

Minutes
Weber State University
Board of Trustees
Sept. 6, 2016

Trustees:

Ms. Louenda Downs (Vice Chair)
Ms. Karen Fairbanks
Ms. Heather Hales
Mr. Alan Hall
Mr. Nolan Karras (Chair)
Mr. Scott Parson
Mr. Kevin Sullivan
Mr. Gregory Woodfield

Excused:

Dr. Jeff Stephens

Weber State University Representatives:

Dr. Charles A. Wight, President
Dr. Norm Tarbox, VP for Administrative Services
Dr. Brad Mortensen, VP for University Advancement
Dr. Bret Ellis, VP for Information Technology
Dr. Jan Winniford, VP for Student Services
Dr. Eric Amsel, Associate Provost, Academic Programs and Assessment
Dr. Marek Matyjasik, Vice Chair, Faculty Senate
Mr. Shane Farver, Secretary, Board of Trustees
Ms. Allison Hess, Public Relations Director, Marketing & Communications
Ms. Jennifer Unguren, Staff Advisory Council representative
Mr. Morris Haggerty, Assistant Attorney General assigned to WSU
Ms. Stephanie Hollist, Legal Counsel

Other Attendees:

Christine Hashimoto, Utah Attorney General's Office

Press Present:

None

Welcome

- I. The meeting convened at 9:30 a.m.
- II. Outgoing Chair Alan Hall welcomed those present and took roll.

Oath of Office: Gregory Woodfield

- III. Shane Farver, secretary for the WSU Board of Trustees, administered the oath of office to Student Body President Gregory Woodfield, who replaces Cash Knight as the student body representative on the board.

Selection of Chair

- IV. Hall, whose term on the Board of Trustees is ending, called for nominations for a new chair. Kevin Sullivan, who is stepping down from the vice chair role, nominated Nolan Karras to serve as chair for WSU's Board of Trustees.

ACTION

Upon Sullivan's nomination and a second from Louenda Downs, the Board of Trustees unanimously elected Nolan Karras as chair. Karras accepted the nomination. Hall recognized Karras's ability to the lead, and Karras thanked Alan for his leadership in the chair role. Karras then took over the role of chair for the remainder of the meeting.

Selection of Vice Chair

- V. Karras called for nominations for vice chair. Having heard no additional nominations, Karras nominated Louenda Downs.

ACTION

Upon Karras's nomination and a second from Karen Fairbanks, the Board of Trustees unanimously elected Louenda Downs as vice chair. Karras congratulated Downs on her new role.

Committee Assignments

Board members discussed committee assignments for the 2016-17 year, as well as roles and functions for committees. After conferring with trustees, Karras assigned committees. Some spots are to be filled by a new trustee expected to join in October.

Approval of 5-3-16 Meeting Minutes/

- VI. Upon a motion from Karen Fairbanks seconded by Steve Starks, the Board of Trustees unanimously approved minutes from the May 3, 2016, meeting and ratified the minutes from that day's Personnel &

Academic Policy Committee and Business Committee meetings.

President's Report

VII. WSU President Charles A. Wight gave a report on the following items:

(Dream 125)

1) Weber State concluded its Dream 125 campaign on June 30, 2016. The university raised more than \$164 million during the campaign.

(Tracy Hall Science Center)

2) On Aug. 24, 2016, Weber State held the ribbon cutting for its Tracy Hall Science Center. The building, which is almost 190,000 square feet, was filled with faculty members giving demonstrations and showing why science is so much fun. The design of the building will translate to an extension of that message for students.

(Stewart Library)

(Town Hall Conversation on Race)

3) Weber State held a Town Hall Conversation on Race in late July following the shootings of civilians and police officers that have occurred over the past several months. More than 220 people attended. Adrienne Andrews, chief diversity officer, and Dane LeBlanc, chief of police, were thanked for their leadership and participation. Another town hall conversation on the topic of race has been scheduled for Sept. 17 in the Union Station's Grand Lobby.

