



WEBER STATE UNIVERSITY

Office of the Registrar

APPLICATION FOR ACADEMIC RENEWAL

Instructions:

- It is strongly recommended that you complete this form in consultation with your academic advisor.
- It is strongly recommended that you consult with the Financial Aid Office regarding impacts on your ability to receive future funding.
- Please carefully read the academic renewal policy provided on the back of this form.
- Submit this form to the Records Office at records@weber.edu from your Weber email.
- You will be notified by email of the approval or the denial of your application.
- If you have questions about academic renewal, please contact the Records Office at 801-626-6100 or records@weber.edu.
- The academic renewal policy does not apply to graduate students or students pursuing a second bachelor's degree.

Student Information

Last Name:	First Name:	W Number:
Phone:	Weber Email (only):	@mail.weber.edu
Current Semester:	List Any Earned Degree/Certificate:	Year Awarded:

(initial) I have read the academic renewal policy and understand potential impacts to my academic record and degree progress. I understand that academic renewal results in exclusion from my WSU GPA of grades of D+, D, D-, E, or UW earned at WSU six years or more prior to the petition date and not already excluded by repeat coursework. Eligible courses will not be removed from my transcript, but grades will receive notation of academic renewal.

(initial) I understand that I may lose credit hours applicable toward graduation and that courses excluded from my WSU GPA may no longer be used to fulfill degree requirements. I understand that I should work with my academic advisor to determine how academic renewal may affect my degree progress.

(initial) I understand that academic renewal may reduce my total number of earned hours, resulting in a lower completion rate that may affect my financial aid eligibility due to satisfactory academic progress requirements. I understand that I should work with the Financial Aid Office regarding my eligibility.

I wish to request an academic renewal. I understand that the submission of this form authorizes the Records Office to make the changes to my transcript immediately if my application is approved. Further, I understand that academic renewal may be applied only once and is irreversible.

Student Signature: _____ Date: _____

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Applicant is enrolled in current semester: Yes No or Previous Semester: _____

Eligible course grades are not within a completed certificate, associate degree, or bachelor's degree.

Course grades were earned six years or more prior to petition date.

Approved for Processing Denied, Reason: _____

Alternate Processing: _____

Old WSU GPA: _____ Old WSU Earned Hours: _____ Old WSU Attempted Hours: _____

New WSU GPA: _____ New WSU Earned Hours: _____ New WSU Attempted Hours: _____

Received Date: _____ Processed By: _____ Processed Date: _____



ACADEMIC RENEWAL POLICY

The academic renewal policy allows students to request that their institutional grade point average (GPA) be recalculated to exclude grades of D+ or lower earned at Weber State University six or more years prior to the renewal application date according to the following conditions:

Academic Renewal Policy (PPM 4-20)

1. The applicant for academic renewal must be a currently enrolled undergraduate student or must have been enrolled during the previous term. Students who are not currently enrolled and who cannot obtain financial aid until their GPA is recalculated using academic renewal should begin the process with the Records Office and take written evidence of the initiation of this process to the Financial Aid Office.
2. Academic renewal may be requested only once during a student's academic career.
3. Once a certificate, associate, or bachelor's degree is awarded by Weber State University or received as transfer credit, any Weber State course(s) completed prior to the completion of that certificate or degree will not qualify for academic renewal. However, WSU courses completed after receiving a certificate or associate degree, but before completion of a bachelor's degree, are eligible for renewal if they meet the requirements.
4. This policy does not apply to graduate students or students pursuing a second bachelor's degree.
5. Grades of D+ or lower earned six years or more prior to the academic renewal date will not be computed in the GPA.
6. Academic requirements may not be satisfied by courses to which academic renewal has been applied.
7. Hours not used for GPA purposes are not used to satisfy total and upper division credit hour requirements.
8. The academic renewal policy will apply only to courses taken at Weber State University.
9. Only the calculation of a student's GPA and earned hours will be affected by this policy.
10. This policy applies to GPA calculation at Weber State University only. A student's GPA when transferring or applying to graduate/professional schools will be calculated according to the policy of the receiving institution, i.e., the receiving institution may include the original grades in GPA calculation.
11. Courses qualifying for academic renewal are not removed from students' transcripts, but are notated with an R in front of the original grade to indicate that the courses are no longer included in the calculation of GPA or earned hours.