

**Minutes**  
**PRESIDENT'S COUNCIL**  
**July 17, 2019**

**PRESENT:**

President Brad Mortensen

Provost Madonne Miner

Vice President Brett Perozzi

Vice President Norm Tarbox

Ms. Adrienne Andrews, Asst. Vice President of Diversity & Chief Diversity Officer

Ms. Amy Huntington, Staff Advisory Council Chair

Mr. Peter Waite, Assoc. Director for Application Development

Mr. Steven Richardson, Director of Strategic Initiatives

Mr. Mark Halverson, Assoc. Vice President for Facilities and Campus Planning

Ms. Sherri Cox, Recorder

Guests from GSBS Architects: Mr. Travis Hogge, Ms. Ellen Nygaard and Ms. Clio Rayner

**EXCUSED:**

Vice President Bret Ellis

Minutes

Davis Campus  
Automotive & Computer  
Science Building  
Presentation

1. The meeting convened at 8:00 a.m. President Brad Mortensen welcomed attendees.

2. President's Council Members approved minutes from the June 26, 2019, meeting.

3. Vice President Norm Tarbox shared updates on the Computer and Automotive Engineering building construction at WSU Davis. Building D-3 will be renamed the Stewart Center at Davis Campus. The new road will be called Haven J. Barlowe Parkway and is already under construction. WSU is working with UDOT to install a light at the new road.

Associate Vice President for Facilities and Campus Planning, Mark Halverson, invited guests from GSBS Architects, who gave a presentation on the new building, including a detailed explanation of the blueprints, materials and finishes, interior examples for carpet and color scheme, and branding.

Bidding packages are being sent out and a final price tag is being discussed. Excavation will start this month with July 2020 as the projected finish date. The current Tech Education building will be demolished and classes will be redirected to other places until the building is complete.

The Science Lab demolition is underway. Portables

Early Retirement Requests

will be used for NUAMES classes starting this fall.

4. Provost Madonne Miner presented two early retirement requests:
  - a. Candace Busby, Student Success Center, Full Retirement 1/15/2020
  - b. Clifford Nowell, Office of the Provost, Full Retirement 12/31/2019

Approval

The President's Council approved the early retirement requests and will present them at the September 2019 Board of Trustees meeting for final approval.

WSU Day of Service – Extreme Makeover

5. Vice President Brett Perozzi and Provost Miner introduced a WSU Day of Service for employees to participate in during the Extreme Makeover show that is visiting Ogden during the month of August. Employees will need to get approval from supervisors to participate during work hours. More details will be forthcoming.

Alumni Rental Rates

6. President Mortensen presented a proposal for new rental rates from the Alumni Center concerning celebration of life events, and facility rental. The Alumni Center needs to be competitive with other public entities offering similar services. Another consideration to the proposal is costs for setup, takedown, staff required to manage events, etc.

Approval

The President's Council approved the proposed new rates for the Alumni Center.

Other

7. Other items that were discussed:
  - a. ESL graduation was a success. Venture is the next step for these students, but the program is ending due to lack of funding. A suggestion was made for students to attend Wildcat Scholars classes at CEC to benefit those seeking further education.
  - b. Provost Miner, Vice President Bret Ellis, and Dr. Brenda Kowalewski attended a CAO/CIO Conference in Cedar City. Transferability of credits for students between institutions was a topic for discussion, as well as a more uniform system statewide to accomplish this. Some

schools are using Civitas, while others, along with WSU, use Starfish software.

- c. Nasdaq Boardvantage is a new software program the President's Office will be using to prepare agendas for Board of Trustee and President's Council meetings. Email with instructions will come from Sherri Cox.
- d. HERS meetings have been positive for participants. Attendees feel it is a worthwhile program and happy WSU supports sending employees to it.
- e. A discussion ensued on the Staff and Faculty picnic and how Sodexo did. There were mixed reviews on the food, but overall, many attended and seemed satisfied. A suggestion was made to provide two different types of cuisine at the event to appease more palettes.

Upcoming Events

- 8. Upcoming Events were looked over without any additional discussion.

Meeting Adjourned

- 9. With no further items to discuss, the meeting was adjourned.