

Minutes
Weber State University Board of Trustees
March 18, 2020 – 9:00 am
WSU Ogden Campus
Online Forum – Zoom Meeting

Trustee Members:

Mr. Nolan Karras (Chair)

Ms. Kearston Cutrubus (Vice Chair)

Ms. Karla Bergeson

Mr. Marty Carpenter

Mr. Clint Costley

Mr. Don Salazar

Ms. Louenda Downs

Ms. Karen Fairbanks

Excused:

Mr. Bret Alexander

Ms. Amanda Covington

Weber State University Representatives:

Dr. Brad Mortensen, President

Dr. Norm Tarbox, Vice President for Administrative Affairs

Dr. Ravi Krovi, Provost

Dr. Brett Perozzi, Vice President for Student Affairs

Dr. Bret Ellis, Vice President for Information Technology

Dr. Betsy Mennell, Vice President for University Advancement

Ms. Adrienne Andrews, Assistant Vice President of Diversity & Chief Diversity Officer

Mr. Steven Richardson, Director of Strategic Initiatives

Mr. Bryce Barker, Executive Director of Internal Audit

Dr. Bruce Bowen, Associate Provost for Enrollment Services

Mr. Clayton Anderson, Director, Budget & Institutional Research

Ms. Stephanie Hollist, Deputy General Counsel

Ms. Amy Huntington, Chair, SAC / College Access & First Year Transition Coordinator

Mr. John Kowalewski, Executive Director, Marketing and Communications

Dr. Timothy Herzog, Chair, Faculty Senate / Professor of Chemistry

Dr. Jessica Oyler, Interim Assistant Vice President / CHRO

Mr. Dane LeBlanc, Director of Public Safety

Mr. Ty Naylor, IT Marketing and Training Manager

Mr. Raymond Ruiz, IT Support Technician II

Ms. Sherri Cox, Secretary to the Board

Ms. Sanch Datta, Regent, Utah State Board of Education

Press:

No members of the press were present

Welcome	I. The meeting of the Board of Trustees convened at 9:15 a.m. via Zoom digital platform.
	II. Chair, Mr. Nolan Karras welcomed those in attendance.
Approval of Meeting Minutes (Jan. 22, 2020)	III. Upon a motion from Ms. Karen Fairbanks, with a second by Mr. Marty Carpenter, the Board of Trustees unanimously approved the meeting minutes from Jan 22, 2020.
2020-21 Tuition and Fees Update (President Brad Mortensen)	IV. President Brad Mortensen reported on the following: Weber State University ranked as the most affordable school with best outcomes in the state of Utah. He gave a report on 2020-21 tuition and fees, including a proposed tuition and fees increase of 2.0% that was agreed on with WSUSA council members at the Truth and Tuition hearing on Feb. 24, 2020. This council reviewed all club fees and areas where funds should be allocated for student groups. An hourly wage increase has been proposed for hourly employees to \$9.25. Over 13,000 students received scholarship and financial aid assistance which means that about 70% of the student body received some type of aid, whether from a grant or scholarship. The Catapult Scholarship is continuing to receive donations and is currently in use to assist students trying to complete their degrees. There were no comments from the public concerning the tuition and fees increase of 2.0%.
ACTION	Upon a motion to approve the tuition and fees increase of 2.0% by Ms. Louenda Downs with a second by Ms. Karla Bergeson, the Board of Trustees approved the motion.
COVID-19 Update (Dane LeBlanc)	V. Mr. Dane LeBlanc, Director of Public Safety, gave an update on the university's pandemic plan, which has been in place since 2014. With the COVID-19 situation, we have moved through most of the phases of the plan. A system called COOPS (Continuity of Operations Plans) has been developed which allows employees remote function in most jobs from home, and online instruction. The next step moving forward will involve employees on campus who become ill or need to practice social distancing. It is important to maintain critical functions and educational process at the university during this time.
2020 Legislative Update (President Brad Mortensen)	VI. President Brad Mortensen presented the outcomes of the 2020 legislative session, including a summary of the appropriations and bills that affected higher education. A few of the highlights include: The legislature funded a 2.5%

salary increase for employees, a 4.53% health benefits increase, and internal funds adjustments. Senate Bill 111 brings together a new formation of the Board of Regents. The board will have a new name, “Utah Board of Higher Education”, and will combine six current regents, Utah’s two and four year schools, Utah’s technical colleges, as well as two student representatives under the same umbrella. This takes effect July 1, 2020. WSU acquired a new building along I-15 by Falcon Hill. It is the USTAR Innovation Center and will be re-branded to reflect Weber State University’s name.

Presentation:
Student Success
Steering
Committee

VII. Vice President Brett Perozzi and Dr. Bruce Bowen, gave a presentation on the Student Success Steering Committee. Belonging, guidance and support, engagement, skills and knowledge, combined with students’ life experiences make up the components of the success model. The SSSC is the central organizing mechanism to coordinate all major student success efforts at WSU. It is co-chaired by the VP for Student Affairs and the Provost.

