

**Minutes**  
**PRESIDENT'S COUNCIL**  
**Sept. 27, 2017**

PRESENT:

President Chuck Wight  
Provost Madonna Miner  
Vice President Norm Tarbox  
Vice President Brad Mortensen  
Vice President Bret Ellis  
Interim Vice President Brett Perozzi  
Adrienne Gillespie Andrews  
Nicole Beatty (for Doris Geide-Stevenson)  
Jackie Schafer (for Lonnie Lujan)  
Shane Farver  
Richard Hill  
Stephanie Hollist

Minutes

1. The meeting convened at 8 a.m.
2. President's Council members approved minutes for the Aug. 30, 2017, meeting.

Consent Calendar

3. The President's Council approved the following consent calendar items:

(Early Retirements)

Mike Whetton, Facilities Management  
June 27, 2018

PPM 6-22: Student Code

4. Brad Mortensen, vice president for University Advancement, and Stephanie Hollist, legal counsel for the university, presented changes to PPM 6-22: Student Code, which would bring the code in line with recent changes to State Board of Regents Rule R256.

**ACTION**

The President's Council approved the changes to PPM 6-22: Student Code, which would next go to the WSU Board of Trustees for final approval.

PPM 7-10: Posting

5. Hollist presented changes to PPM 7-10: Posting and Distribution of Written Materials on Campus, which revised and clarified the manner in which written materials may be posted on campus.

**ACTION**

The President's Council approved the changes to

WSU Institutional  
Residence Annual Report

PPM 7-10: Posting and Distribution of Written Materials on Campus, which would go to the WSU Board of Trustees for final approval.

6. Norm Tarbox, vice president for Administrative Services, presented the WSU Institutional Residence Annual Report for FY ’17.

**ACTION**

The President’s Council approved the WSU Institutional Residence Annual Report for FY ’17, which would go to the Board of Trustees for final approval.

Institutional Discretionary  
Funds Annual Report

7. Tarbox presented the Institutional Discretionary Funds Report for FY ’17 for approval.

**ACTION**

The President’s Council approved the Institutional Discretionary Funds report for FY ’17, which would go to the Board of Trustees for final approval.

PPM 5-30: Food Services  
and Purchases

8. Tarbox presented changes to PPM 5-30: Food Services and Purchases, which would allow WSU employees to bring outside food onto campus provided that it is below the petty cash limit.

PPM 5-11:  
Reimbursement for Petty  
Cash

9. Tarbox presented changes to PPM 5-11: Reimbursement for Petty Cash, which would increase the petty cash limit from \$150 to \$200.

**ACTION**

The President’s Council approved the revisions to both PPM 5-30 and PPM 5-11, which would next go to the Board of Trustees for final approval.

Property Sale

10. Tarbox presented a proposal for the sale of an RV pad in Star Valley, Wyoming.

**ACTION**

The President’s Council approved the sale of the RV pad, which would then go to the Board of Trustees for ratification.

Program Proposals:

BS in Finance  
BS in Marketing

11. Provost Madonne Miner presented proposals for BS in Finance, BS in Marketing and BS in Supply Chain Management degrees.

BS in Supply Chain  
Management

**ACTION**

The President's Council approved the degrees, which would go to the Board of Trustees for final approval after Utah System of Higher Education review.

Endowment

12. Miner presented a proposal for a \$250,000 endowment to fund innovative teaching at WSU.

**ACTION**

The President's Council approved the endowment and discussed the possibility of rolling it into the Presidential Teaching Endowment when it comes to fruition.

Business Administration  
Unit Change

13. Miner brought forth a proposal to split the Business Administration major into three separate majors: Finance, Marketing and Supply Chain Management.

**ACTION**

The President's Council approved the split. The proposal would next be sent to the Board of Trustees for final approval.

Upcoming Events

14. The President's Council discussed upcoming events, including many Diversity events.

Meeting Adjourned

15. With no further business, the meeting adjourned.