

Minutes
PRESIDENT'S COUNCIL
Jan. 23, 2019

PRESENT:

President Brad Mortensen
Vice President Bret Ellis
Vice President Brett Perozzi
Vice President Norm Tarbox
Provost Madonne Miner
Asst. Vice President Adrienne Gillespie Andrews
Ms. Jackie Shafer (SAC Chair)
Dr. Doris Stevenson (Faculty Senate Chair)
Rich Hill, General Counsel
Ms. Stephanie Hollist, Deputy General Counsel
Ms. Sherri Cox (Recorder)

Minutes

PPM 5-37 Campus
Facilities Use

USHE Performance
Metrics

1. The meeting convened at 8:00 a.m. President Brad Mortensen welcomed attendees.
2. President's Council Members approved minutes from the Dec. 18, 2018, meeting.
3. Vice President Tarbox invited Deputy General Counsel, Ms. Stephanie Hollist, to lead a discussion on PPM 5-37, Campus Facilities Use. The policy changes align with state statute. Comparisons with other schools' policies have been conducted. The changes improve security and space guidelines for events and has been approved by the Event Coordination Committee.

The President's Council agreed to spend more time reviewing the policy and its changes.

4. President Mortensen gave an update on USHE Performance Metrics. There are 10 system metrics. WSU has been asked to come up with institutional goals for #4, affordability and #5. Metrics and goals include: workforce degrees in 5-star occupations, goals set for teachers & mental health professionals, effective use of resources, and space utilization. Another 11 metrics are in place in addition to the 10. WSU is working to support the system's metrics, development and goals.

USHE Budget Request

5. A discussion on USHE budget requests was presented by President Mortensen. There are four primary categories areas in the budget requests:

- a) Affordable access
- b) Timely completion
- c) Workforce and research
- d) Growth and capacity.

Our requests were adjusted to better align with other institutions' requests. Budget urgencies' list needs to be addressed as categories are changed around frequently. We need to send a clear message that we are serious about change.

Agenda for January 24
Legislative Preview

6. President Brad Mortensen briefly discussed the agenda for the upcoming WSU Legislative Preview Breakfast. A good group of representatives is coming to discuss initiatives and priorities. A university report will be given, including concurrent enrollment and a message will be shaped with emphasis placed on the space utilization report. The President noted the importance of the grant for the Counseling Center for Student Support, as mental health is a serious issue.

March President's
Council Meeting Schedule

7. President Mortensen discussed questions regarding whether or not a special President's Council meeting would need to be held prior to the March 19 Board of Trustees meeting.

The President's Council voted that a special meeting would not be necessary.

Special Topics for Feb.
Board of Trustee Meeting

8. Vice President Norm Tarbox discussed special topics for the Feb. 14 Board of Trustees meeting, including two Business Committee topics: "Plans for Strategic Planning" and lessons learned from the recent tragedy at the University of Utah by Dane LeBlanc. The Personnel & Academic Policy committee will also discuss lessons learned and safety with a visit from Chief Dane LeBlanc. The committee of the whole meeting agenda, including who will give presentations, was also addressed.

Proposed Budget
Development Calendar

9. The budget development calendar was discussed by Vice President Norm Tarbox. The Truth in Tuition hearing is scheduled for March 11 at 2:30 in SU 404 in conjunction with the student senate meeting. The Board of Trustees meeting is on March 19 and the Regent's meeting on March 28 will require a report on tuition including graphs and charts. President Mortensen will present to the Regents what our needs are and lobby for funding.

Spring Break Learning
Week

10. Vice President Tarbox shared information on spring break learning week, which is an opportunity for employees to participate in activities downtown off campus while school is out. The week activities are called "Ogden Stay and Play".

Proposed Certificates of
Proficiency: Japanese,
Chinese, French, German
and ASL

11. Provost Madonne Miner proposed certificates of proficiency in Japanese, Chinese, French, German and ASL. Certificates of proficiency have gone through faculty senate approval. They are smaller than certificates of completion and will appear on a student's transcript.

The President's Council approved the five new proposed certificates of proficiency.

Localization Minor

12. The localization minor is a new area that will increase in popularity over time. Provost Miner discussed that the minor involves working with companies that provide services in other countries. Students will make sure marketing is appropriate for that country's language and culture to localize the placement of these products and services.

The President's Council approved the localization minor.

Discontinuance of Three
Economics Emphases

13. Provost Miner discussed the need for the discontinuance of three economics emphases as they are now each stand-alone majors in economics:

- a) Economics with Legal
- b) Quantitative Economics
- c) International Economics

The President's Council approved the discontinuance of the three economics emphases.

