statement that addresses the following question: How might Weber State University best leverage the Bachelor of Integrated Studies Program to promote and expand interdisciplinary opportunities for WSU students and faculty?

Application materials should be submitted electronically to Dana Gibson, Administrative Assistant, Provost’s Office at danagibson@weber.edu. Review of applications will begin March 24, 2021.