



PRESIDENT'S COUNCIL MEETING MINUTES

April 11, 2022 – 9:00 a.m.

Zoom

PRESENT:

Dr. Brad Mortensen, President

Dr. Ravi Krovi, Provost

Ms. Adrienne Andrews, Vice President of Equity, Diversity & Inclusion

Dr. Bret Ellis, Vice President for Information Technology (via Zoom)

Dr. Betsy Mennell, Vice President for University Advancement (via Zoom)

Dr. Brett Perozzi, Vice President for Student Affairs

Dr. Norm Tarbox, Vice President for Administrative Affairs

Ms. Sherri Cox, Executive Assistant

Mr. Steven Richardson, Director of Strategic Initiatives (via Zoom)

Dr. Laine Berghout, Faculty Senate Chair/Professor/Chemistry

Dr. Gail Niklason, Staff Advisory Council Chair

Ms. Stephanie Hollist, Deputy General Counsel

Ms. Amanda Geilman, Senior Assistant Registrar

Dr. Jason Francis, Associate Professor/Health Sciences Librarian

Call to Order:

The meeting was called to order at 9:12 a.m. by President Mortensen, who welcomed all in attendance.

Agenda Items**Meeting Minutes Approval (March 2, 2022):**

Meeting minutes from March 2, 2022, were reviewed by the President's Council. The minutes were approved.

Vacancy Based Extra Compensation for Staff:

Vice President Brett Perozzi introduced Gail Niklason and Amanda Geilman to discuss vacancy-based extra compensation for staff. Staff members have expressed concern about the lack of common protocols to compensate them for extra work done while covering for others who are out of the office or filling vacant positions when funds are available. A document was shared with suggestions for practical guidelines. Several questions were raised about how these guidelines would work with PPM 3-48 and existing practices that indicate how staff should be compensated for extra work. It was noted that the policy office had not reviewed the suggested SAC guidelines. Vice presidents were encouraged to be aware of and to work with Human Resources to appropriately provide supplemental pay to staff members that take on significant temporary assignments lasting more than 30 days.

Early Retirement Request:

An early retirement request by Dean Matthew Mouritsen was presented and approved. His request had also been approved by the Board of Trustees Executive Committee meeting on April 8, 2022.

Curriculum:

Provost Ravi Krovi presented the following curriculum items for approval:

1. Program Name Change: Minor in Psychological Science

The program name changed from Minor in Psychology to Minor in Psychological Science. This changed the name of the department and the undergraduate program. Discussion included two program changes that were made but only one is shown on the agenda. Faculty Chair, Laine Berghout, indicated that there is a BIS in Psychological Science as well as a minor.

2. Organizational Change: Teacher Education to Dean of MCOE

This change involves moving the Master of Teacher Education program from the teacher education department to the dean's office. This makes sense from

a resource perspective as it creates clearer pathways for students and gives the college better methods to review the success of the program.

Approval: The Program Name Change: Minor in Psychological Science, BIS in Psychological Science, and Organizational Change: Teacher Education to Dean of Moyes College of Education (MCOE) was approved to move to the Board of Trustees.

Policies and Procedures:

Provost Krovi presented the following PPM changes:

1. PPM 1-13, Faculty Membership and Rights of Members

The policy changes address the proposal for adjunct faculty representation and the guidelines for the addition of two adjunct senators to the senate volume. Stipulations include that the two must not be from the same college and they must be teaching that current year. Serving as an adjunct senator does not guarantee employment. The positions filled by adjunct professors will not replace faculty positions on the committee.

Approval: PPM 1-13, Faculty Membership and Rights of Members was approved to move to the Board of Trustees pending additional language editing and clarification given for executive meaning.

2. PPM 1-13, Faculty Board of Review

The policy changes include clarification regarding newly elected Faculty Board of Review members, current board issues, completion of board issues with instructions for current serving and incumbent members, who will serve as chair during overlap periods, and summer meetings if necessary.

Approval: PPM 1-13, Faculty Board of Review was approved to move to the Board of Trustees pending editing of language and listing references from PPM 9-10 in both locations.

3. PPM 1-13, Committees of the Faculty Senate

All Faculty Senate meetings will require minutes taken and submitted to the committee. This includes ad hoc committees as well.

Approval: PPM 1-13, Committees of the Faculty Senate was approved to move to the Board of Trustees with a request to spell out the acronym CRAO in the summaries given to the committees.

4. PPM 4-21a, Awarding of Transfer Credit and Credit by Examination or Petition

This policy change makes policy more flexible and impacts primarily courses being transferred from out of state. Interpretations of upper and lower divisions are different from other states. Databases need to be updated yearly to allow for changes from other institutions. This would add another resource to the registrar's office and may require additional staffing.

Approval: PPM 4-21a, Awarding of Transfer Credit and Credit by Examination or Petition was approved to move to the Board of Trustees.