(Summer Bridge Program)

4) Forty-five students from underrepresented backgrounds took part in a residential summer bridge program, the bridge to college success program. The program will aid in strengthening campus diversity.

(Bolomboy)

5) Joel Bolomboy, former forward for the WSU men's basketball team, has signed a contract with the Utah Jazz. The Jazz will play the Portland Trail Blazers, WSU alumnus' Damian Lillard's team, for their first game of the preseason and the first game of the regular season.

(Olympic Commercials)

6) WSU had a series of television commercials that debuted during the Olympics. Alumnus Issac

		Goeckeritz produced the commercials.
(Experience Weber)		7) Sixty students participated in an overnight adventure that provided a deep experience of friendship and memories.
(Constitution Week)		8) Weber State is hosting a series of events to get students involved in the political process and voting. The week will include a Constitution Day address and concert from Bob Moses and The Brocks.
(Election Center)		9) In Philadelphia, the Election Center presented Weber County with a 2016 Democracy Award for partnering with WSU and its center for Community Engaged Learning to benefit elections staff, college students and the community at large.
WSUSA President's Report	VIII.	WSU Student Body President Greg Woodfield gave a report on the following items:
(WSUSA Contacts)		1) Woodfield provided contact information for the WSUSA executive team.
(Senate)		2) The Student Senate will change to having both open sessions and closed sessions this academic year. Closed sessions will be dedicated to trainings.
(WSU Davis)		3) WSU Davis is gearing up for the year with trainings.
(Activities)		4) Late Night at Weber recently took place, and more than 700 people participated. WSUSA is focusing upon collaboration between campus entities to host events like that one. Block Party had an amazing turnout, and President Wight attended. About 1,500 students attended. The Foam Bash had, to Woodfield's knowledge, the largest attendance of any WSU event. About 2,000 students attended. This was the first time students without IDs were asked to pay. A WSU scavenger hunt took part the first week of school.
(Clubs & Orgs.)		5) Rather than having multiple club meetings, Clubs

	<p>& Organizations will begin hosting a Clubs Night for all clubs to hold their meetings. Students can also learn about various clubs on that night.</p>
(Service)	6) A blood donation drive competition took place between WSU and Utah State University.
(Leadership)	7) WSUSA Leadership is working on Project Lead and with Carol McNamara of the Olene S. Walker Institute for an upcoming Rock the Vote concert.
(Diversity)	8) Diversity held its first Sessions on the Ledge of the school year. More than 300 students were there during the day to watch Polynesian dancing.
(President)	9) Woodfield and executives will focus FYE (First Year Experience) classes this year in an effort to retain students.
(Mental Health)	10) Another focus is mental health. Toward that effort, he and other state student leaders drafted a letter to President Wight to procure additional counselors. He will also be supporting the New Hope Suicide Awareness Walk.
(Athletics)	11) Woodfield is seeking a new athletics vice president position for his board.
(Marketing)	12) WSUSA, with the help of Marketing & Communications, is working on improving marketing. Offices have been remodeled as well.
(New Members)	13) About 80 percent of student leaders this year are new.
Alumni Assoc. Report	IX. Heather Hales, president of the WSU Alumni Association, reported on the following items:
(Student Alumni Association)	1) The SAA council changed to being an open association, meaning that it includes all students without fees. The culture will be one of student philanthropy and civic engagement.

