

**Minutes**  
Weber State University Board of Trustees  
Nov. 19, 2019 – 9:30 am  
WSU Ogden Campus  
3850 Dixon Parkway Ogden, UT 84408  
Betty Hess Lampros Boardroom (Miller Admin Room 319)

**Trustee Members:**

Mr. Nolan Karras

Ms. Kearston Cutrbus (Vice Chair)

Mr. Bret Alexander

Ms. Karla Bergeson

Mr. Marty Carpenter

Mr. Clint Costley

Ms. Louenda Downs

Ms. Karen Fairbanks

Mr. Don Salazar

**Excused:**

Ms. Amanda Covington

**Weber State University Representatives:**

Dr. Brad Mortensen, President

Dr. Norm Tarbox, Vice President for Administrative Affairs

Dr. Madonne Miner, Provost

Dr. Brett Perozzi, Vice President for Student Affairs

Dr. Bret Ellis, Vice President for Information Technology

Dr. Betsy Mennell, Vice President for University Advancement

Ms. Adrienne Andrews, Assistant Vice President of Diversity & Chief Diversity Officer

Mr. Steven Richardson, Director of Strategic Initiatives

Dr. Brenda Kowalewski, Associate Provost and Professor of Sociology

Dr. Becky Jo Gesteland, Professor/English/Executive Director of the Center for Community Engaged Learning

Mr. Bill Cook, Executive Director of the Office of Community Development and Ogden Civic Action Network

Ms. Jennifer Bodine, University Sustainability Coordinator

Dr. Casey Neville, Associate Professor, Radiologic Sciences

Mr. Rich Hill, General Counsel

Ms. Stephanie Hollist, Deputy General Counsel

Ms. Amy Huntington, Chair, SAC / College Access & First Year Transition Coordinator

Dr. Rich Amon, Associate Commissioner for Finance & Facilities, USHE

Dr. Yasmien Simonian, Dean DCPH

Mr. John Kowalewski, Executive Director, Marketing and Communications

Dr. Doris Stevenson, Faculty Senate / Professor of Economics

Ms. Sherri Cox, Secretary to the Board

**Press:**

No members of the press were present

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| Welcome  | I. The meeting of the Board of Trustees convened at 9:35 a.m.  |
|  | II. Chair, Mr. Nolan Karras, welcomed those in attendance.   |
| Approval of Meeting Minutes (Oct. 9 and Oct. 18, 2019)     | III. Upon a motion from Ms. Louenda Downs, with a second by Mr. Marty Carpenter, the Board of Trustees unanimously approved the meeting minutes from both Oct. 9, 2019 and Oct. 18, 2019.  |
| Presentation: CCEL and OCAN Representatives                | IV. Dr. Brenda Kowalewski--Associate Provost and Professor Sociology, Dr. Becky Jo Gesteland--Professor in English and Executive Director of the Center for Community Engaged Learning, Bill Cook--Executive Director of the Office of Community Development and Ogden Civic Action Network, and Jennifer Bodine--University Sustainability Coordinator, gave a presentation from CCEL and OCAN on Community Engagement: Working on Multiple Levels.   |
| Faculty Presentation: Community Engagement (Casey Neville) | V. Dr. Casey Neville, Associate Professor in Radiologic Sciences, gave a presentation on Community Engagement. His focus was on the different departments in DCHP and their opportunities to provide students with community service hours, practical career and hands on experience in their major.   |
| Commencement Assignments                                   | VI. President Brad Mortensen reviewed the current commencement assignment schedule with the trustees. Clint Costley wasn't assigned to any colleges, but will be available to attend and will be added to the schedule.  |
| WSUSA President Report (Bret Alexander)                    | VII. A report to the Board of Trustees was given by WSUSA President Mr. Bret Alexander. "Light the W" at the Stewart Bell Tower Plaza will become a tradition moving forward. Homecoming week was a success with over 500 students attending the dance. The GROWL Leadership Conference took place in October and was well attended. Wildcat Welcome engaged in a six week program to give students opportunities to connect and be more involved at WSU. "Breakfast with Bret" is taking place monthly and gives students a chance to visit with the WSUSA President. |
| Written Reports (President, Alumni Assoc., SAC)            | VIII. Written reports were acknowledged and included in the packet for reference. Reports came from the President, Alumni Association and Staff Advisory Council.  |
| Events/WSUSA Calendar for Nov.                             | IX. An events calendar for the months of November and December, along with a two week peek of WSUSA events   |

and Dec.

was listed on the agenda for reference.

