

**Meeting Minutes**  
Weber State University Board of Trustees Meeting  
April 21, 2021 – 9:30 am  
WSU Ogden Campus  
Online Forum – Zoom Meeting

**Trustee Members:**

Mr. Nolan Karras (Chair)

Ms. Kearston Cutrubs (Vice Chair)

Ms. Karla Bergeson

Mr. Marty Carpenter

Ms. Louenda Downs

Ms. Karen Fairbanks

Mr. Ben Ferney

Mr. Curtis Funk

Mr. Don Salazar

**Excused:**

Ms. Amanda Covington

**Weber State University Representatives:**

Dr. Brad Mortensen, President

Dr. Bret Ellis, Vice President for Information Technology

Dr. Ravi Krovi, Provost

Dr. Betsy Mennell, Vice President for University Advancement

Dr. Brett Perozzi, Vice President for Student Affairs

Dr. Norm Tarbox, Vice President for Administrative Affairs

Ms. Adrienne Andrews, Assistant Vice President of Diversity & Chief Diversity Officer

Ms. Sherri Cox, Secretary to the Board

Mr. Steven Richardson, Director of Strategic Initiatives

Dr. Tim Herzog, Faculty Senate Chair/Professor of Chemistry

Mr. Luke Jenkins, Chair, Staff Advisory Council / Senior Network Engineer

Ms. Stephanie Hollist, Deputy General Counsel

Mr. Rich Hill, General Counsel

Ms. Allison Hess, Director, Public Relations

Dr. Laine Berghout, Professor/Chair/Chemistry

Dr. Yasmin Simonian, Dean, Dumke College of Health Professions

Dr. Sally Cantwell, Department Chair/Professor/Nursing, Dumke College of Health Professions

Ms. Rebecca Tierney, Director, TRiO Talent Search

Dr. Casey Neville, Associate Professor/Radiologic Sciences

Dr. David Ferro, Dean, College of Engineering, Applied Sciences and Technology

Mr. Jesse Checkman, Financial Literacy Coordinator

Ms. Becky Thompson, University Advancement Events Manager

Mr. Guy Letendre, Director of Economic Development

**Public Attendees:**

Dr. David Woolstenhulme, Commissioner, Utah Board of Higher Education

Ms. Jesselie Anderson, Utah Board of Higher Education

Mr. Geoffrey Landward, Deputy Commissioner, Utah Board of Higher Education

Mr. Jeremy Shinoda, Ogden City Diversity Commissioner

**Press:**

No members of the press were present

	<p>The meeting of the Board of Trustees convened at 9:30 a.m. via Zoom digital platform.</p>
Welcome	<p>I. Vice Chair, Ms. Kearston Cutrubus welcomed those in attendance.</p>
Approval of Strategic Planning Meeting Minutes (March 2, 2021)	<p>II. Upon a motion from Ms. Louenda Downs, with a second by Mr. Don Salazar, the Board of Trustees unanimously approved the Strategic Planning meeting minutes from March 2, 2021</p>
Approval of Meeting Minutes (March 16, 2021)	<p>III. Upon a motion from Ms. Louenda Downs, with a second by Mr. Marty Carpenter, the Board of Trustees unanimously approved the Board of Trustees meeting minutes from March 16, 2021, with an additional note that Ben Ferney was re-elected as WSUSA president for the 2021-2022 school year.</p>
College Liaison Reports	<p>IV. 1- A report on the College of Engineering and Applied Sciences Technology (EAST) was presented by Mr. Curtis Funk and Dean David Ferro. Their report included major achievements in the college highlighting cost affective placement of students and graduates in industry in government high-skill and high-growth settings. A new Computer and Automotive Engineering building is now complete and in use at WSU Davis. The Noorda Engineering, Applied Science and Technology Building will be complete on the Ogden Campus June 2022. Jeremy Farner's solar home won 5<sup>th</sup> in the nation in the 2020 Department of Energy Solar Decathlon. Challenges include recruiting through outreach events. Successes include the retention of more first time students, faculty recruitment and retention, and awards in diversity at the bronze level.</p> <p>2- A report on the Dumke College of Health Professions was presented by Ms. Karla Bergeson and Dean Yasmin Simonian. Their report included an overview of all the service the college has offered during the pandemic. May 1, 2021, the first cohort of Doctor of Nursing Practice students will graduate. Student focus is the central concern and goal, with faculty and staff in the college recognized. College strategic initiatives for 2020-2025 were discussed and will be compared with the university's strategic initiatives to ensure they are aligned.</p>
Special Topic: TRIO Talent Search and	<p>V. A Special Topic presentation from Student Affairs TRIO Talent Search and Financial Literacy was given by Ms. Rebecca Tierney and Mr. Jesse Checkman. This department</p>