(GOLD Event)	2) GOLD (Graduates of the Last Decade) members met at Salt Lake City's Brio to network and visit. The event created contact and communication.
(Regional Alumni Now Networks)	3) A small but excited group of alumni and new students gathered in Arizona to send those new students off to Weber State.
(Emeriti and Member Appreciation Dinner)	4) Emeriti Alumni Council and regular board members gathered for an appreciation dinner at Maddox. Emeriti volunteer hours exceeded 1,400 last year.
(License Plates)	5) WSU's Alumni Association saw a 3% revenue increase from license plates in the past year. Total revenue generated equaled \$18,650.
(Membership)	6) Alumni membership was down due to changes in phone-a-thon management, but the WSUAA is looking to increase those numbers.
(Annual Fund)	7) The Alumni Association is excited to manage the annual fund campaign.
(Membership Events)	8) The Alumni Association will host several membership events including the Food Truck Extravaganza.
(Financial Performance)	9) The WSUAA feels good about the money they are bringing in. In addition, Hales referenced awarded scholarships. The Young Alumni Council awards \$3,000 to a graduate student, and they brought in themselves.
(Faculty Report)	X. Marek Matyjasik, vice chair of the faculty senate, gave a report on tools available to Weber State to increase graduation rates. A WSU team attended a STEM (science, technology, engineering and math) education summit at Boise State regarding evidence-based learning. Though the summit was STEM based, Matyjasik said that the tools and methods could be transferred to other areas of pedagogy.

Committee Reports
(Business Committee)

(Quarterly Investment
Report, Audit Report)

(Construction Report)

(Health Sciences Building)

(Property Purchase)

(Athletics Report)

(Other)

ACTION

XI. Scott Parson, chair of the Business Committee, gave the following report:

- 1) The committee reviewed the Quarterly Investment Report and Audit Report.
- 2) Weber State has \$234 million in open projects currently underway. The Tracy Hall Science Center is the premier project, and the Stewart Library renovation is ¼ of the way complete. There has been progress on the proposed renovation of the Social Science Building (soon to be Lindquist Hall). The solar project at WSU Davis is nearing completion and will offset power needs for that campus once it is operational.
- 3) WSU received a gift from the Dumke family of \$2.1 million contingent on a health-sciences construction project beginning within one year. A location has been identified adjacent to Marriot Allied Health. The Dumkes' contribution and other funds will enable the completion of the proposed \$4 million project.
- 4) The committee recommends the acquisition of a property on 1322 Country Hills Drive, which includes a home and an adjacent vacant lot. The purchase would enable the university to further open up the corridor to the university.
- 5) Over the summer, more than 200 student-athletes took classes during the summer. Additional funding from the Utah Legislature enabled those students to take summer courses.
- 6) Vice President Norm Tarbox answered a question from Karen Fairbanks regarding underperforming investments. Norm Tarbox reported that the common fund is "ok" but transitional.

The committee recommended the Quarterly Investment Report, Audit Committee Report, Quarterly Construction Report, Athletics Report,

	Health Sciences Building project and property purchase all be approved. Upon a motion from Parson and a second from Louenda Downs, the Board of Trustees unanimously approved the recommendations.
Personnel and Academic Policy Committee (PPM 4-3a: Approval of New Centers)	XII. Kevin Sullivan, chair of the Personnel and Academic Policy Committee, gave the following report: 1) The committee recommended approval of PPM 4-3a, which outlines the process for approving new centers on campus, with the additional inclusion that the Board of Trustees would be part of the approval process prior to Board of Regents approval.
(PPM 2-9: Honorary Degree and Commencement Speaker Committee)	2) The committee recommended changes to PPM 2-9, which outlines the process for selecting honorary degree recipients and commencement speakers. The changes modernized and clarified the process. In addition, it would eliminate a requirement for secret ballots at the trustee level.
ACTION	Upon a motion from Scott Parson and a second from Louenda Downs, the Board of Trustees unanimously approved the recommended changes to both PPM 4-3a and PPM 2-9.
(BS in Public Health)	3) The committee recommended approval of a new Bachelor of Science degree in public health. The degree is planned to begin in fall of 2017.
ACTION	Following a short discussion on faculty retention, and upon a motion from Kevin Sullivan and seconded by Heather Hales, the Board of Trustees unanimously approved the BS in public health. The proposed degree will go to the Board of Regents for final approval.
Open Meetings Training	XIII. Morris Haggerty, assistant attorney general assigned to WSU, provided the annual open meetings training to trustees and fielded questions.
Events Calendar	XIV. Karras mentioned the availability of the events

Meeting Adjourned

calendar in the trustees' packet.

