Deans' Council Minutes
Wednesday, May 6, 2020
2:00 pm–4:00 pm
Virtual Meeting Space

Attending: Ravi Krovi, Brad Mortensen, Eric Amsel, Bruce Bowen, Andrea Easter-Pilcher, Bret Ellis, David Ferro, Kristin Hadley, Timothy Herzog, Wendy Holliday, Brenda Kowalewski, Leslie Loeffel, Matthew Mouritsen, Brett Perozzi, Julie Rich, Yas Simonian, Scott Sprenger, Brian Stecklein, Norm Tarbox, Yimin Wang

Guests: Kyle Braithwaite, Shari Leder, Andrea Salcedo, Winn Stanger

Excused: Bret Alexander

1. **Approval of April 15, 2020 Meeting Minutes**
   a. Approved as written

2. **Provost Updates**
   a. Updates on subgroup exploring improving virtual course delivery: A special call for proposals has been distributed. Brenda's group has been expanded, and they are working to set up a community of practice. The group is seeking feedback about things that could be done to better prepare faculty to teach in a virtual environment and will be holding training opportunities in partnership with WSU Online. Deans were asked to encourage faculty to collaborate on like classes. Deans' Council discussed current and potential strategies to leverage the opportunities available. Ravi & Brenda will discuss next steps, and will coordinate with Provost's Council with input from everyone.

3. **Academic Agenda/Policy Discussions**
   a. **Academic Affairs Framework Planning for Fall 2020 Reopening**
      i. Eric presented a proposal for planning fall semester instruction. He highlighted the changes between orange and yellow which most affect WSU. He described the need to prioritize face-to-face courses that need to be offered on-campus. This discussion will need to happen first, along with development of policies and guidelines for faculty and students. The discussion will result in a list of items at each level, with each group having representation from campus constituencies. Deans' Council discussed the proposal and the outside forces that will influence the decisions made. Data will also be collected from faculty and students throughout this process. Deans' Council discussed ensuring that student feedback, faculty feedback, and issues of equity are addressed. The Council also discussed balancing the desire for in-person classes with issues of safety. Eric's working document will be updated and shared.

4. **Academic Support Discussions**
   a. **Fall 2020 Enrollment Outreach/New Student Orientation-Weber Welcome (Bruce Bowen)**

i. Bruce presented current fall enrollment data. He described the student populations that are lower this semester, and gave an update about recruitment and retention efforts. He expressed 3 needs for each of the following areas:
   a. *Retention pipeline work*:
      1. Continue monitoring course enrollment dashboards.
      2. Supporting semester-to-semester retention work by retention advisors.
      3. Starfish:
         i. Encourage faculty to complete the 1x/semester progress survey.
         ii. Encourage manually raised flags.
   b. *Enrollment efforts*:
      1. Personal outreach to newly admitted students. They are hoping to include this information in a dashboard.
      2. Ensuring some sort of virtual presence in the Weber Welcome portion of New Student Orientation. Margarita Vara coordinates these efforts.
      3. Participate in Purple Carpet events.
ii. Deans shared past and planned college outreach efforts. Eric announced that information will be shared soon about how to access and interpret data that will support many of these efforts.

b. **50/50 Student Jobs Program (Bruce Bowen)**
   i. Bruce and Brett Perozzi spoke with Deans' Council about student employment and the 50/50 Program. They highlighted to benefits for students working on campus, and the increased retention rates of student workers. They hope to ensure that all 50/50 student workers meet the National Association of Colleges & Employers (NACE) Career Readiness Competencies. The group asked for a funding pledge from deans in order to fund and grow the 50/50 program. Deans were not supportive of the funding pledge, and Deans' Council decided to revisit this discussion offline. Brad also suggested that the 50/50 Program could be included in the centralized funding proposals.