

Minutes
PRESIDENT'S COUNCIL
November 4, 2020
8:00 am via Zoom

PRESENT (via Zoom Meeting):

Dr. Brad Mortensen, President

Dr. Bret Ellis, Vice President for Information Technology

Dr. Ravi Krovi, Provost

Dr. Betsy Mennell, Vice President for University Advancement

Dr. Brett Perozzi, Vice President for Student Affairs

Dr. Norm Tarbox, Vice President for Administrative Services

Ms. Adrienne Andrews, Assistant Vice President for Diversity

Ms. Sherri Cox, Executive Assistant to the President

Dr. Timothy Herzog, Faculty Senate Chair

Mr. Luke Jenkins, Staff Advisory Council Chair

Mr. Steven Richardson, Director of Strategic Initiatives

Ms. Stephanie Hollist, Deputy General Counsel

Mr. Rich Hill, General Counsel

Dr. Jessica Oyler, Assistant Vice President for Human Resources

Mr. Dane LeBlanc, Director of Public Safety

Dr. Daniel Kilcrease, Executive Director, Student Affairs Auxiliaries

Mr. John Kowalewski, Executive Director, Marketing & Communications

Post-Thanksgiving Break School Plans

1. The meeting convened at 8:00 a.m. President Brad Mortensen welcomed attendees.
2. Mr. Dane LeBlanc led a discussion on post-Thanksgiving break plans for school. Some institutions in the state are holding school online rather than have students return to campus. Because classes have different needs, including in-person end-of-semester exams, faculty should be able to best determine the scenario for their courses.

Decision

President's Council agreed that faculty will have flexibility to accommodate the instructional needs of their classes post-Thanksgiving break. They will need to show compassion and flexibility with their students.

Meeting Minutes (October 7, 2020)

3. President's Council Members approved minutes from the October 7, 2020, meeting.

PPM 1-20, Policy Governing Policies

4. Ms. Stephanie Hollist discussed PPM 1-20, Policy Governing Policies. Many changes have been made to correct wording in the PPM, as well as make sure faculty processes on policy are understood and reflected in the PPM. A chart illustrating the process of policy review and explaining the steps taken was shown to the President's Council. Discussion took place on how the public is involved. President Mortensen shared in the discussion adding that given the complexity of this, there will be a separate meeting with trustee leadership to review this policy prior to the Board of Trustees meeting Nov. 18.

Approval

PPM 1-20, Policy Governing Policies was approved to move forward to the Board of Trustees through the Personnel & Academic Policy Committee.

PPM 3-15, Personnel Relations

5. Vice President Norm Tarbox and Ms. Jessica Oyler presented changes to PPM 3-15, Personnel Relations, which includes making abusive conduct more clear, and a title change to "Abusive Conduct and Respectful Work Conditions."

Approval

PPM 3-15, Personnel Relations was approved to move forward to the Board of Trustees through the Personnel & Academic Policy Committee.

2021-2022 Housing and Dining Rates

6. Vice President Brett Perozzi and Dr. Daniel Kilcrease presented 2021-2022 Housing and Dining Rates. Housing and dining are experiencing things they have never had to deal with concerning refunds, etc. due to COVID-19. There has been a 30-35% decrease in occupancy. A 0% increase in housing costs and 3.4% dining increase was proposed.

Approval

The 2021-2022 Housing and Dining Rates were approved and will move to the Board of Trustees meeting through the Business Committee.

MarCom Project Intake Form

7. Vice President Betsy Mennell and Mr. John Kowalewski introduced a new electronic project request form through MarCom. Processes for taking on new projects need to align more closely with the university's priorities. Requests for projects will now come through this new form.

CAPES Quasi Endowment Approval

8. Vice President Mennell discussed the Children's Adaptive Physical Education Society (CAPES) Quasi Endowment. This account has several different donors and funding. The program has raised funds in the minimum amount of \$35,000 for a quasi endowment with the intent to continue to raise additional funds for this program.

Approval

President's Council approved the creation of a Quasi Endowment for CAPES with a beginning balance of \$35,000.

Radiologic Sciences, Advanced (BS) - Radiologist Assistant Emphasis Program Discontinuance Approval

9. Provost Ravi Krovi discussed the discontinuation of the Radiologic Sciences, Advanced (BS) – Radiologist Assistant Emphasis Program. Discontinuing this program will better promote the graduate degree program.