XV. With no further business, the meeting adjourned at 11 a.m.



**President's Report
WSU Board of Trustees
Sept. 6, 2016**

1. The most ambitious Weber State University fundraising campaign to date has concluded with achievement beyond the university's wildest dreams. Dream 125: The Campaign for Weber State had the original goal of raising \$125 million toward providing opportunity, advancing knowledge and enhancing campus. The university far exceeded that goal, **raising \$164,392,217.21** by the campaign's end on June 30. The Dream 125 campaign included 16,640 donors. Thirty-two percent of funds raised were in the form of pledges, with annual gifts making up 36 percent of funds. Legacy gifts and endowments rounded out the contributions.
2. With fanfare, scientific demonstrations galore, and even a walking set of dinosaur bones, the university officially opened the new Tracy Hall Science Center Aug. 24. The center, which is more than 189,500 square feet, has two research towers, four floors, 14 classrooms, 25 teaching labs and 20 research labs. It houses botany, chemistry, geosciences, mathematics, developmental math, microbiology, physics and zoology departments.
3. In reaction to a national spate of police and civilian shootings, Weber State and community partners held a Town Hall Conversation About Race in late July. The event included a panel discussion between President Wight, campus and city police representatives, and community leaders. More than 220 people attended the event, the success of which has led to a desire for more community conversations. The next one is scheduled for 9 a.m. Sept. 17 in the Union Station's grand lobby.
4. Transition Programs in the Office of Access and Diversity conducted WSU's first residential summer bridge program July 31 – Aug. 3. The Bridge to College Success Program welcomed 45 incoming underrepresented freshmen to campus, where they stayed in the residence halls, attended college classes, connected with resources and available campus services, and participated in sessions and activities throughout the program. Participating students graduated from Ogden High School and were slated to attend WSU this semester.
5. Former WSU basketball player Joel Bolomboy officially signed a contract with the Utah Jazz in mid August. The Jazz's first game of the preseason and regular

season will be an away game against the Portland Trail Blazers, home to WSU's other basketball great, Damian Lillard.

6. A series of Weber State University television commercials debuted during the Olympics. All participants and narrators were affiliated with Weber State. The narrators were also Weber State. Award-winning alumnus Issac Goeckeritz shot and produced the commercials.
7. Sixty new Wildcats met other incoming students, learned about the university from seasoned WSU Ambassadors and discovered what Utah has to offer via the "Experience Weber Overnight Adventure" at Pineview Reservoir Aug. 25-26. Campus Recreation organized and facilitated water activities, campsite sports/games, cooking out, and camping. This provided our newest Wildcats with friendships and memories that have them excited to attend Weber State.
8. During Constitution Week in mid September, Weber State will host a series of events intended to encourage students to get involved in the democratic process and vote. The events will begin Sept. 14 with a Constitution Day address and end with a free Rock the Vote concert Sept. 16 at the Ogden Amphitheater with Bob Moses and The Brocks.
9. At its 32nd annual conference in Philadelphia in mid-August, the Election Center presented Weber County with its 2016 Democracy Award for partnering with Weber State University and the Center for Community Engaged Learning to benefit elections staff, college students and the community at large.



President's Report:

Senate- changed their meeting schedules to open sessions and closed sessions. Purpose to better educate the senators.

Davis- getting ready for the year with trainings.

Activities- Late Night at Weber - WSUSA collaborated with LDSSA and Student affairs to put on an event, that had over 700 people down on the rugby field. This event consisted of blow up soccer, food sponsored by LDSSA, dancing, and volleyball.

- **Block Party** – Happened last Friday with over 1,500 students in attendance. WSUSA partnered with Weber Marketing and Communications to establish booths within Block Party for the #JUSTWEBER campaign. We received over 1,000 email addresses to inform students about events.
- **Foam Bash** - Happened Friday with over 2,000 students in attendance. This event consisted of airbrush tattoos, mechanical bull riding, oxygen bar, popcorn, snow cones and dancing. We charged \$2.00 for student's without and WSU I.D.
- **Scavenger Hunt** - utilized Weber States Snap chat to enhance the scavenger hunt. Gave out over \$300.00 in prizes.

