Minutes
Weber State University
Board of Trustees
Jan. 10, 2019 – 9:30 a.m.
Community Education Center (Room 106)
2605 Monroe Street, Ogden, UT 84401

Trustee Members:
Mr. Marty Carpenter
Mr. Clint Costley (proxy for Danielle Croyle)
Ms. Kearston Cutrubus (Vice Chair)
Ms. Karen Fairbanks
Mr. Scott Parson
Mr. Don Salazar
Mr. Jordan Slater
Mr. Jeff Stephens

Via Telephone: Ms. Karla Bergeson

Excused:
Mr. Nolan Karras (Chair)

Weber State University Representatives:
Dr. Brad Mortensen, President
Dr. Norm Tarbox, Vice President for Administrative Affairs
Dr. Madonne Miner, Provost
Dr. Brett Perozzi, Vice President for Student Affairs
Dr. Bret Ellis, Vice President for Information Technology
Dr. Bruce Davis, Vice Provost and Dean of Continuing Education
Dr. Enrique Romo, Executive Director for Access and Diversity
Dr. Brenda Kowalewski, Associate Provost and Professor of Sociology
Mr. Luis Lopez, Director, Continuing Education Programs
Mr. RC Callahan, Instructional Designer and Training Specialist
Mr. Brian Stecklein, Associate Dean of Continuing Education
Mr. John Kowaleski, Executive Director, Marketing and Communications
Ms. Stephanie Hollist, Deputy General Counsel
Ms. Jackie Shafer, Chair, Staff Advisory Committee
Ms. Sherri Cox, Administrative Associate

Press:
No members of the press were present

	I.	The meeting convened at 9:35 a.m.
Welcome	II.	Vice Chair Ms. Kearston Cutrubus welcomed those in attendance.
Approval, Ratification of Meeting Minutes (Nov. 8, 2018)	III.	Upon a motion from Ms. Karen Fairbanks, with a second by Mr. Scott Parson, the Board of Trustees unanimously approved the meeting minutes from Nov. 8, 2018.
Dean's Presentation (Dr. Bruce Davis)	IV.	Dr. Bruce Davis, Vice Provost and Dean of Continuing Education, gave an overview of the college. Highlights included: construction of a new road on Hwy 193 and the benefits of the Community Education Center as a gateway between the university and central Ogden area. Mr. Brian Stecklein discussed flexible education options and benefits for high school and non-traditional students. Online courses creates maximum flexibility. Mr. RC Callahan talked about using E-learning options: Instructional Design and Online Support. Dr. Davis followed with statistics pertaining to online courses and testing software used. Mr. Luis Lopez expounded on the CEC's benefits to the community using the expertise of the university. Dr. Brenda Kowalewski talked about the Center for Community Engaged Learning and the Ogden Civic Action Network, both of which are housed in the CEC.
Faculty Report (Dr. Enrique Romo)	V.	Dr. Enrique Romo, Executive Director for Access and Diversity, gave a faculty report on strengthening the education pipeline to help students excel. Highlights included:
	VI.	A new grant with the Ogden City School District to help fund 900 students, many of which are college bound.
	VII.	Outreach programs to assist students with knowing what courses to take.
	VIII.	Different programs to facilitate all students
Update on Higher Education	IX.	President Brad Mortensen gave an update on higher education. His report included: 1. Information on the 22 member commission who will determine the long-term plan for the state. 2. Conclusions: Utah does not do well in transitioning high school students to college. 3. Commission will tour the state in March to assess needs and make recommendations on strategic plans for higher education at the state level and meet to discuss more fully in Nov. 2019.

WSUSA President's Report	X.	Student Body President Jordan Slater gave a report on WSUSA involvement and events: 1. The Dance Marathon is scheduled with a goal to raise $15K for cancer patients. 2. The upcoming Yule Ball is Harry Potter themed 3. Bingo Night was a success with over 120 students participating. 4. The "Ask Me" program has 30 students who are currently QPR trained to help with mental health issues.
Written Reports	XI.	Vice Chair Cutrubus acknowledged the President's Report and the Alumni Report. The Staff Advisory Council did not submit a report.
Business Committee Report Action Items	XII.	Scott Parson, chair of the Business Committee, gave the following three reports with a recommendation to approve all: 1. Quarterly Athletic Report
ACTION		On a motion to approve the report made by Mr. Scott Parson, seconded by Ms. Karen Fairbanks, the Board of Trustees unanimously approved the motion.
		2. Retirement Investment Policy
ACTION		On a motion to approve the report made by Mr. Scott Parson, seconded by Mr. Jeff Stephens, the Board of Trustees unanimously approved the motion.
		3. Animals on Campus Report: Marty Carpenter discussed ways emotional support animals would appropriately be used on campus. Approving this policy would allow administration to govern this on campus. Dogs and miniature horses are allowed. The policy is ADA compliant.
ACTION		On a motion to approve the report made by Mr. Marty Carpenter, seconded by Mr. Don Salazar, the Board of Trustees unanimously approved the motion.
Personnel & Academic Policy Committee	XIII.	Ms. Karen Fairbanks, chair of the Personnel and Academic Committee gave the following report concerning eight programs with modifications and enhancements needing the Board's approval:

Information Items		1. R401 MED Educational Leadership 2. R401 MED Family Life Educator 3. R401 MED Higher Education Leadership 4. Web Essentials Certificate: Gives students a certificate which makes them more employable Department name change and adding three emphases which are modifications to an existing program: 5. Construction & Building Department Name Change 6. Certificate of Proficiency in forensic Science Fundamentals 7. Outdoor Recreation Entrepreneurship 8. EAST reorganization – engineering departments are being updated.
ACTION		On a motion to approve the reports by Ms. Karen Fairbanks, with a second by Marty Carpenter, the Board of Trustees unanimously approved the motion.
Consent Calendar	XIV.	Upon a motion by Mr. Don Salazar to approve the Consent Calendar items, with a second by Mr. Jeff Stephens, the motion passed unanimously.
Closed Executive Session		A motion to hold a closed meeting was made by Vice Chair Kearston Cutrubus. Trustees Marty Carpenter, Karen Fairbanks, Don Salazar, Scott Parson, Jordan Slater, Jeff Stephens, Clint Costley and Karla Bergeson voted unanimously to continue with a closed meeting to discuss character and professional competence, or physical or mental health of an individual.
ACTION		A motion to adjourn the closed session was made by Scott Parson with a second by Jordan Slater. The Board of Trustees unanimously voted to end the closed session.
Meeting Adjourned	VI.	With no further items, the meeting came to a close.