

Deans' Council Agenda
Wednesday, December 4, 2019
2:00 pm–4:00 pm
Miller Administration Boardroom

1. Approval of Minutes from November 20, 2019
 1. Approved
2. University Advancement Updates (Betsy Mennell)
 1. In the four months Betsy has been here
 1. Marketing and Communication
 - Engaging outside help for marketing
 - No real expert on campus, but we have some trustees who are supportive
 - Coordinated effort to see what is working and what is not
 - This is a high priority in our area
 2. Comprehensive campaign (working goal: double last time's goal)
 - Typically seven years per campaign
 3. Executive Director of Development search
 - Thanks for your support
 - Failed search – none of the candidates were good enough for our experienced staff
 - Plan B is in the works
 - May hire a search firm
 4. Searches for other development directors
 - Moving forward (they are being rated currently)
3. Internship Committee Follow Up (Susan Hafen & Robert Ameling)
 1. INT Designation on internship courses
 2. Folks from each college have been meeting. This is their report
 1. Charges:
 - definition of internships, vote on the definition
 1. An internship is defined as experiential education in a professional setting, where students combine classroom learning with practical skills and application. Students may earn academic credit for their declared major when the new learning that takes place during an internship is related to their major and/or career interest.
 - Committee looked at courses that looked like they are internships
 1. Handout contains courses that fit the criteria, and they will be grandfathered in
 - Who decides if a course gets INT designation
 1. Will submit through Curriculog
 2. Request for faculty
 3. Approval from chair, deans, INT committee, catalog
 4. If you have questions about the list, follow up with Robert
 5. It is often difficult to draw the line on research courses/projects
 6. Deadline is January – reach out the committee member in your college
 2. The committee is generating good feedback
 3. Limit on number of designations for a course

4. Committee Members:

- Chair: Susan Hafen
- Advisory Member: Brenda Kowalewski
- Support: Robert Ameling
- Education: David Aguilar-Alvarez
- S&BS: Bruce Bayley
- Science: Michael Hernandez & Jennifer Claesgens
- A&H: Susan Hafen & Amelia Williams
- EAST: Ricky Orr
- Business: Wendy Fox Kirk & Brett Merrell
- Health: Cindi Kranek

4. President's Council – 3,100 students who go missing between fall and spring semester

1. Bruce Bowen sent listings to deans

1. What are your retention advisors doing with that information?
2. Is the responsibility with one advisor or split among more than one?
3. Some are utilizing chairs to get this done (maybe deputy chairs could take it on)
4. Education has a spreadsheet and the advisors are asking the “why”
5. We have room for students in 1030 Math – reach out to Amy Huntington

5. Liaison Reports

1. SUS designation – want to make sure it is represented across campus

2. Course Fees – Brad Mortensen reports that the audit is not finalized

1. It is likely that Trustees or Regents will approve course fees moving forward
2. We need to think about how to position our course fees appropriately
3. Consumables likely will be separated from non-consumables
4. The WSU Course Fee Committee will meet January 13

3. APAFT Subcommittee – Committee chair will discuss promotion and tenure issues with full Faculty Senate

1. How much labor is being expended to create, open & close CANVAS files for different levels of review?

4. Structure of teaching and learning support at WSU (TLA & TLF)

1. Colleen Packer will propose a center on campus with more people at faculty senate on 12/5/19 – to get feedback – next steps?
2. More dedicated director (7/8 position)
3. Teaching and learning committee and an assessment committee
4. Might we combine WSU Online and TLF?
5. TLF would love to have trainers to help our faculty

5. NCHEMS Report

1. This was accepted and the plan is to work on it for another year
2. Brad Mortensen does not believe this has a big impact in the short term