



PRESIDENT'S COUNCIL MEETING MINUTES

February 4, 2022 - 8:00 a.m.

Zoom

PRESENT:

Dr. Brad Mortensen, President

Dr. Ravi Krovi, Provost

Dr. Bret Ellis, Vice President for Information Technology

Dr. Betsy Mennell, Vice President for University Advancement

Dr. Norm Tarbox, Vice President for Administrative Affairs

Dr. Brett Perozzi, Vice President for Student Affairs

Ms. Adrienne Andrews, Vice President for Equity, Diversity & Inclusion

Ms. Sherri Cox, Secretary to the Board

Mr. Steven Richardson, Director of Strategic Initiatives

Dr. Laine Berghout, Faculty Senate Chair/Professor/Chemistry

Dr. Gail Niklason, Staff Advisory Council Chair

Ms. Stephanie Hollist, Deputy General Counsel

Call to Order:

The meeting was held digitally via Zoom and was called to order at 8:00 a.m. by Vice President Norm Tarbox, who welcomed all in attendance.

Agenda Items**Faculty Senate Business**

- a. Ad Hoc Assessment Committee – Biennial Assessment Report Review**
Provost Ravi Krovi reported on the Ad Hoc Assessment Committee. A discussion took place in Faculty Senate. The goal is to train faculty to provide more meaningful input and make the process less tedious for them. Approximately 35-40 biannual assessment reports take place every two years. The training would cost \$4,000 which would cover 20 faculty members. During the last year, efforts have been made to connect three strategy islands, (a) The strategic program review, (b) the annual planning and budgeting cycle with SPR reports, and (c) biannual assessment reports. Provost Krovi recommended this to move forward.
- b. Faculty Senate Ombuds Charter**
Provost Krovi discussed defining the role of Ombudspersons between faculty and administration and the idea is to help resolve issues before they escalate. This document sets the stipulations of the Ombuds and what they can and can't do. It is more of an advisory role. Confidentiality was stressed as well as unbiased representation. The charter states that the position is reviewed once a year. The review is done by the Executive Committee. Changes specify a three-year term. The capitalization of Omsbud was added. Questions were asked about involvement with adjunct faculty. No clear language addresses this. Additional clarification in the charter was requested and Provost Krovi will take this request to the Executive Committee.
- c. General Education EDI Outcomes**
Provost Krovi discussed General Education EDI Outcomes. Changes included clarifying the word biases and adding historical and more current biases. We have 25 EDI courses that students can opt to attend. Defining the outcomes is important. Are we meeting the outcomes or do we need more courses with these tags? More data on learning outcomes would be nice. Vice President Andrews stressed that we need to better assess the DV outcomes and would rather see improvement before expansion.
- d. Proposed Chair and Vice Chair Leadership Structure for ASSA**
Provost Krovi gave a Faculty Senate Update on the Admissions Standard Student Affair (ASSA) Admissions Committee. ASSA committee proposed to have a vice chair if the chair steps down for the sake of continuity.

Approval: The four Faculty Senate Business items were approved to move to the Board of Trustees.

State Auditor's Office USHE Course and Program Fees

Vice President Norm Tarbox discussed the State Auditor's Office USHE Course and Program Fees. He, President Mortensen, Brett Perozzi and Devin Wisner all met with

state auditor John Dougall yesterday. The audit found several things institutions are doing wrong. WSU can implement the following to comply with our policies: (a) Surplus carry-forth balances in course fee accounts, (b) the College of Science needs to change a couple of their fees that cover administrative expenses to a different funding source. Accounting for course fees was pretty good. WSU doesn't disclose at registration adequately enough which courses have fees and what they are. Every system across the state that they audited had this universal violation. We need to identify these concerns and fix them moving forward. The meeting topic was focused on general student fees. We have worked to adjust the fees to accommodate for expenditure moves. Mr. Dougall is not satisfied with what institutions are doing in general as he claims that state law says "there has to be a specific economic benefit to the individual if a fee is charged." Access to student health, ball games, mental services, etc. is not considered an economic benefit. Dr. Tarbox indicated that we will wait for the Utah Board of Higher Education to make adjustments to the general student fees as this is where the directive should come from.

Meeting Minutes Approval (January 12, 2022):

Meeting minutes from January 12, 2022, were reviewed by the President's Council. The minutes were approved.

SAC Apportionment with EDI:

Vice President Brett Perozzi discussed SAC Apportionment with the new Equity, Diversity and Inclusion division. SAC Chair, Gail Niklason talked about two different proposals: (a) Fold the new EDI division into University Advancement and the Office of the President to combine them, or (b) The idea to ask Adrienne to appoint someone for a year while the new EDI division transitions and becomes more well-established. This proposal was the most highly voted on by SAC members. The proposal by SAC is to ask that all proportionments remain the same but ask Adrienne to appoint a person to represent EDI for a one-year term.

Approval: The SAC Apportionment request for Adrienne Andrews to appoint a person from EDI for a one-year term was approved to move to the Board of Trustees.

Upcoming Events:

Upcoming events were provided for reference in the packet.

- a. It was noted that on February 24, celebrating Black History Month, The Black Clinicians will be holding a panel conversation. Intermountain Health Care will partner with us for this event. The event hosting Brian Hotchkins keynote address was facilitated by Steven Richardson due to Adrienne being ill. Accolades were given to Steven for his participation and great efforts to make this a success.
- b. The International Banquet is coming up Saturday, Feb. 26 for faculty and staff. Tables can be sponsored for \$250 or individual seat purchases for \$15-\$25.

