

Logging Hours in GivePulse

Student Version

- HIEE participation hours are submitted via GivePulse and WSU's Time and Attendance System (TAS).
- To receive payment, students must clock in/out in real time using TAS. By the end of the week, students must also log all HIEE participation hours in GivePulse. Logged hours in GivePulse and TAS must match exactly.
- Students must clock out during a break, including class and at the end of a shift. Students may take one 15-minute break for every 4 hours worked without clocking out.
- Participation hours must be submitted every Friday by 11:59 PM.

weber.givepulse.com

WEBER STATE UNIVERSITY

English Explore Manage 8 My Activity Hi Madeline 2

Explore our new view in beta release ? - Switch to New View

WILDCAT Advantage

Wildcat Advantage Program

Manage 8

Add Impact

Wildcat Advantage Administrator Contact

Weber State University / ... / High Impact Programs / Wildcat Advantage Program

Home Events Subgroups Community Partners People Impacts Documents **Resources** Wall Contact

About

What is Wildcat Advantage?

Wildcat Advantage is a three-level program, which embeds High Impact Educational Experiences (HIEEs) into Weber State University student's college career through...

weber.givepulse.com/group/resources/548268

- Career Development

Share With Friends

Invite Affiliate

A few people you will meet...

Go to the Wildcat Advantage page in GivePulse


Click on the **Resources** Tab

weber.givepulse.com

Resources

Search Search Hide Old Resources


1-3 of 3 Resources



Milestone 1 - Wildcat Advantage Orientation (...)
This is a recorded orientation from 2/8/2023 that gives you an overview of the program and its requirements. Please note, some of the dates...

Tue, Dec 19, 2023
Ends Thu, Sep 30, 2060


(Private - Group Only)



Milestone 1 - Wildcat Advantage Orientation (...)
This is a recorded orientation from 2/8/2023 that gives you an overview of the program and its requirements. Please note, some of the dates...

Tue, Dec 19, 2023
Ends Sat, Dec 17, 2033

(Private - Group Only)



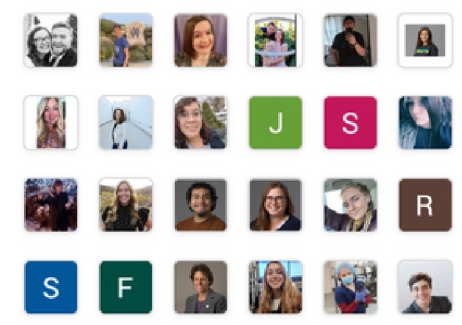
Logging your Impacts
Once you have added your HIEE artifact into Portfolium, the next step is to log your HIEE impact into GivePulse. Not sure where to add your...

(Private - Group Only)

weber.givepulse.com/event/263558-Logging-your-Impacts

Invite Affiliate

A few people you will meet...



View All

Select Logging your Impacts

(You may need to scroll down to see this option)

weber.givepulse.com

For ALL impacts, include a link to your Portfolio HIEE artifact under the "Review, Reflection and Feedback" field.

Career Development
Contact cdev@weber.edu for any questions.

- [CDEV - Career Development](#)

Community Engaged Learning
Contact the Liaison for CEL, **Sandra Baltazar** - sandrabaltazar@weber.edu for registration instructions.

- [CEL Wildcat Advantage Opportunity](#)
- CEL Course - find your CEL course through your GivePulse profile under "Classes". Once on your class page, "add impact". Don't forget to add the Wildcat Advantage Program to the "Let others know about your engagement" field. ([video instructions](#))
 - If your class no longer shows up in GivePulse, log it under, [CEL Wildcat Advantage Opportunity](#) and indicate the class it's for.
- [Alternative Breaks participant or leader](#)
- [Community Engagement Team](#)

Undergraduate Research
Contact the Liaison for OUR, **Erin Kendall** at erinkendall@weber.edu for registration instructions.

- [CRE - Designated Course](#)
- [Completed Research & Creative Project](#)

Internships
Contact the Liaison for Career Services, **Sara Seefried** at cdev@weber.edu for registration instructions.

- [Internships \(for credit and not for credit\)](#)

Global Learning Experiences
Contact the Liaison for Global Learning, **Shannon Sandau** at shannonstephens@weber.edu for registration instructions.

