

**Deans' Council Minutes**  
**April 3, 2019**  
**2:00 pm–4:00 pm**  
**Miller Administration Boardroom**

**Attending:** Madonne Miner, Brad Mortensen, Doris Geide-Stevenson, Jack Rasmussen, Yas Simonian, Scott Sprenger, Wendy Holliday, Brenda Kowalewski, David Ferro, Rick Ford for Andrea Easter-Pilcher, Bruce Bowen, Bruce Davis, Matt Mouritsen for Jeff Steagall, Frank Harrold, Eric Amsel, Brett Perozzi

**Guests:** Betty Kusnierz

**Excused:** Andrea Easter-Pilcher, Jeff Steagall, Bret Ellis

1. Approve Previous Minutes
  1. Minutes approved as presented.
2. FY 2020 Merit Pay (Betty)
  1. Deans' Council discussed the FY2020 Merit pay procedures, including various colleges' merit systems. Betty offered to answer any questions as needed.
  2. Brett spoke about the Staff Advisory Council's suggestions about distribution of staff merit pay. Brad strongly encouraged the use of PREP to evaluate staff performance.
3. Action plan for PREP Utilization (Betty)
  1. Betty explained the status of PREP in PeopleAdmin. She reminded everyone to set goals with their staff.
4. Regent Transfer Council (Bruce)
  1. The group discussed the newly announced Regent Transfer Council, including the scope and charges of the committee, its impacts on WSU, and how to proactively prepare for its inception.
5. Deans' Reminder Calendar
  1. Deans' Council discussed what items should be included in the Deans' Reminder Calendar. David recommended that the calendar also be published on the Provost's website.
6. FYE Program: Exploring the Issues (Eric)
  1. Eric presented slides about First Year students' challenges and WSU's current support systems. He highlighted how many of the support programs are not centrally coordinated and spoke of how faculty involvement is crucial for success. He plans to present at Faculty Senate and will be asking to partner with interested parties across campus. The group expressed appreciation and encouraged further discussion.
7. Presidential Excellence Teaching Awards/Faculty Symposium
  1. Madonne thanked those involved, especially Pres. Mortensen and Brenda's HIPs group. She also highlighted Sarah Steimel's keynote, and suggested that the academic deans encourage their faculty to attend next year.
8. Liaison Committee Reports
  1. Frank reported that the Sustainability Summit was a huge success. He also stated that Alice Mulder and Jenn Bodine will be requesting meetings to discuss sustainability interns.
  2. David reported that ARCC had more money than requests this round. He also mentioned that the Honors software and EMS software were discussed in the IT meeting.
9. Scholarships and the 125% cap (Frank)
  1. Frank discussed how scholarships with residual funding are handled with the new 125% cap. Bruce offered to help if people run into problems.
10. Other:
  1. Closed Classes
    1. Bruce requested that deans check on enrollments and waitlists in closed classes through the Report Gallery.
  2. Article about diversity hiring from the Chronicle of Higher Education
    1. Madonne distributed the article and asked that Deans' Council members read and consider suggestions therein.
  3. The DCHP Lecture with Jean-Luc Butel will be Friday, April 5<sup>th</sup> at 1:00 in MH 101.
  4. The Honors banquet will be Thursday evening, April 4<sup>th</sup>.