

Minutes
Weber State University Board of Trustees
Oct. 9, 2019 – 9:30 am
WSU Ogden Campus
3850 Dixon Parkway Ogden, UT 84408
Betty Hess Lampros Boardroom (Miller Admin Room 319)

Trustee Members:

Mr. Nolan Karras
Ms. Kearston Cutrubus (Vice Chair)
Mr. Bret Alexander
Ms. Karla Bergeson
Mr. Marty Carpenter
Mr. Clint Costley
Ms. Louenda Downs
Ms. Karen Fairbanks
Mr. Don Salazar
Ms. Amanda Covington (via telephone)

Weber State University Representatives:

Dr. Brad Mortensen, President
Dr. Norm Tarbox, Vice President for Administrative Affairs
Dr. Madonne Miner, Provost
Dr. Brett Perozzi, Vice President for Student Affairs
Dr. Bret Ellis, Vice President for Information Technology
Dr. Betsy Mennell, Vice President for University Advancement
Ms. Adrienne Andrews, Assistant Vice President of Diversity & Chief Diversity Officer
Mr. Steven Richardson, Director of Strategic Initiatives
Mr. Florian Stellet, Information Security Manager
Dr. Kyle Feuz, Assistant Professor, Computer Science
Mr. Andrew Drake, Instructor, School of Computing
Ms. Stephanie Hollist, Deputy General Counsel
Ms. Amy Huntington, Chair, SAC / College Access & First Year Transition Coordinator
Mr. John Kowalewski, Executive Director, Marketing and Communications

Dr. Timothy Herzog, Chair, Faculty Senate / Associate Professor of Chemistry

Ms. Sherri Cox, Secretary to the Board

Press:

No members of the press were present

Welcome	I. The meeting of the Board of Trustees convened at 9:35 a.m.
Approval of Meeting Minutes (Sept. 4, 2019)	II. Chair, Mr. Nolan Karras, welcomed those in attendance.
Conflict of Interest Committee	III. Upon a motion from Ms. Kearston Cutrbus, with a second by Mr. Don Salazar, the Board of Trustees unanimously approved the meeting minutes from Sept. 4, 2019.
ACTION	IV. President Brad Mortensen discussed the formation of the Conflict of Interest Committee, based on PPM 3-36a. The committee consists of a chair, vice chair and requires two members. New committee members selected by Chair Karras are Ms. Amanda Covington and Mr. Marty Carpenter.
	Upon a motion to approve the Conflict of Interest committee members by Ms. Louenda Downs, with a second by Mr. Don Salazar, the motion was unanimously approved by the Board of Trustees.
Presentation: Cyber Security (Florian Stellet)	V. Vice President Bret Ellis introduced Mr. Florian Stellet, Information Security Manager, who gave a presentation on cyber security. Information included costs of security breach, reasons for attacks, most vulnerable places for attacks, and prevention. Knowledge is the biggest key to prevention. Using different passwords rather than the same on multiple accounts was encouraged. IT conducts training and task force meetings, and WSU has cyber security insurance.
Faculty Presentation: Cyber Security: Why Demand Continues to Grow (Kyle Feuz, Andrew Drake)	VI. Dr. Kyle Feuz, Assistant Professor in Computer Science, along with Mr. Andrew Drake, Instructor in the School of Computing, gave a presentation on cyber security. Information they shared included statistics on new and more frequent attacks, along with different products to be careful of as they may seem useful, but can leave us vulnerable for attacks. Ransomware and examples of how it is used, was discussed. WSU has courses for students and is working to encourage more interest in this field, as there is a high demand for it in the workforce. The new EAST building which is being constructed, is set up with classrooms and labs conducive to teach cyber security. WSU sends faculty to conferences to stay up to date with the latest technology, including penetration testing. There are currently five faculty members involved with teaching in this program.
Higher Education Strategic Planning	VII. President Brad Mortensen gave an update on the Higher Education Strategic Planning Commission. A draft was generated Sept. 24, including USHE's findings and

