

President's National Advisory Council
Mission and Guidelines
Adopted October 2014

Mission of the National Advisory Council (NAC)

To advise the Weber State University (WSU) President on priorities, plans, and strategies for WSU's mission core themes of LEARNING, ACCESS, and COMMUNITY; serve as informed ambassadors; and support the success of WSU students, faculty, alumni, and staff.

Guidelines

1. Overall Responsibilities

- 1.1. Become informed on WSU accomplishments, strengths and challenges.
- 1.2. Offer advice and feedback from an external perspective on relevant strategies and operations.
- 1.3. Seek opportunities to assist with the recruitment, mentoring, degree completion, networking and placement of WSU students and alumni.
- 1.4. Advocate for the support of WSU and encourage broader involvement.
- 1.5. Attend NAC meetings and functions, as well as other WSU events, including Regional Alumni Chapter activities and University Advancement events in the member's geographic area.
- 1.6. Assist with providing and acquiring resources.

2. Membership Criteria

- 2.1. Committed to the mission and advancement of WSU as demonstrated by a willingness to provide:
 - 2.1.1. Service to benefit WSU, and/or
 - 2.1.2. Philanthropic contributions to benefit WSU (such as the annual President's Society, Lifetime President's Society, or Legacy Society.)
- 2.2. Recognized as a leader with high ethical and moral standards.
- 2.3. Interested and willing to participate in NAC meetings, projects and responsibilities as well as other WSU events.

3. Appointment and terms

- 3.1. The WSU President will appoint individuals to the NAC subject to ratification by the NAC Executive Committee ("Executive Committee").
- 3.2. Terms are for four years and may be renewed.
 - 3.2.1. Beginning in October 2014, all current members will be assigned to either a two-, three-, or four-year term to help balance future turnover.
 - 3.2.2. Newly appointed members will be appointed to four-year terms.
- 3.3. Due to professional or other service commitments that would prohibit a member from temporarily fulfilling NAC responsibilities, a member may request a leave of absence.
 - 3.3.1. The duration of the leave of absence may be for up to three years.

- 3.3.2. The WSU President will recommend action on leave of absence requests to the Executive Committee for their ratification.
- 3.4. Members may serve on specific committees that meet in conjunction with regular NAC meetings, or may serve in an at-large role without a committee assignment.
- 3.5. Should any member of the NAC be implicated in a serious crime or an act of unethical or dishonest activity, the WSU President and /or the NAC Executive Committee may remove this individual from membership on the NAC.
- 3.6. Following the completion of active service, members may, with the consent of the member and the WSU President, become part of the NAC Emeriti. NAC Emeriti will continue to be informed of WSU happenings and invited to WSU events.
 - 3.6.1. A representative of the NAC Emeriti will be appointed by the WSU President subject to ratification by the NAC Executive Committee to provide feedback on the involvement of NAC Emeriti members.
 - 3.6.2. NAC Emeriti may have occasional reunions, luncheons, or other events specifically for NAC Emeriti members.

4. Meetings

- 4.1. General meetings will be held twice each year.
 - 4.1.1. Meetings will be scheduled once in the Fall and once in the Spring.
 - 4.1.2. These meetings will typically be held on a Friday for the better part of the day and may include committee meetings.
 - 4.1.3. Other optional events for NAC members to participate in may be arranged the day before, day after or evening of the general meeting.
- 4.2. In addition to general meetings, special meetings may be held on-campus, via technology, or off-campus from time to time.
- 4.3. The NAC may also schedule a retreat or meetings/events in other locales as may be determined by the WSU President in consultation with the Executive Committee.

5. Officers

- 5.1. General officers for the NAC shall include a Chair and a Vice-chair.
 - 5.1.1. The WSU President shall appoint the Chair and Vice-chair, with the concurrence of the chair of the WSU Board of Trustees.
 - 5.1.2. The length of term for the Chair and Vice-chair shall be for two years and may be renewed.
- 5.2. Committee chairs shall be selected by the Chair of the NAC from among the membership of NAC.
 - 5.2.1. The terms of committee chairs shall be for two years and may be renewed.

6. Committees

- 6.1. Ad Hoc committees may be established as determined by the WSU President in consultation with the Executive Committee.

- 6.2. Committees may meet during part of the general meetings, or may meet additionally as needed.
- 6.3. An Executive Committee will be established to facilitate the membership of NAC and coordination of upcoming meetings.
 - 6.3.1. The Executive Committee will meet as needed outside of general NAC meetings.
 - 6.3.2. The Executive Committee will be comprised of the NAC Chair and the NAC Vice-chair. The WSU President (or the President's designee) will also serve on the Executive Committee as an ex officio, non-voting member.
 - 6.3.3. Responsibilities of the Executive Committee include:
 - 6.3.3.1 Considering ratification of the WSU President's appointments for NAC members.
 - 6.3.3.2 Assisting to plan future NAC meetings, activities, priorities and the involvement of NAC members.
 - 6.3.3.3 Consulting with the WSU President on measures to enhance the overall structure and effectiveness of the NAC.
 - 6.3.3.4 Facilitating the NAC Mission and Guidelines.