The Radiologic Sciences, Advanced (BS) - Radiologist Assistant Emphasis Program Discontinuance was approved and will move to the Board of Trustees meeting through the Personnel & Academic Policy Committee.

Early Retirement Applications

10. Provost Krovi discussed the following Early Retirement Applications:
 - a. Julianne K. McCulley, Manufacturing & Systems Engineering, Full Retirement, 6/30/21
 - b. Peter M. Jackson, Online & Continuing Education, Full Retirement, 4/1/21

- c. Richard Lee Ford, Earth & Environmental Sciences, Full Retirement, 6/30/21
- d. Robert Law, Custodial, Full Retirement, 3/9/21
- e. Toni Thompson, Accounting Services, Full Retirement, 6/30/21

The VSIP program has had 58 people apply. There will be some replacements of these positions, but overall substantial savings for the university in salaries.

Approval

The Early Retirement Requests were approved to move forward to the Personnel and Academic Policy Committee for the Board of Trustees meeting.

College of Social & Behavioral Sciences Tenure Document

- 11. Provost Krovi presented changes for the College of Social & Behavioral Sciences Tenure Document. The focus is on how faculty members review student evaluations and feedback while avoiding comparisons. One sentence was changed in the document along with a deletion of the comparison sentence. Provost Krovi is hopeful other colleges will follow suit.

Approval

The College of Social & Behavioral Sciences Tenure Document was approved to move forward to the Personnel and Academic Policy Committee for the Board of Trustees meeting.

Future Town Halls

- 12. The upcoming Town Hall was discussed by President Mortensen, which is scheduled for Nov. 20 at 3:00 pm. In an effort to be more efficient with time, plans are to keep the meeting to one hour and to include a survey link posted in the Announcements for submission of questions early for better preparation.

President Mortensen is considering holding small group virtual meetings with faculty and staff that have questions, similar to previous “Brownies with Brad” format. He is willing to meet with the different colleges.

Board of Trustees Draft Agenda

- 13. A Board of Trustees Draft Agenda was discussed by President Mortensen for the upcoming Nov. 18, 2020, meeting. Items of discussion included: The PPM on Policy Governing Policies needs to be listed correctly, the redlined and clean copies for PPM 3-15 need to be included. Business Committee items

included the Housing and Dining Services fees and Jessica Oyler presenting a Fringe Benefits Overview and Discussion.

Other

15. Other items addressed by President's Council included the following:
 - a. Vice President Brett Perozzi would like to send out a student communication with a survey link embedded to see how students are feeling. Discussion concerning fall commencement also took place. 1922 students are graduating this fall and President Mortensen and deans feel it is going to be difficult to hold a fall commencement due to the rise in COVID-19 cases. Final decisions have not been worked out yet concerning this.
 - b. Vice President Perozzi discussed a question regarding the reduction of spring student fees. Communicating this reduction would be positive with students and staff, stressing that there is not a reduction of services, but that we are being mindful of students' hardships at this time.
 - c. Dr. Tim Herzog mentioned a discussion on credit/no credit courses that will be tabled for now. Student senate needs to have a voice in this policy.
 - d. Dixie State's resolution for name change has asked faculty senate leaders at all institutions to weigh in on this topic. Discussion needs to include social impacts in our state. Adrienne Andrews is very supportive of the name change. The decision will be made by the state Legislature.
 - e. SAC will be drafting a memo to the parking committee requesting no increase in fees.
 - f. Adrienne Andrews reported that 16 different areas on campus are giving out cookies to students on campus with cards listing information for resources. It is a positive way to support our students and lets them know in times of uncertainty, the university is supportive of them.
 - g. The strategic planning task force needs representation from all divisions to make the committee more well-rounded. A suggestion to send a message out to add people to committees to help facilitate meeting needs and concerns of all was made by Vice President Perozzi.
 - h. With the upcoming election, a video is being made to help remind people to remain civil with political

Upcoming Events

Meeting Adjourn

outcomes.

16. Upcoming Events were included in the packet without discussion.
17. With no further items to discuss, the meeting was adjourned.