Clubs & Orgs - will be having there annual presidents training on September 21, 2016 @ 12:30PM. Clubs and Orgs will be making a Clubs Night starting on Wednesdays for all clubs to come and have there weekly meetings. This will create more opportunities for students to find the club interest and will allow easy navigation for all clubs.

Service - Blood Donation Battle between WSU & USU. I believe we dominated this competition but unfortunately we didn't have the same outcome on the football field.

Leadership – currently working on Project lead and working with Carole McNamara (Director of the Olene S. Walker Institute) on Rock The Vote Concert.

Diversity - First sessions on the ledge was a huge success. They performed Polynesian dancing, singing of different islands. The attendance was over 300 people during the day.

President - FYE classes are integrating new freshmen into Weber States involvement. I'll be finishing the recruitment videos this Wednesday to share in the FYE classes.

- Mental Health is my primary focus up on our Weber State Campus. USA drafted a letter about mental health of which was given to our institution presidents. With the help of the letter and direct communication with President Wight we've seen progress. The request for \$95,000 new state funds to support two doctoral-level interns in our WSU counseling center to reduce the wait times for appointments. I'll be encouraging and helping with the NUHOPE suicide awareness walk in downtown Ogden on September 24, 2016. All donations for the walk will go to suicide prevention efforts in Ogden.
- New Athletics VP
- New phase of marketing to WSUSA
- Office rebranding and remodel for new executives.
- 80% new students to WSUSA

My Executive Team:



Gregory J. Woodfield

President

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Jeffrey Henry

Legislative Vice President (Senate)

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Weber State University Alumni Association President's Report
WSU Board of Trustees
September 2016

➤ **Student Alumni Association**

The SAA council changed its organizational structure as of June 30. We have a president, and two vice-presidents in charge of traditions and student philanthropy, with three members serving on each committee (plus two “at-large” committee members who are not assigned to either committee and are not on scholarship, but are volunteers). We have also changed our organization to be one of non-membership dues to an open association, which includes all current students at WSU. The council met in July and September to map out both long-term and short-term goals for student philanthropy, which is to be their main focus of the 2016-2017 school year. Student philanthropy is to be a part of everything we do for the SAA and part of the culture across campus, starting with education. The vision behind that goal is to become a “True Wildcat,” the ultimate tradition at WSU. For that recognition, students must give back to a fellow student and help that student toward graduation). We have strong support of this mission from the council members.

In August, members of SAA were able to attend the CASE ASAP conference in Atlanta. The group spent two days and two nights in Atlanta, gaining instruction on building, improving and promoting traditions and events, as well as learning how to build successful philanthropy programs. All of the attendees presented their findings and relative goals to the council on Thursday, Sept. 1. The council was in support of educating the student body on student philanthropy and had many ideas to engage non-traditional students, including in the classrooms (i.e. FYE- first-year experience class) and at the high-school level (along with Admissions ambassadors) in **creating a culture of student philanthropy** on campus.

➤ **Young Alumni Council (YAC)/GOLD**

A new quarterly series of events for young alumni, called the “GOLD (Graduates of the last decade) Networking Series” has been created. The first event was held on Aug. 24th and marketed through the Cybercats newsletter and Facebook posts. Notification was also sent via e-mail to the GOLD members along the Wasatch Front. We had 23 GOLD alumni sign up, including two members of the YAC. The event was a successful first-run, engaging some alumni who hadn't touched base with campus since 2009. This event included free appetizers at BRIO in Salt Lake City.

➤ **Regional Alumni Chapters Now Networks**

The AZ Network held a send-off ice cream social for incoming freshmen and current students on Aug. 10 at the Marriott Mesa Hotel. Weber representatives prepared prizes and giveaways for students and area alumni in attendance. Alumni chapter leaders shared personal stories about their Weber State experience. The AZ chapter leaders were enthusiastic about the event and upcoming alumni, and they agreed that at least one WSU representative should attend yearly send-off parties in order to answer questions about the ever-changing and growing campus and Weber State experience. It was a small group, but a quality event. Several alumni and current students drove 2.5 hours to attend!