A short recess took place until 9:00 a.m. when Provost Krovi was able to join President's Council again and resume the meeting.

DCHP Tenure Document

Provost Krovi discussed the DCHP Tenure Document. Dumke College has added an EDI statement, duplicating the College of Science's EDI statement into their document. The changes clarified degree requirements as several programs within the college added them. Identifying the minimum requirements for a third-year review was added. What is not clear in this document is what happens if a faculty member does not meet the requirements? There are 4th and 5th year reviews in place. There isn't much time for adjustments and changes before the 6th year review when they go up for tenure if they are not meeting the requirements by the 5th year review. Provost Krovi would like to change the process to insist there are consequences if they are not passing the 3rd year review. Stephanie Hollist indicated that a policy to support terminating a tenure track person is in place. She is supportive of modifying the policies. Colleges have done a good job of explaining what is meant by good teaching, good research, good practices, etc. He feels that the College of Health Professions is doing a good job with its documents. We want to be able to list what is expected and what is good or excellent, as well as good guidelines for post-tenure reviews and implications for not meeting these guidelines in terms of what happens. If someone applies for the performance compensation program (PCP), what happens if they don't earn it and how does it affect their review? It is a pretty standard document as far as changes. It is suggested that the colleges that have not yet incorporated the EDI component into their documents do so. Adrienne has concerns with channel F with tenure documents.

Approval: The DCHP Tenure Document was approved to move to the Board of Trustees.

President Mortensen joined the meeting near the end of this discussion.

PPM 11-1, Graduate Programs

Provost Krovi discussed PPM 11-1, Graduate Programs. A change is being proposed to add some guidance on how to implement accelerated graduate programs. These are typically 3+2 or 4+1. You can apply to a graduate program before completing your undergraduate degree. This document provides the guidelines for admission requirements, how to apply, and how much can count. There are GPA requirements, in addition to any other criteria a college may have concerning completions on coursework. Minimum residency requirements are listed. Items listed in yellow highlight in the policy need to be approved. A suggestion to make a change to include executive or exempt staff was discussed, as well as talking with the graduate council about this.

Approval: PPM 11-1, Graduate Program changes was approved to move to the Board of Trustees.

Zoom Chat: President Mortensen, "Thanks for incorporating the feedback, Stephanie, into the policy. The policy on policies is working!"

Data Analytics Essentials Certificate of Proficiency

Provost Krovi discussed the Data Analytics Essentials Certificate of Proficiency from the Goddard School of Business and Economics. It is a 16 credit hour certificate. The differences between the certificate of proficiency and certificate of completion are the (a) Length of time (proficiency is 16-29 hours and completion is 30-33,) and (b) The certificate of completion requires some coverage of general education courses and is great for students at the university. The certificate of proficiency is a great option for non-traditional adult students, and to get external students into the program.

President Mortensen has asked that the proposals undergo a grammar review and language clean-up before going to the Board of Trustees. Trustees are overwhelmed with the information coming in for review. Suggestions were to include an executive summary in the documents, coach the Trustees on how to better read the structure of the report, and how to find important information.

Approval: The Data Analytics Essentials Certificate of Proficiency was approved to move to the Board of Trustees.

Technologist in Microbiology Post Baccalaureate Certificate

Provost Krovi discussed the Technologist in Microbiology Post Baccalaureate Certificate of completion. This program prepares students to work in a clinical microbiology lab. Designed for students who do not have an MLS degree or certificate. Students who are completing an undergraduate degree in chemistry or biology who would like to get into clinical testing may want to take this pathway It is a great 9-month online completion of certification for chemistry or biology students.

Approval: The Technologist in Microbiology Post Baccalaureate Certificate was approved to move forward to the Board of Trustees.

Master of Arts in English: Creative Writing and Master of Arts in English: Literature

Provost Krovi discussed two new graduate program emphases: (a) Master of Arts in English: Creative Writing and (b) Master of Arts in English: Literature. These two programs will not add new courses to the program. Students will be directed specifically into either of these two tracks based on advising interviews. Adding these emphases to the student transcripts will help market their degrees without requiring additional courses.

Approval: The Master of Arts in English: Creative Writing and Master of Arts in English: Literature approved to move to the Board of Trustees.

Master of Science in Systems Engineering

Provost Krovi discussed the Master of Science in Systems Engineering. This interdisciplinary graduate program in the College of Engineering, Applied Science and Technology has a goal to produce students that understand systems design and modeling

assimilation, which are valuable skills specific to employment at Hill AFB. No other university in Utah offers this program. It meets all labor demand expectations and is a STEM program. A new faculty member will be hired, along with another in the third year of the program when they will be needed.

Discussion took place concerning funding for isolated programs moving forward. Deans are aware of rules if an FTE occurs in a beneficial graduate program. We need to think more strategically about areas we want to incorporate and what we can afford to invest in.

Approval: The Master of Science in Systems Engineering was approved to move to the Board of Trustees.

Program Name Change: Art (BFA), Photo/Video Emphasis

Provost Krovi discussed the Program Name Change in the Bachelor of Fine Arts with a request to change the name of one of the concentrations from photography to photo/video emphasis to ensure it incorporates video art in their course. Want to promote this instead of still photography only. This is better for marketability and broadens the scope of the course.

Approval: The Program Name Change: Art (BFA), Photo/Video Emphasis was approved to move to the Board of Trustees

Other:

No other items were discussed during President's Council

Adjournment:

Without any further business to discuss, the meeting was adjourned at 9:55 a.m.