Financial Literacy	<p>is housed in access and diversity and assists approximately 1000 low-income students annually to stay in school. A network group was formed with different organizations to assist Student Affairs in addressing the basic needs of full Pell Grant students. Their report included current initiatives and working with University Advancement and Development on raising funds. One-on-one appointments have increased by 630% this year. This department assists students with learning how to handle real life situations and helps with budgeting, FAFSA, student loans, and all things financial. They also partner with many non-profit organizations.</p>
Faculty Presentation – Dumke College of Health Professions	<p>VI. A faculty presentation from the Dumke College of Health Professions was given by Dr. Sally Cantwell, Department Chair/Professor/Nursing, who has been heavily involved with the COVID-19 campus response effort. Inter-professional collaboration has increased working together on campus communication with HR, emergency healthcare and director of safety. Accomplishments include: 250+ volunteers donating 1000+ hours, over 1800 phone calls and 2200+ emails to share test results for contact tracing, almost 19,000 COVID tests completed, and 90,000 vaccinated. All volunteers are from campus and Weber Medical Reserve Corps.</p>
Trustees Appointments	<p>VIII. President Brad Mortensen discussed upcoming trustee appointments and board leadership elections. Don Salazar will serve on the nominating committee with Ben Ferney. Names of new trustee appointees will go to the Senate for confirmation. The nomination for board officers will start to prepare this process and follow bylaws.</p>
Commencement Update	<p>IX. Becky Thompson discussed commencement plans for April 29, 30, and May 1. The main commencement ceremony events will be streamed live from the Dee Events Center on April 29 at 7:00 pm. Assignments for trustees and vice presidents have been made and a final schedule will be sent out. Friday and Saturday convocations will take place at Stewart Stadium, weather permitting. BIS and ROTC convocations will be held in the Browning Center.</p>
Written Reports	<p>X. Written Reports were acknowledged and included in the agenda packet. Luke Jenkins, SAC Chair, mentioned PPM 6-22, which does not involve non-faculty that are participating in events. WSUSA President Ben Ferney talked about the inauguration for new student body officers on Friday, April</p>

	23. A link will be sent out to trustees who wish to attend virtually.
Upcoming Events Calendar	XI. An Upcoming Events Calendar was included in the agenda packet for reference.
Personnel & Academic Policy Committee Report	XII. Ms. Karla Bergeson, chair of the Personnel & Academic Policy Committee, reported on the following action items for action:
Promotion Memo, Tenure Memo, Tenure & Promotion Guidelines, and AAS in Outdoor Leadership	<p>1. Provost Ravi Krovi discussed the following agenda action items and proposed that they be moved forward for approval:</p> <ul style="list-style-type: none"> <li>a. Promotion Memo</li> <li>b. Tenure Memo</li> <li>c. Tenure &amp; Promotion Guidelines for COVID-19, Fall 2020 to Summer 2021</li> <li>d. AAS in Outdoor Leadership.</li> </ul>
<b>ACTION</b>	On a motion to approve the Promotion Memo, Tenure Memo, Tenure & Promotion Guidelines for COVID-19, Fall 2020 to Summer 2021, and AAS in Outdoor Leadership by Ms. Louenda Downs, with a second by Mr. Ben Ferney, the Board of Trustees unanimously passed the motion.
Program Name Changes, New Administrative Unit, PPM 3-10, and PPM 6-22	<p>2. Provost Krovi discussed the following name changes:</p> <ul style="list-style-type: none"> <li>a. Psychology to Psychological Science</li> <li>b. Teaching Psychology to Teaching Psychological Science</li> </ul> <p>Provost Krovi discussed a new administrative unit:</p> <ul style="list-style-type: none"> <li>c. Interdisciplinary Center for Applied Research</li> </ul> <p>Provost Krovi discussed the following PPMs:</p> <ul style="list-style-type: none"> <li>d. PPM 3-10, Termination of Employment (Non-Faculty)</li> <li>e. PPM 6-22, Student Code</li> </ul>
<b>ACTION</b>	On a motion to approve Program Name Changes, the New Administrative Unit, PPM 3-10, and PPM 6-22 by Mr. Don Salazar, with a second by Mr. Ben Ferney, the Board of Trustees unanimously passed the motion.
Consent Calendar	XIII. The Board of Trustees had the opportunity to review the Personnel and Academic Policy Committee Consent Calendar items without discussion.

**ACTION** On a motion to approve the Personnel and Academic Policy Consent Calendar by Ms. Karla Bergeson, with a second by Ms. Louenda Downs, the motion passed unanimously

Information Items XIV. Information Items for the Personnel and Academic Policy Committee were included in the agenda packet for review without discussion

Business Committee Report XV. Ms. Karen Fairbanks, chair of the Business Committee, reported on the following action items for action:

Quarterly Audit Report Moved 1. Ms. Fairbanks asked to move the Quarterly Investment report listed in action items, to the Consent Calendar.

Northern Utah Venture Fund 2. Ms. Fairbanks discussed the following action items:  
a. Interlocal Agreement for the Northern Utah Venture Fund

**ACTION** On a motion to approve the Interlocal Agreement for the Northern Utah Venture Fund by Ms. Karen Fairbanks, with a second by Curtis Funk, the motion was unanimously approved.

Northern Utah Development Foundation b. Northern Utah Development Foundation

**ACTION** On a motion to approve the Northern Utah Development Foundation by Ms. Karen Fairbanks, with a second by Nolan Karras, the motion was unanimously approved.

Consent Calendar XI. The Board of Trustees had the opportunity to review Business Committee Consent Calendar items without discussion.

**ACTION** On a motion to approve the Business Committee Consent Calendar by Ms. Karla Bergeson, with a second by Ms. Louenda Downs, the motion was unanimously approved.

Information Items XII. Information Items for the Business Committee were included in the agenda packet for review without discussion.

Other XIII. Other items brought forward for discussion included:  
a. President Mortensen discussed the USHE Strategic Plan. Trustees received a request to provide input to their office within the next 2-3 weeks as per Geoff Landward. The Utah Board of Higher Education is having a hybrid meeting in May.

Motion to Move  
to Closed Session  
and Meeting  
Adjourned

b. President Mortensen discussed the upcoming May 19 meeting and asked for input on how to hold it, whether in person or virtually. Sherri will send out an email to trustees requesting feedback.

XIV. Upon a motion by Mr. Nolan Karras to move to a closed session to discuss pending litigation, and with no further items to discuss, to adjourn the meeting. The following Board of Trustees each voted “yay” affirming the motion: Karla Bergeson, Don Salazar, Karen Fairbanks, Ben Ferney, Louenda Downs, Marty Carpenter, Curtis Funk, Kearston Cutrbus, and Nolan Karras the meeting moved to a closed session at 11:05 am.