Commission Update (Brad Mortensen)	<p>recommendations with intent to generate reactions. Input from institutions concerning the recent report needs to be submitted by Oct. 11. Both WSU's President and Board of Trustees will be sending in feedback listing their recommendations and comments. Decisions will be made by legislature following review of feedback by institutions.</p>
WSUSA President Report (Bret Alexander)	<p>VIII. A brief report on Homecoming week was given by WSUSA President Mr. Bret Alexander. WSUSA members each chose a day to organize a Homecoming activity on campus. "Light the W" took place Monday evening at the Stewart Bell Tower Plaza with a good turnout of over 200 participants. Wildcat gloves will be handed out for the game and are available in the WSUSA office.</p>
Written Reports (President, Alumni Assoc., SAC) Events/WSUSA Calendar for Oct.	<p>IX. Written reports were acknowledged and included in the packet for reference. Reports came from the President, Alumni Association and Staff Advisory Council.</p> <p>X. An events calendar for the month of October, along with WSUSA events was listed as agenda items for reference.</p>
Personnel & Academic Policy Committee	<p>XI. Ms. Karla Bergeson, chair of the Personnel and Academic Policy Committee, reported that there were no action items for business. The Board of Trustees had the opportunity to review consent calendar items, including the following, which were brought before the Board of Trustees for approval:</p>
Consent Calendar	<ol style="list-style-type: none"> 1. Early Retirement Requests <ol style="list-style-type: none"> a. Brooke S. Arkush, Sociology & Anthropology Full Retirement: 06/30/2021 2. Personnel Report – Sept. 2019
ACTION	<p>On a motion to approve the Consent Calendar by Ms. Karla Bergeson, with a second by Ms. Louenda Downs, the motion was approved unanimously by the Board of Trustees.</p>
Business Committee Report	<p>XII. Ms. Karen Fairbanks, serving as chair of the Business Committee, brought the following report before the Board of Trustees:</p>
Five-Year Capital Dev. Plan ACTION	<ol style="list-style-type: none"> 1. The Five-Year Capital Development Plan <p>Upon a motion to approve the Five-Year Capital Development Plan by Ms. Karen Fairbanks, with a second by Mr. Don Salazar, the</p>

	Board of Trustees unanimously approved the motion.
Consent Calendar	<p>2. The Board of Trustees had the opportunity to review consent calendar items, including the following, which were brought before the Board of Trustees for approval:</p> <ul style="list-style-type: none"> a. Financial Reports (August) b. Monthly Investment Reports (August) c. WSU Institutional Residence Annual Report d. WSU Institutional Discretionary Funds Report
ACTION	On a motion to approve the Consent Calendar, made by Ms. Karen Fairbanks, seconded by Mr. Bret Alexander, the Board of Trustees unanimously approved the motion.
Information Items	<p>3. Vice President Norm Tarbox discussed the information items concerning staffing growth vs. student enrollment growth. Staff has grown roughly about the same as the student enrollment trend has. Vice President Tarbox also addressed TIAA CREF changes. He gave a brief explanation including reducing the lineup of funds, offering better choices for retirement funds, and reviewing record keeping services. Communication will go out to campus mid-November. The Board of Trustees had the opportunity to review the other information items, including the Audit Committee Report.</p>
Closed Executive Session	<p>XIII. Trustee Don Salazar made a motion to close the meeting, as permitted under law for purposes of “discussion of the character, professional competence, or physical or mental health of individuals, deployment of security personnel, devices or systems, and strategy regarding pending or reasonable eminent litigation.” Trustees Nolan Karras, Bret Alexander, Karla Bergeson, Clint Costley, Kearston Cutrbus, Louenda Downs, Karen Fairbanks, and Don Salazar voted unanimously to close the meeting, as permitted under law.</p>
ACTION	On a motion to move from closed session back into open session made by Ms. Louenda Downs, with a second by Mr. Bret Alexander, the Board of Trustees approved the motion unanimously.
ACTION	Upon recommendation and a motion made by President Brad Mortensen to approve Mr. Bob Harris as the December 2019 Commencement speaker, with a second by Ms. Karen Fairbanks, the

Meeting
Adjourned

Board of Trustees unanimously approved the motion.

XIV. With no further items, Chair Karras declared the meeting adjourned.