

**Minutes**  
**PRESIDENT'S COUNCIL**  
**May 5, 2021**  
**8:00 am via Zoom**

**PRESENT (via Zoom Meeting):**

Dr. Brad Mortensen, President

Dr. Bret Ellis, Vice President for Information Technology

Dr. Ravi Krovi, Provost

Dr. Betsy Mennell, Vice President for University Advancement

Dr. Brett Perozzi, Vice President for Student Affairs

Dr. Norm Tarbox, Vice President for Administrative Services

Ms. Adrienne Andrews, Assistant Vice President for Diversity and Chief Diversity Officer

Ms. Sherri Cox, Executive Assistant to the President

Dr. Laine Berghout, Professor/Chair/Chemistry

Mr. Luke Jenkins, Staff Advisory Council Chair

Mr. Steven Richardson, Director of Strategic Initiatives

Ms. Stephanie Hollist, Deputy General Counsel

Mr. Bryce Barker, Director of Internal Audit

Meeting Minutes  
Approval (April 7, 2021)

WSU Draft Internal  
Audit Charter

FY2022 Parking Permit  
Increase

Weber State University:  
Innovation Open Forum

Vaccinations Task Force  
policy

1. The meeting convened at 8:00 a.m. President Brad Mortensen welcomed attendees and introduced Dr. Laine Berghout in his new role as Faculty Senate Chair.
2. President's Council members approved minutes from the April 7, 2021, meeting.
3. Mr. Bryce Barker, Director of Internal Audit, discussed an Internal Audit Charter Draft for approval. The Utah Board of Higher Education has asked us to standardize the draft in this charter. A proposal to host an "Honor the Auditors" BBQ cookout in July was made by Norm Tarbox.

The Internal Audit Charter Draft was approved to move to the Audit Committee agenda.

4. Vice President Norm Tarbox discussed a Proposed Parking Increase for FY2022. A 2.3% increase was discussed. Option A was proposed to move forward.

The Proposed Parking Increase for FY2022 was approved to move forward.

5. Vice President Bret Ellis discussed an Innovation Open Forum that has been created with IT through Gartner Co. On May 14, Gartner representative Mike Miller will lead a discussion on the cloud, what we have learned in the pandemic, concerns, future direction, and innovation. Employees are encouraged to participate in the forum. A campaign will run giving information on where we are and where we want to be regarding analytics, and maturity.

6. President Brad Mortensen and Vice President Brett Perozzi discussed the Vaccination Task Force Policy. Legislation has passed allowing institutions to mandate vaccinations, although not specific as to what types. We can revisit how we would like to handle this at WSU as there are many different concerns such as: Balancing enrollment with safety, determining which vaccinations would be required, tracking immunizations completed, and communication or marketing a plan. Incentives for promoting vaccination participation was discussed along with potential funding from HEERF to cover events for students. More discussion will take place as there are

<p>EDI Ad Hoc Committee Request</p>	<p>many entities involved and details to work through. Vice President Perozzi will reach out to Dane LeBlanc and the task force concerning setup of vaccination of clinics. Vice President Mennell will work with John Kowalewski and the marketing team, and Vice President Tarbox will confer with accounting to determine funding.</p> <p>7. Provost Ravi Krovi discussed a request from the Faculty Senate to create an Equity, Diversity and Inclusion Ad Hoc Committee. This would enable FS to evaluate committee charges through an equity lens. The provost would like to increase faculty and staff buy-in for EDI efforts. The TLC (Teaching Learning Committee) will have a significant role to play in developing an inclusive mindset in the classroom. The Ad Hoc Committee will conduct a review after two years.</p>
<p>Approval</p>	<p>The EDI Ad Hoc Committee Request approved to move to the Board of Trustees.</p>
<p>Requested Extension for Temporary Hiatus on DV Designation</p>	<p>8. Provost Krovi discussed a Requested Extension for Temporary Hiatus on DV Designation. The committee is working to get approval for criteria this summer and fall. A hiatus is needed for one semester to move to spring when requests for DV course tag will be reviewed. Support was voiced from President's Council members to allow extra time to do this in a positive and meaningful way, as it works well with the strategic plan.</p>
<p>Approval</p>	<p>The Requested Extension for Temporary Hiatus on DV Designation was approved.</p>
<p>Autobiographical Form</p>	<p>9. Provost Krovi discussed the Autobiographical Form. Several points of discussion took place including: A template has been created for use, how faculty members fosters an inclusive environment, the impact of student evaluations and possible biases. A more extensive conversation is needed with APAFT concerning the language.</p>
<p>Approval</p>	<p>The Autobiographical Form will continue to undergo editing over the summer and into the fall. No action was taken to approve this agenda item today.</p>
<p>A&amp;H Tenure Document</p>	<p>10. Provost Krovi discussed the A&amp;H Tenure Document.</p>

	The Master of Fine Arts was added as a designated terminal designation, as well as language about the candidate responding to student and peer evaluations, updated old language, and changing to gender neutral pronouns.
Approval	The A&H Tenure Document was approved to move to the Board of Trustees.
A&H Post-tenure/PCP Document	11. Provost Krovi discussed the A&H Post-tenure/PCP Document. This is a new document created specifically when faculty seeks post tenure review and full professor compensation program (PCP) during the same year. It establishes dates, schedules and timelines. It also mandates going to proper peer review. Criteria for PCP has increased for moving forward. The document states that faculty may receive tenure but not PCP.
Approval	The A&H Post-tenure /PCP Document was approved to move to the Board of Trustees.
PPM 1-13, Faculty Senate Constitution and Bylaws	12. Provost Krovi discussed PPM 1-13, Faculty Senate Constitution and Bylaws. Changes to the PPM includes: Changes to the Teaching Learning Assessment (TLA) committee where the Teaching Learning component of the committee is separated from the Assessment portion. The TLF director will serve as ex officio member of the TL committee. Discussion included ways to incorporate assessment and diversity opportunities for improvement.
Approval	PPM 1-13, Faculty Senate Constitution and Bylaws changes from TLA to TLC was approved by President's Council.
Teacher Education Department Program Review	13. Provost Krovi discussed the Teacher Education Department external accreditation program review. There are several standards to focus on and be compliant in. The department received a clean bill of health and is due for the next review in 2027.
Approval	The Teacher Education Department Program Review was approved to move to the Board of Trustees.
Department Chair Recommendation	14. A Department Chair Recommendation from the Goddard School of Business were proposed by Provost Krovi. The recommendation is a re-appointment and has received

	more than the 2/3 majority vote of support to continue in this role.
Approval	The Department Chair Recommendation was approved by President's Council.
Board of Trustees Draft Agenda (May 19, 2021)	15. President Mortensen discussed the Board of Trustees Draft Agenda for the May 19, 2021 meeting. The autobiographical form will be removed as it is not ready to move forward at this time. The special topic of Title IX focus was discussed.
Other	Other items for discussion by the President's Council included: <ul style="list-style-type: none"> <li>a. Staff Advisory Council (SAC) is needing more involvement in leadership positions from non-exempt staff in Administrative Services. Vice President Norm Tarbox is willing to assist with recruiting for this role. Discussion included how to get people interested in serving on SAC.</li> </ul>
Upcoming Events	11. Upcoming Events were included in the packet without discussion.
Meeting Adjourn	12. Without any further business to discuss, the meeting adjourned at 9:54 am.