- [Global Ambassador Program](#)
- [GLB - Designated Course](#)
- [Study Abroad and International Exchange](#)
- [International Banquet](#)
- [International Student Activities and Events](#)

Leadership
Contact the Liaison for Leadership, **Sheldon Cheshire** at sheldoncheshire@weber.edu for registration instructions.

- [Emerging Leaders](#)
- [Diversity Conference 2022](#)
- [Global Learning Office](#)


ACCESS


Click on the link that corresponds with the HIEE you are participating in.

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WEBER STATE UNIVERSITY

English ▾ Explore Manage 8 ▾ My Activity ▾ Hi Madeline ▾ 2



 **Internships [Wildcat Advantage]**
Open Opportunity

Weber State University / ... / High Impact Programs / Internships / Events / Internships [Wildcat Advantage]

Home Impacts Contact Register

About


IMPORTANT INFORMATION

Internships to have it count for Wildcat Advantage.







1. To learn more about this HIEE, visit our website at <https://weber.edu/careerservices/hiee.html>
2. Please make sure you have a reflection about your internship with your artifact in your ePortfolio that states what you learned that an employer or graduate school interviewer would read.

Register

Add Impact

 **WSU Internships**
Administrator
Contact

Share With Friends


     

Invite Promote

Once on your HIEE's page, click **Add Impact**


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WEBER STATE UNIVERSITY


English ▾ Explore Manage **8** ▾ My Activity ▾ Hi Madeline ▾ 

Add Impact

Track your community engagement

 Internships **Add Timesheet** Change Group

@ the following event

 Internships [Wildcat Advantage] [Select Different Event](#)

Course Engagement

Is this impact for course(s)?*

Yes

No

Verification

Select Verifier*

WSU Internships ▾

Click **Add Timesheet**
and fill in the required
information

**My verifier is not listed!
What do I do?**

weber.givepulse.com

WSU **Internships [Wildcat Advantage]** Select Different Event

Course Engagement

Is this timesheet for course(s)?*

Yes

No

Verification

Select Verifier*

WSU Internships

Missing from the list? [Click here to add contact info.](#)

Timesheet Details

Title *

Enter a descriptive name for this timesheet

Activities *

Date *	Description	Hours *	Questions *	Include
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Click on **Click Here** to add information for your verifier.

weber.givepulse.com

Is this impact for course(s)?*

Yes

No

Verification

Verifier's Name* Verifier's Email * Verifier's Phone

Don't know the contact info? [Click here to select from existing verifiers.](#)

In order to verify this, please provide the name, email and phone number of the event organizer or of the person that can confirm you were there. If you don't know the verifier info, please contact WSU Internships at internships@weber.edu

Date + Time - Date

Start Date * End Date

12/19/2023 12/19/2023

Impact Type & Measurement

Other

Fill out the required information

Double check that the contact information is correct

weber.givepulse.com

Missing from the list? [Click here to add contact info.](#)

🕒 Timesheet Details

Title *

Enter a descriptive name for this timesheet

Activities *

Date *	Description	Hours *	Questions *	Include
12/10/2023	<input type="text"/>	3.50	Answer	<input checked="" type="checkbox"/>
12/11/2023	<input type="text"/>	5.00	Answer	<input checked="" type="checkbox"/>
12/12/2023	<input type="text"/>	5.00	Answer	<input checked="" type="checkbox"/>
12/13/2023	<input type="text"/>	5.00	Answer	<input checked="" type="checkbox"/>
12/14/2023	<input type="text"/>	5.00	Answer	<input checked="" type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	Answer	<input type="checkbox"/>

Total Hours:
23.50

Showing 1 to 6 of 6 entries

🔗 Sharing Setting

The **Title** on your timesheet should reflect the HIEE that you are participating in

The **Activities** section will automatically add extra rows beyond the first five instances

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12/12/2023	<input type="text"/>	5.00	Answer	<input checked="" type="checkbox"/>
12/13/2023	<input type="text"/>	5.00	Answer	<input checked="" type="checkbox"/>
12/14/2023	<input type="text"/>	5.00	Answer	<input checked="" type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	Answer	<input type="checkbox"/>

Total Hours:
23.50


Showing 1 to 6 of 6 entries

Sharing Setting

Let others know about your engagement

Select: [All](#) | [Only Required](#)

[Go to My Groups](#) to update settings

powered by  GivePulse

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[Support Center / FAQ](#)
[GivePulse Careers \(We Are Hiring!\)](#)

[Privacy Policy](#)
[Terms & Conditions](#)

Click **Submit Timesheet** once you provide all the needed information