➤ **Emeriti Alumni Council (EAC)**

Council members attended an appreciation dinner at the Maddox Lodge, where outgoing members were recognized.

Members once again volunteered at the 2016 Alumni Classic Scholarship Fundraiser Golf tournament. In July, Melissa Stuart became the new Emeriti Council advisor, and council members attended the Raptors baseball game for a social activity.

Through Ask a Wildcat, council members provided 16 volunteers Aug. 29-30 (first two days of school) to help new WSU students navigate their way around campus.

The council is pursuing a new software package to enable improved tracking of members' volunteer hours. Last year, EAC volunteer hours (WSU and community) exceeded 1,400.

➤ **Memberships and Phone-a-thon**

License Plates

The WSU license plate program ended the fiscal year with a total of 208 new plates issued and 594 renewals during July 1, 2015, - June 31, 2016. Total revenue generated equaled \$18,650 (a 3% increase from last fiscal year)

WSUAA Membership

As of July 2016, total membership was 1,559 (a 15% decrease from last July). The decrease in memberships were the result of the phone-a-thon's unforeseen management changes and caller training.

General Membership = 871 (decrease of 0.11%)

Lifetime Memberships = 491 (increase 4.47%)

Phonathon Memberships = 134 (decrease of 65%)

Annual Fund

The WSU Alumni Association is excited for the opportunity to manage the Annual Fund campaign within the Alumni Relations Office. Annual Fund operations will continue to provide a "blended" approach that includes a WSUAA membership through gift solicitations from alumni and friends.

Upcoming Membership Event

On September 17th the WSU Alumni Association will be hosting a "Welcome Back Tailgate Food Truck Extravaganza" to celebrate current WSUAA membership, reconnecting with lapsed WSUAA and solicit referrals for current and past members. Each new membership will include a WSU Alumni Association tote bag, filled to the top with WSU Swag.

➤ **Financial Performance**

The Alumni Association is funded through membership dues and gifts, Affinity programs, events, interest, and endowments.

As of the 4th quarter (June 30, 2016) WSUAA earnings:

Membership dues and gifts: \$52,300

Royalties: \$63,000

Interest: \$37,555

Dowdle donations and sales: \$7,529

Total: \$160,384

➤ **Scholarships**

Scholarships were awarded for FY17 from private donors, the Alumni Association, Student Alumni and Young Alumni Councils:

Private Donors: \$16,811

WSUAA: \$38,768

SAA: \$16,200

YAC: \$3,000

BUSINESS COMMITTEE
OF THE
WEBER STATE UNIVERSITY BOARD OF TRUSTEES

A meeting of the Business Committee of the Weber State University Board of Trustees was held at 8:30 a.m., September 6, 2016 at the Davis Campus, Building 3, Room 126.

Members present:

Mr. Nolan Karras Mr. Scott Parson Mr. Steve Starks
Ms. Heather Hales

Weber State University officials present:

Dr. Charles A. Wight	President
Dr. Norm Tarbox	Vice President for Administrative Services
Dr. Brad Mortensen	Vice President for University Advancement
Mr. Steve Nabor	Senior Associate Vice President for Financial Services & CFO
Mr. Mark Halverson	Associate Vice President/Facilities and Campus Planning
Mr. Bryce Barker	Director of Internal Audit
Mr. Jerry Bovee	Director of Intercollegiate Athletics
Mrs. Anita Preece	Secretary

Visitors: None

Excused: None

Press: None

BUSINESS COMMITTEE MEETING

- | | |
|---|--|
| Minutes | 1. The minutes of the meeting held on May 3, 2016, were approved on a motion by Ms. Hales, and a second by Mr. Karras. |
| Financial Reports for the Months ending June 2016 and July 2016 | 2. Vice President Tarbox reviewed the Financial Report for the month ended June 2016. He explained that this report reflects twelve months of activity since the close of the 2015-2016 fiscal year. With 100% of the year completed, 97.45% of the budget was expended.

