

**Minutes
DEANS' COUNCIL
September 19, 2018**

PRESENT

Provost Madonna Miner	Wendy Holliday
Bruce Bowen	Jeffrey Steagall
Eric Amsel	Brett Perrozi
Brenda Kowalewski	Cliff Nowell
Bruce Davis	David Ferro
Julie Rich for Frank Harrold	Faculty Senate Doris Stevenson
Andrea Easter-Pilcher	Jack Rasmussen
Scott Sprenger	Norm Tarbox
Yasmen Simonian	

The meeting convened at 2:00 P.M.

EMS	Chaz Stimel discussed the USHE Space Utilization report with the deans. Bruce Bowen and Casey Bullock gave an update on the implementation of EMS (the classroom and event scheduling software). We are in the process of mapping/cataloging all space in each building on both the Ogden and Davis campuses. When this is done, a team will sit down with the Dean/Department Chairs (key building occupants) to verify how each space is currently being used.
Waitlisted Courses	Reminder to have departments set the waitlist. Discussion on what day to turn the waitlist feature off. Two options: turn waitlist off on the Friday before classes start, or turn waitlist off at the end of the first week of class. Both options have pros and cons to student access and academic success. Dean are to solicit feedback from their faculty and come back with which option they would prefer.
Scholarships	The new multi-year academic scholarships are meant to increase both in-state and out-of-state enrollments while improving retention and persistence to graduation. The only way to pay for multi-year scholarships is to cap awards at 100% of regular tuition and general student fees. Currently, the cap is 125%. President's Council recognize that changes in scholarship policies have an impact on numerous individuals and thus we are slowing down implementation of the original plan. The 125% will continue for another year with the goal of implementing the 100% cap beginning fall 2020. During fall semester, Bruce Bowen and Jed Spencer will be visiting with the academic colleges and other entities that award "waivers" to visit about the changes and to work through any concerns/challenges. It is important to understand, however, that to ensure the fiscal health of the institution, we must enhance both the recruiting of new students and the retention of ongoing students. Our capacity to offer four-year scholarships (which

	Ruffalo Noel Levitz sees key to retaining students) is possible only if we cap the total amount of scholarship funding going to individual students.
Value Propositioning	Stevie Emerson showed the master database containing “brag points” from across WSU. We want to find additional brag points from each college--especially highlighting the academic quality of programs and faculty. An on-line survey will be sent to Deans to then distribute to faculty to capture this information. Deans will facilitate this effort.
Ambrose Amos Shaw Endowed Chair	The Stewart Foundation has made a generous gift to WSU that will allow us to fund two to three Ambrose Amos Shaw Endowed Chairs in 2019/20. The endowment will generate about \$20K in funding for each of the chairs, to be used to enhance salary funds and provide some travel or research funding. Incoming tenure-line faculty may hold the chair for up to four years, during which time colleges will need to save salary funds to replace the Shaw dollars. At the end of a four year term the chair once again will be available for competitive proposals. In this way, the chair funds will be available to a range of different colleges over time. For hires to be made for fall 2019, deans will submit proposals to AA by W., Oct. 17, 2018. Decisions will be made by Provost's Council soon thereafter.
Discussion of Allocation of salary funds	Deans will continue discussion with Provost Miner on appropriate areas for salary funds.
Info Items:	Course fees due dates: November 1 st and December 1 st