

**Minutes
DEANS' COUNCIL
October 17, 2018**

PRESENT

Provost Madonna Miner	Wendy Holliday
Bruce Bowen	Jeffrey Steagall
Eric Amsel	Cliff Nowell
Brenda Kowalewski	David Ferro
James Taylor for Bruce Davis	Faculty Senate Doris Stevenson
Frank Harrold	Jack Rasmussen
Andrea Easter-Pilcher	Guests:
Scott Sprenger	
Yasmen Simonian	

The meeting convened at 2:00 P.M.

Value Propositioning	Reminder to Deans to encourage faculty members to submit "points of pride" in the on-line spreadsheet (maintained by Stevie Emerson) to enhance the marketing of our academic programs. The current database is found at: https://drive.google.com/open?id=1t5YZkJXbea2NLbIXaXSftobRpVd46diiLOWWrg0nkb4 The link to the submission form that we want people to fill out: https://goo.gl/forms/0cm9WqwCZL9GA23J3
Wait listing	Decision to keep the course waitlisting timeline the same as it is currently. Waitlists will continue until Friday of the first week of classes at which time the waitlist functionality will be removed. Faculty, working with students who want to add during the first week, will refer students to the course registration waitlist feature.
NUAMES Course Needs	The Deans were given data on the anticipated number of NUAMES students that will need specific courses in spring semester 2019. No concerns were expressed given the small number of students. However, when NUAMES reaches their full buildout there may need to be more discussion/planning depending on course demand. Bruce Bowen will provide this data to the Deans in plenty of time to add additional sections if necessary.
Update on Autobiographical Form	APAFT committee will be looking at the autobiographical form again this year. The main focus will be to be sure the form is in line with college rank and tenure documents.
Advisory Boards	The advisory board workshop held last week with Stan Fawcett was well attended. Please remind your chairs that one of Stan's major points was that chairs and others who set up advisory boards need to understand WHY they are setting up the boards and need to show board members what they will get out of participating on the boards.
Update of HERS process moving to President's Office	The HERS selection process will now be handled by the President's Office and Adrienne Andrews. Deans would like to be notified when one of their faculty members applies but is not selected to attend.

Task Force on Course Offerings	A task force will be established to analyze all aspects of WSU's course offerings to optimize student persistence, throughput, and success. The task force will include representation from each college.
Proposed WSU News article on returned salary funds & line proposals	Madonne proposed a news article on returned salary funds and line proposals. The Deans requested the article be sent to them for review. More information to follow.
Info Items:	<ul style="list-style-type: none"> • Oct 26th Opioid Awareness day 1:00 UB Ballroom. • Presidential Candidate Interviews will be held December 6th and 7th [note: USHE has changed these dates to December 5th and 6th] • Congratulations to the College of Social and Behavioral Sciences for being the first college to become Green Certified • Update from UALC meeting: The allocation from UALC remain the same for 2018-2019. An Engineering database and medical journals will be added to the collection.