5. PPM 8-12, Dated Guidelines for the Ranking Tenure Review Process

This policy change addresses adjusting the deadlines and dates for the review process since materials can now be reviewed digitally as soon as they are moved to Canvas.

Approval: PPM 8-12, Dated Guidelines for the Ranking Tenure Review Process was approved to move to the Board of Trustees pending removal of a strikethrough in the language of the first paragraph.

Appointments:

Provost Krovi discussed the following recommendations and requests:

1. Department Chair Recommendations

Department chair recommendations were presented from the departments of nursing, economics, exercise and nutrition science, and teacher education, athletic training, emergency healthcare, medical laboratory sciences, and accounting and taxation, with four others who have been removed. Department chair orientation will be held in August. The Office of Equity, Diversity and Inclusion would like to be involved with the training.

Approval: The Department Chair recommendations were approved to move to the Board of Trustees.

2. Emeritus Faculty Requests

There were 10 faculty members recommended to receive emeritus status.

Approval: The Emeritus Faculty requests were approved to move to the Board of Trustees.

Faculty Senate Items:

Provost Krovi discussed the following Faculty Senate items:

1. Ad Hoc Assessment Committee Proposal

The proposal for the Ad Hoc Assessment Committee instructs that the committee will not function alone, but have representation from colleges including two pieces: (1) an assessment committee of practice within each college which would consist of individual representation from each department, and (2) the responsibility of creating a faculty workshop program. There will be the formation of a standing committee of assessment and overseeing the biannual review. Also, connection to individuals in colleges to assist with bi-annual assessments. The stipend for faculty will be covered by the provost's office. Faculty Senate Chair Laine Berghout gives direct support for programs in colleges.

Approval: The Ad Hoc Assessment Committee Proposal was approved to move to the Board of Trustees.

2. Proposal for Vice Chair Position in Teaching and Learning Committee

Discussion of the proposal for a vice chair position included making sure there is a successor and assisting the chair as needed. The vice chair needs to be willing to take on a new chair's responsibilities to promote continuity for the chair position.

Approval: The Proposal for Vice Chair Position in the Teaching and Learning Committee was approved to move to the Board of Trustees.

Board of Trustees Draft Agenda (April 20, 2022):

President Mortensen discussed the draft agenda for the April 20, 2022, Board of Trustees meeting which will be held at Davis campus, building D2, in room 110.

Changes to the agenda included:

1. Adjust Psychological Science to reflect the two proposals, BIS and minor.
2. Because the peer reviews for the Biomedical and Systems Engineering and Data Sciences programs are still pending, they will be submitted for approval at the May Board of Trustees meeting.
3. Vice President Tarbox emphasized the need to show the amount of funding flowing to IT and outline how those funds are being applied in the presentation to the Business Committee.

Upcoming Events:

President Mortensen reviewed the convocations list and discussed parking and driving to and from the Dee Events Center on April 29 for graduation ceremonies.

Other:

Other items that were discussed included the following:

1. USHE Board Committee Meetings on Friday will include (a) conversation about nursing pre-existing pre-requisites. Not all institutions have the same pre-requisites and (b) the online task force chair is Aaron Osmond. He has promised to give white papers to committees.
2. Vice President Tarbox discussed USHE Shared Services and a concern that there has been no correspondence from them since January. It was hoped that information would be sent to the Regents Committee before going to the Steering Committee, but none of the committees have seen information yet.
3. The Student Services Committee will meet on Friday. Mental health services funding will be discussed concerning allocation.
4. Taylor Adams from USHE shared a presentation on the legislatively-funded Regional Pathways Coordinators. Five degree-granting schools will receive funding for a position and WSU is one that is involved.
5. President Mortensen acknowledged this is the last meeting for Dr. Laine Berghout, the Faculty Senate Chair this past year. He thanked him for his participation and service in this role. Dr. Berghout expressed his appreciation to the group for their association, for making him feel welcome and part of the conversation in the President's Council. He then introduced Jason Francis as the incoming Faculty Senate Chair.
6. Vice President Adrienne Andrews gave a reminder of the keynote speaker, Yukio Shimomura, a Japanese American who lived in internment camps during the Vietnam War, who will present on Wed. April 13, at 11:30 am in the Wildcat Theater.
7. Vice President Andrews also gave a reminder of the Inaugural Pacific Islander graduation being held on Saturday, April 16. A showcase will start at 6:00 pm for Pacific Islander customs that evening.
8. President Mortensen mentioned that the UWHEN Conference was held at WSU on Friday, April 8 where he conducted the welcome and President Astrid Tuminez from UVU gave the keynote address.
9. The cheer team won the national championship again!

Adjourn:

Without any further items to discuss, the meeting adjourned at 9:26 a.m.