Vice President Tarbox mentioned that tuition was within \$16K of the budget. He also reported that Weber State federal aid was down in FY16.

Vice President Tarbox reported that with one month of activity for the FY 2016-2017, spending patterns and data are not very illuminating yet. |
| Motion | 3. On a motion by Mr. Karras, and a second by Ms. Hales, the Financial Reports for June 2016 and July 2016 were approved. |
| Quarterly Investment Report | 4. Vice President Tarbox presented the Quarterly Investment Report. The balances are as follows: |

Motion

Audit Committee Report

1. **Endowment Pool** - The balance in the portfolio on 06/30/16 was \$110,149,753. The year-to-date return on investment was -2.15%.
2. **Cash Management Pool** - The pool's balance on 06/30/16 was \$106,853,328. The year-to-date return on investment was 1.34%.
3. **Funds Separately Invested** - The balance on 06/30/16 was 1,841,127. The year-to-date return on investment was 8.97%.
4. **Foundation** - The balance on 06/30/16 was \$11,635,473. The year-to-date return on investment was 0.34%%.

5. On a motion by Ms. Hales, and a second by Mr. Karras, the Quarterly Investment Report was approved.

6. Mr. Bryce Barker, Director of Internal Audit, presented the Audit Committee Report. Mr. Barker presented the FY'17 Audit Schedule for approval.

Mr. Barker reported on the results of the follow-up reviews for the following audits:

- Dining Services/Contract
- Housing and Residential Life

All recommendations have been adequately implemented and Mr. Barker recommended that they be closed.

Mr. Barker mentioned that the following follow-up audits remain open for another 6 months:

- Stewart Library
- Non-Traditional Student Center
- University Advancement

Mr. Barker mentioned that these departments are making progress, but recommended that these audits remain open for another 6 months.

Mr. Barker reported that the initial internal audit on the Office of the President, and the Diversity Office be closed.

Mr. Barker reported that the initial internal audits on the following remain open for follow-up in 6 months:

- College of Engineering, Applied Science and Technology
- University Legal Counsel
- Affirmative Action/Equal Opportunity Office

Mr. Barker mentioned that Weber State received several EthicsPoints reports that were addressed by the appropriate university personnel.

Motion

Quarterly Construction
Report

Motion

Health Professions
Building

7. On a motion by Mr. Karras, and a second by Ms. Hales, the Audit Committee Report for May 2016 was approved.
8. Mr. Mark Halverson, Associate Vice President for Facilities, and Campus Planning presented the Quarterly Construction Report. He reported on the following:
 - **Tracy Hall Science Center** - Mr. Halverson reported that the ribbon cutting took place on August 24th. Faculty and staff have moved into the building and there are just a few punch list items to complete.
 - **Stewart Library Renovation** - Mr. Halverson mentioned that construction is 25% complete.
 - **Lindquist Hall (Social Science) Renovation** - Mr. Halverson reported that the design is 45% complete. Big D Construction was selected as the Construction Manager/General Contractor. If WSU receives funding by the state in February 2017, construction will begin in June 2017.
 - **2 Megawatt Solar Installation at Davis Campus** - Mr. Halverson mentioned that Solar City has begun the installation and that it will be producing power by the end of October.
 - **Community Education & Outreach Center (26th and Monroe)** - Mr. Halverson mentioned that a lot of pre-work was done, and the Building Board and Board of Regents have approved the design and construction. Continuing Education continues to raise money to fund this project, and FM is in the process of selecting the design architect.
 - **Wattis Business Building MEP Renovation** - Mr. Halverson reported that construction is 95% complete. Major flooding caused extensive damage to the first floor on August 1st. All repairs were made prior to the beginning of school.
 - **Geothermal Well Field and W5 Lot Renovation** - All wells have been drilled and piping is installed. The parking lot was striped, paved and ready for the beginning of school.
9. On a motion by Mr. Starks, and a second by Ms. Hales, the Quarterly Construction Report was approved.
10. Vice President Tarbox explained that WSU is seeking authorization to program and construct the new Ezekiel R. and Katherine W. Dumke Center for Interprofessional Education in Health Care. WSU has secured a donor gift with the stipulation that construction begin a year from the date we received the gift.

