WSU Registration

CREDIT/NO CREDIT CARD

_____ _____ _____ _____
Student W#   Name (Last, First, Initial)   Semester   Year

IMPORTANT: Please read the policy on the reverse side of this card.
1. List the class in the space below.
2. Sign and return to the Registration Office according to the deadlines listed on the academic calendar online.

Course to Receive Credit-No Credit

CRN #	Subject	Course #	Student Signature	Date

2013

CREDIT/NO CREDIT POLICY

The basic objective of credit/no credit grading is to allow students the opportunity to enroll in classes outside their major or minor on a pass (CR) /fail (NC) basis without affecting their GPA. The following rules apply:

1. Freshmen students may take no more than one class per term on a credit/no credit basis.

2. Students with 30 or more credit hours who have a cumulative GPA of 2.0 or above may register for no more than two classes per term on credit/no credit basis.

3. A maximum of 20 hours of credit/no credit in elective courses may be used for graduation.
4. Classes taken on a credit/no credit basis will not satisfy major, minor, general education, or specific course requirements. The University Curriculum and General Education Committee have designated a few exceptions to this rule. Please see the academic department for information on these course exceptions.

5. Grades on the credit/no credit system are not included in computing the term or cumulative grade point average. A grade of credit is recorded only for letter grades of C- and above. Grades less than C-, including UW, will be recorded as no credit.

6. Students who change their Program of Study must submit the appropriate form to the Records Office and request the grade be changed to the letter grade issued by the instructor if a credit/no credit course applies to the new Program of Study.

7. If a student has previously taken a course for a letter grade, the same course may not be retaken for credit/no-credit.

8. Choice of credit/no credit registration should be made at the beginning of the term, but a student may change classes to credit/no credit status until the CR/NC deadline. This date can be found in the University's Academic Calendar.

9. The instructor is not notified when a student takes a class for a credit/no credit grade. The instructor will assign a letter grade on the Final Grade Report and then the Records Office will convert the letter grades to credit or no credit.