

**Minutes**  
**PRESIDENT'S COUNCIL**  
**Dec. 4, 2019**

PRESENT:

President Brad Mortensen

Vice President Betsy Mennell

Provost Madonna Miner

Vice President Norm Tarbox

Ms. Adrienne Andrews, Asst. Vice President of Diversity & Chief Diversity Officer

Ms. Amy Huntington, Staff Advisory Council Chair

Mr. Steven Richardson, Director of Strategic Initiatives

Dr. Timothy Herzog, Faculty Senate Chair

Ms. Stephanie Hollist, Deputy General Counsel

Mr. Patrick Thomas, Associate General Counsel

Ms. Sherri Cox, Recorder

Press: Ms. Victoria Waltz, Editor-in-Chief, The Signpost

Minutes

1. The meeting convened at 8:00 a.m. President Brad Mortensen welcomed attendees.
2. President's Council Members approved minutes, with corrections to enrollment percentages, from the Oct. 30, 2019, meeting.

Dee Event Center Stewart Foundation Quasi-Endowment

3. Vice President Norm Tarbox discussed the Dee Events Center Stewart Foundation Quasi-Endowment and the benefit of removing restrictions to allow funding to help pay for upgrades to the building.

Approval

The President's Council authorized the dissolution of the Dee Events Center Stewart Foundation Quasi-Endowment with a current balance of \$229,874 to assist with funding the upgrades of the scoreboard/sound system.

Establishment of a New Quasi-Endowment Fund

4. Vice President Betsy Mennell presented a request to establish a new quasi-endowment fund through University Advancement. The Catapult/Completion Scholarship will be announced at the President's Inauguration Jan. 7, 2020. Funds for this endowment will come from donor gifts.

Approval

The President's Council authorized the establishment of a

	quasi-endowment for the purpose of funding the new Catapult/Completion Scholarship for students.
Dean's Department Chair Appointments	<p>5. Provost Madonne Miner brought forward the following Dean's Department Chair Appointments (starting three-year terms on July 1, 2020)</p> <ul style="list-style-type: none"> <li>a. Jenny Kokai, Department of Performing Arts</li> <li>b. K Stevenson, Department of Visual Arts</li> </ul>
Approval	The President's Council approved the Dean's Department Chair appointments.
Digital Marquee Proposal	6. Provost Miner presented a digital marquee proposal from The Signpost to install a marquee along Harrison Blvd. on the Ogden Campus. A discussion included pros and cons for the marquee, importance, impact, as well as competitor's advertising use.
Approval	The President's Council made a decision to revisit this topic after more research and discussion at a later date.
Library Tenure	7. Provost Miner proposed revisions to the Library Tenure document that have been approved by the Library faculty and Faculty Senate.
Approval	The President's Council approved the revised Library Tenure document.
Library Post-Tenure Review Policy	8. Provost Miner proposed revisions to the Library Post-Tenure Review Policy that have been approved by the Library faculty and Faculty Senate.
Approval	The President's Council approved the revised Library Post-Tenure document.
PPM 8-13 Autobiographical Form	9. Provost Miner proposed revisions to PPM 8-13, Maintenance of Professional File. The revisions include use of the autobiographical form, which is housed in the Office of the Provost.
Approval	The President's Council approved revisions to PPM 8-13.
Program Reviews	10. Provost Miner discussed Program Reviews for the following, with the number of years designated for each program's review period:

- a. Botany – 5 years
- b. Family Studies – 5 years
- c. MBA – 7 years
- d. MED – 5 years
- e. Micro – 5 years
- f. MSRS – 7 years
- g. Physics – 5 years

Approval

The President’s Council approved the Program Reviews.

Strategic Planning Update

11. President Brad Mortensen presented a strategic planning update including our own process at WSU. A new Provost has been hired who is starting March 2020. Plans are to invite an outside facilitator to meet with us and assist in setting up town halls. Inclusivity is a strategic goal in these plans.

Follow-up on Enrollment and the 761 Students

12. President Mortensen led a follow-up discussion on enrollment, and the 761 students that were sent an email by Dr. Bruce Bowen. More discussion will take place to include department chairs and advisors concerning retention after enrollment.

Update from Policy Office

13. Deputy General Council Ms. Stephanie Hollist gave an update from the Policy Office, which will be housed in Legal. A policy governing policies is still in progress, along with research on other institutions and how their process and policies function.

A template form has been created for policy submissions along with a policy style guide, executive summary and routing sheet template.

Other

14. Other items brought before the President’s Council:
- a. A press release announcing new Athletic Director, Tim Crompton, will be sent out today.
  - b. Dec. 11 at 9:30 am in MA 319, a meeting will take place concerning the selling of revenue bonds.
  - c. Dean Scott Sprenger will be leaving WSU in June and taking a position in Rome, Italy.
  - d. Dr. Bruce Davis will be retiring in June 2020.

Upcoming Events

15. Upcoming Events and Wildcat Welcome Weekly events were reviewed, including the addition of:

Meeting Adjourn

- a. Stuart Slavin, who will be a guest speaker  
Jan.22 on student mental health.
- b. Multicultural Youth Conference – Dec. 17

16. With no further items to discuss, the meeting was adjourned.