Vice President Tarbox reported that for the first time, students will have an exclusive center in order to gather together to attain a collaborative patient-centered education. Additionally, we will be able to host consistent and progressive workshops at the Center by inviting expert health care providers from local community, as well as experienced national practitioners in the field of IPE to share their knowledge with WSU's health professions students of every discipline.

Motion

11. On a motion by Mr. Karras, and a second by Mr. Starks, the authorization to program, design and construct the new Center for Interprofessional Education was approved.

Quarterly Athletic Report

12. Mr. Jerry Bovee, Director of Intercollegiate Athletics, presented the Quarterly Athletic Report. He reported on the following:
- Mr. Bovee updated the Business Committee on the health of Coach Hill's wife Sara. She has had her second chemo treatment and things are going well.
 - Mr. Bovee mentioned that after the loss to Utah State in Logan, the Wildcats will play at South Dakota before the first home game on September 17th against Sacramento State.
 - Mr. Bovee reported that the Volleyball team is 3-0 and is looking forward to the first home game on September 23rd.
 - Mr. Bovee mentioned that the women's soccer team is 1-1 and will host New Mexico State at home.
 - Mr. Bovee reported that the women's cross country team is picked to win the Big Sky Conference.
 - Mr. Bovee mentioned that over 200 student athletes attended summer classes this year.
 - Mr. Bovee reported that in June, Joel Bolomboy was drafted in the second round of the NBA Draft by the Utah Jazz! The men's and women's basketball teams start their practices in early October.

Motion

13. On a motion by Mr. Karras, and a second by Mr. Starks, the Quarterly Athletic Report was approved.

Property Purchase

14. Vice President Tarbox mentioned that approval is being sought for the acquisition of a home and adjacent lot just south of WSU's Ogden Campus. This acquisition will help with the further development of the University's campus master plan.

Motion

15. On a motion by Mr. Karras, and a second by Mr. Starks, the Property Purchase was approved.

Campus Community
Update Meeting

16. Vice President Tarbox reported that on an annual basis, the President of the University, along with other officials of the University, conduct a public hearing to update and inform the neighbors on the status of current construction projects on campus and future plans for additional growth. It is an open forum with a question and answer period. The meeting was held on June 2, 2016, and approximately 60 members of the community were in attendance. This was an information item only.

Monthly Investment
Reports

17. Vice President Tarbox presented the Monthly Investment Reports for the months of April, May, June, and July. He mentioned that WSU is in compliance with the State Board of Regents and the Money Management Act.

Motion

18. On a motion by Mr. Karras, and a second by Ms. Hales, the Monthly Investment Reports for the months of April, May, June, and July, were approved.

Adjournment

19. The meeting was adjourned at 9:25 a.m.

Board of Trustees
Personnel and Academic Policy Committee
September 6, 2016

Members present: Kevin Sullivan, Chair, Louenda Downs, Karen White Fairbanks, Gregory Woodfield, Jan Winniford

Guests:

1. Personnel Changes were presented to the committee.
2. The following Early Retirement Requests were approved on a motion by Karen Fairbanks seconded by Kevin Sullivan:

Lynnae L. Dopp, Academic Support Centers and Programs July 31, 2016
Jill Kingsford, Continuing Education Aug. 31, 2016
3. PPM 4-3a: Approval of New Centers was approved on a motion by Karen Fairbanks, seconded by Kevin Sullivan.
4. PPM 2-9: Evaluation of Faculty Members was approved on a motion by Kevin Sullivan, seconded by Karen Fairbanks.
5. The Bachelor of Science in Public Health was recommended to the full board on a motion by Karen Fairbanks, seconded by Kevin Sullivan.