Certificate of Proficiency
in Jazz Studies

14. Provost Miner proposed a certificate of proficiency
in Jazz Studies.

The President's Council approved the new certificate.

Certificate of Proficiency
in Music Entrepreneurship

15. Provost Miner proposed a certificate of proficiency
in Music Entrepreneurship. Gives practical training
to musicians

The President's Council approved the new certificate.

PPM 11-1 Graduate
Programs

16. Provost Miner introduced changes to PPM 11-1,
graduate programs. Changes to the policy pertain to
experiential learning.

The President's Council approved the changes to PPM 11-1.

PPM 3-25, V1 One
Course Reduction for
Tenure-Track Faculty

17. Provost Miner discussed a change to PPM 3-25, V1,
with a one-time one course reduction for tenure-track
faculty. Trustees will no longer receive a report on
the one course reduction.

The President's Council approved the one line phrase
deletion of the policy and will move it to the Board of
Trustees for final approval.

PPM 4-2 Catalog
Requirements

18. Provost Miner addressed PPM 4-2 catalog
requirements for associate degrees. Addresses
institutional certificates and inserts language
allowing certificate candidates three years to
complete a certificate under their entry catalog.

The President's Council approved the change to PPM 4-2.

PPM 6-3 Registration
Dates and Deadlines

19. Provost Miner discussed changes to PPM 6-3
regarding registration dates and deadlines. The
changes gives clarification to the policy, including
how unofficial withdrawal dates are handled.

The President's Council approved the changes to PPM 6-3.

New Department: Athletic
Training Program Moved
from MCOE to DCHP

20. A new department was brought forward by Provost
Miner. The Athletic Training Program was moved
structurally but not physically from MCOE to

DCHP, as required by AT's accrediting agency.

The President's Council approved the new department changes.

ATN & HPHP
Department
Reorganization

21. The reorganization of Athletic Training Nutrition & Human Performance Health Promotion was discussed by Provost Miner. Nutrition will be combined with Exercise Sports Sciences in a new combined department that will be called Exercise & Nutrition Science (ENS). In addition, the Human Performance Health Promotion Department will become the Health, Physical Education, & Recreation Department (HPER).

The President's Council approved the ATN & HPHP department reorganization.

Matthew S. Browning
Center for Design

22. Provost Miner brought forward for approval, the new Matthew S. Browning Center for Design. The center has donor support and activities are already being planned. Faculty senate has approved the center.

The President's Council approved the new Matthew S. Browning Center for Design.

Wadman Center for
Excellence in
Construction and Building
Sciences

23. Provost Miner brought forward for approval, the new Wadman Center for Excellence in Construction and Building Sciences. The center has donor support and faculty senate approval.

The President's Council approved the new Wadman Center for Excellence in Construction and Building Sciences.

Special Leave Request:
Dean Jeff Steagall

24. Dean Jeff Steagall has requested special leave which was discussed by the Council. Provost Miner indicated that she is talking with APAFT about developing a policy spelling out what leaves are available to deans who return to faculty. A discussion with General Counsel and full review will take place prior to taking the request before the Board of Trustees meeting in February.

The President's Council agreed to further review of the request and the leave policy by legal counsel before sending it to the Board of Trustees.

Early Retirement: Jody Lake and Sherrie West

25. The following early retirement requests were discussed by Provost Miner:

- a) Jody Lake, Financial Services, Total Retirement June 30, 2019
- b) Sherrie West, Child and Family Studies, Total Retirement June 30, 2019

The President's Council approved the early retirement requests.

Upcoming Events

26. Upcoming events include:

- a) WSU is a Davis Chamber nominee for business of the year. Annual awards are presented Jan. 25.
- b) The Gospel Music Festival is on Friday, Jan. 25
- c) Reverend Dr. DeForest Soaries is speaking on campus Tues. Jan. 29.
- d) Ron Stallworth – Coming to speak Feb. 5.
- e) Dining for Dollars – Feb. 6. Reservations recommended

Other

27. The MLK event was a success, even with poor weather there was good community representation and a good crowd.

28. President Mortensen acknowledged the need for support of federal employees who are struggling with the government shutdown situation.

29. Dream Weber Program – A legislative bill could potentially make Dream Weber a statewide program for the first four semesters. President Mortensen will present our Dream Weber program to the Regents and emphasize that our funding is almost depleted.

Meeting Adjourned

With no further action required, the meeting was adjourned.