

Deans' Council Minutes
April 17, 2019
2:00 pm–4:00 pm
Miller Administration Boardroom

Attending: Madonne Miner, Brad Mortensen, Doris Geide-Stevenson, Jack Rasmussen, Jack Simonian, Scott Sprenger, Wendy Holliday, Brenda Kowalewski, David Ferro, Sue Harley for Andrea Easter-Pilcher, Bruce Davis, Jeff Steagall, Frank Harrold, Eric Amsel, Kristin Hadley, Cliff Nowell

Guests: RC Callahan, Alan Ferrin, Carey Anson, Brett Perozzi, Ed Hahn

Excused: Andrea Easter-Pilcher, Matt Mouritsen, Bruce Bowen, Julie Rich

1. Promotion & Tenure Process in Canvas (See attachments) --Madonne with RC Callahan
 - a. RC spoke with the group about using Canvas for the P&T process. He highlighted some of the challenges experienced, including the mostly manual aspect of using Canvas. He suggested that a file storage system such as Box may be a better fit for this process because it would allow for provisioning, commenting, and file portability.
 - b. RC will check into the systems used by other USHE schools, develop a pilot, and report back to Deans' Council.
1. Digital Literacy and Lampros Hall update -- Alan Ferrin and Carey Anson
 - a. Alan & Carey presented about their committee's work to develop a media-enhanced collaboration space on campus that supports digital literacy. Their committee has identified Lampros as the best option now that Dev Math will be moving their classes to Tracy Hall in Fall 2019.
 - b. Alan & Carey's research shows that this type of initiative works best when it is faculty driven and staff supported. Two colleges are currently represented on their committee, and they asked the remaining colleges to provide faculty representation on the committee to support the initiative.
 - c. Deans were asked to send faculty names to Brenda.
2. Discussion of Capital Unallotted Funding—Madonne
 - a. Madonne explained that some capital unallotted funding may be available this year. This funding can go toward large ticket items, and may help support costs previously funded through course fees.
 - b. The request process will be similar to processes in previous years, with joint requests possible and matching funding encouraged. Requests from colleges who have recently received funding for buildings or who are slated to receive funding soon will be ranked lower on the priority list.
 - c. Turnaround time will most likely be brief.
3. NCHEMS and implications for program proposals—Madonne
 - a. The National Center for Higher Education Management has been hired by the Utah state legislature to give a report on the management of higher education with a focus on the structure of higher ed organizations. Their report is due in November, which will allow the legislature time to implement any changes they deem necessary.
- b. We're unsure of how this will affect WSU, but Madonne encouraged deans to take advantage of the current program/degree approval process, as we don't know what is coming.
- c. The group discussed dual mission universities including WSU and UVU. Regional meetings will be held, starting with one at SUU this week and one at WSU next week.
- d. More information will be distributed as it becomes available.
4. Reviewing & updating department and college tenure documents—Madonne
 - a. Third-Year review processes
 - i. A proposal has been put forward by Faculty Senate suggesting that a \$2,000 base salary increase be awarded upon a successful 3rd year review, with the remaining \$3,000 base salary increase upon promotion to associate professor. The group discussed the proposal's impact on property interest, the formality of the 3rd year review, and retention.
 - ii. Doris offered context about the objective of the proposal and its intention to help with junior faculty retention. She suggested that Faculty Senate would be willing to consider other solutions.
 - iii. Deans expressed some concern about this more serious 3rd year review producing additional anxiety in tenure-track faculty.
 - b. Teaching expectations in tenure documents
 - i. Madonne led a discussion about how the current push toward student success activities are not included in the "Teaching" expectations. She suggested that this is an opportune time to review these requirements.
5. Timing of Scholarship Receptions—Madonne
 - a. The Provost's office encourages colleges to schedule scholarship receptions to celebrate current and past scholarship recipients. Celebrating future scholarship recipients is discouraged.
6. Academic Representative for Centralized Scheduling Committee—Madonne
 - a. Dave suggested that academic representation is needed on the Centralized Scheduling Committee. Deans were asked to send suggestions to Dave or to Madonne.
7. Liaison Committee Reports
 - a. No reports were given.
8. Other Business
 - a. The committee thanked Doris for her service as chair of Faculty Senate.
 - b. Wendy will chair the search committee for the Dean of International Studies.
 - c. There are four candidates for the VP of Advancement who will be presenting in the next week.