Personnel &  
Academic Policy  
Committee

X. Ms. Karla Bergeson, chair of the Personnel and Academic Policy Committee, reported on the following action items for business:

Graduation  
Certificate in  
Education  
Leadership

1. Graduate Certificate in Education Leadership
  - a. Certificate aimed towards Masters of Education students who would like to pursue leadership and administrative positions.

**ACTION**

On a motion to approve the Graduate Certificate in Education Leadership by Ms. Karla Bergeson, with a second by Ms. Louenda Downs, the motion was approved unanimously by the Board of Trustees.

Program Name  
Changes and New  
Unit

2. Program Name Changes and New Unit
  - a. Department of Geography, Environment and Sustainability
  - b. Department of Psychological Science
  - c. New Administrative Unit – Library Teaching & Information Services Department

**ACTION**

On a motion to approve the Program Name Changes and New Administrative Unit by Ms. Karla Bergeson, with a second by Ms. Kearston Cutrbus, the motion was approved unanimously by the Board of Trustees.

Program Reviews

3. Program Reviews
  - a. Business Administration and Marketing
  - b. Exercise Sport Science
  - c. Health Promotion
  - d. Paramedic Program
  - e. Physical Education Professional
  - f. Web and User Experience

**ACTION**

On a motion to approve the Program Reviews by Ms. Karla Bergeson, with a second by Mr. Bret Alexander, the motion was approved unanimously by the Board of Trustees.

Consent Calendar

XI. The Board of Trustees had the opportunity to review consent calendar items, including the following, which were brought before the Board of Trustees for approval:

1. Early Retirement Requests

2. Personnel Report – October, 2019

**ACTION**

On a motion to approve the Consent Calendar by Ms. Karla Bergeson, with a second by Ms. Louenda Downs, the motion was approved unanimously by the Board of Trustees.

Business  
Committee  
Report

XII. Ms. Karen Fairbanks, serving as chair of the Business Committee, brought the following report before the Board of Trustees:

Action Items

1. WSU Auxiliary Enterprises Annual Report for Year Ended 6/30/19
2. WSU Housing Services Proposed Rates for June 2019 – May 2020
3. Parking Policy Changes (revised from 1980)

**ACTION**

Upon a motion to approve the three action items by Ms. Karen Fairbanks, with a second by Mr. Marty Carpenter, the Board of Trustees unanimously approved the motion.

Consent Calendar

XIII. The Board of Trustees had the opportunity to review consent calendar items, including the following, which were brought before the Board of Trustees for approval:

1. Financial Report (September)
2. Monthly Investment Report (September)
3. Annual Report of the WSU Retirement Plan Executive Committee

**ACTION**

On a motion to approve the Consent Calendar, made by Ms. Karen Fairbanks, seconded by Mr. Clint Costley, the Board of Trustees unanimously approved the motion.

Information Items

XIV. Vice President Norm Tarbox discussed the following information items:

1. TIAA CREF changes. A brief explanation was given on reducing the lineup of funds, offering better choices for retirement funds, and reviewing record keeping services.
2. Heat Map - risk evaluation changes. Different risks need attention and there is a group that determines what to watch and how to manage them. WSU has an action and safety plan in place.
3. Bond refinancing –authorization for this transaction is pending on Utah State Board of Regents approval at the November 2019 meeting.

Closed Executive Session

XV. Trustee Ms Keartson Cutrubus made a motion to close the meeting, as permitted under law for purposes of “discussion of the character, professional competence, or physical or mental health of individuals, deployment of security personnel, devices or systems, and strategy regarding pending or reasonable eminent litigation.” Trustees Nolan Karras, Bret Alexander, Karla Bergeson, Clint Costley, Kearston Cutrubus, Louenda Downs, Karen Fairbanks, Marty Carpenter, and Don Salazar voted unanimously to close the meeting, as permitted under law.

**ACTION**

On a motion to move from closed session back into open session made by Chair, Mr. Nolan Karras, with a second by Ms. Karen Fairbanks, the Board of Trustees approved the motion unanimously.

Meeting Adjourned

XVI. With no further items, Chair Karras declared the meeting adjourned.