Written Reports
(WSUSA,
President, Alumni
Assoc., SAC

VIII. Written reports were acknowledged and included in the packet for reference. Reports came from the WSUSA President, President, Alumni Association and Staff Advisory Council.

Events Calendar
for March

IX. An events calendar for the month of March was included on the agenda for reference.

Personnel &
Academic Policy
Committee

X. Ms. Karla Bergeson, chair of the Personnel and Academic Policy Committee, reported on the following action items for business:

College Policy
Changes

1. College Policy Changes
 - a. EAST Promotion, Tenure, and Post-Tenure Review Policy
 - b. MCOS Post-Tenure Review

ACTION

On a motion to approve the College Policy Changes by Ms. Karen Fairbanks, with a second by Mr. Don Salazar, the motion was approved unanimously by the Board of Trustees.

PPM Changes

2. PPM Changes
 - a. PPM 4-21 Awarding of Transfer Credit
 - b. PPM 6-14 Health and Counseling Services

ACTION

On a motion to approve the PPM Changes by Ms. Karla Bergeson, with a second by Mr. Don Salazar, the motion was approved unanimously by the Board of Trustees.

Program Reviews

- 3. Program Reviews
 - a. Nursing
 - b. Respiratory Therapy

Program Name Changes

- 4. Program Name Changes
 - a. Associates in Communication
 - b. Department of Botany and Plant Ecology
 - c. French for the Professions
 - d. French for the Professions Minor
 - e. German for the Professions
 - f. German for the Professions Minor
 - g. MSRA Innovation and Improvement
 - h. Spanish for the Professions
 - i. Spanish for the Professions Minor

ACTION

On a motion to approve the Program Reviews and Program Name Changes by Ms. Karla Bergeson, with a second by Ms. Louenda Downs, the motion was approved unanimously by the Board of Trustees.

New Certificates

- 5. New Certificates
 - a. Certificate of Proficiency in Cybersecurity
 - b. Certificate of Proficiency in Facilities Management
 - c. Certificate of Proficiency in Field Botany
 - d. Certificate of Proficiency in Juvenile Justice
 - e. Certificate of Proficiency in Limited Radiographer
 - f. Certificate of Proficiency in Rhetoric and Writing (Graduate)

New Emphases

- 6. New Emphases
 - a. Master of Science in Radiologic Sciences: Cardiac Specialist Emphasis
 - b. Master of Science in Radiologic Sciences: RA Emphasis

ACTION

On a motion to approve the New Certificates and New Emphases by Ms. Karla Bergeson, with a second by Mr. Don Salazar, the motion was approved unanimously by the Board of Trustees.

New Programs

- 7. New Programs
 - a. AS in Technical Theatre
 - b. AA in Dance

- c. BS Building Design & Construction
- d. BS in Health Administration
- e. BS Health Information Management

ACTION On a motion to approve the New Programs by Ms. Karla Bergeson, with a second by Ms. Louenda Downs, the motion was approved unanimously by the Board of Trustees.

Consent Calendar X. The Board of Trustees had the opportunity to review Consent Calendar items, including the following, which were brought before the Board of Trustees for approval:

- 1. Department Chair Appointments
- 2. Early Retirement Request – David R. Lynch
- 3. Personnel Reports – January and February 2020

ACTION On a motion to approve Consent Calendar items by Ms. Karla Bergeson, with a second by Ms. Kearston Cutrubus, the motion was approved unanimously by the Board of Trustees.

Business Committee Report
Action Items XI. Ms. Karen Fairbanks brought the following report before the Board of Trustees concerning the Business Committee:

- 1. Quarterly Audit Report

ACTION Upon a motion to approve the Quarterly Audit Report, by Ms. Karen Fairbanks, with a second by Ms. Louenda Downs, the Board of Trustees unanimously approved the motion.

- 2. Property Sale – Harrison
- 3. Property Sale – Highway 89

ACTION Upon a motion to approve the property sales by Ms. Karen Fairbanks, with a second by Mr. Don Salazar, the Board of Trustees unanimously approved the motion.

Consent Calendar XII. The Board of Trustees had the opportunity to review Consent Calendar items, including the following, which were brought before the Board of Trustees for approval:

- 1. Financial Reports (Dec. 2019 and Jan. 2020)
- 2. Monthly Investment Reports (Dec. 2019 and Jan. 2020)

ACTION On a motion to approve the Consent Calendar, by Ms. Karen Fairbanks, with a second by Ms. Louenda Downs, the Board of

	Trustees unanimously approved the motion.
Closed Executive Session	XI. Trustee Karen Fairbanks made a motion to close the meeting, as permitted under law for purposes of “discussion of the character, professional competence, or physical or mental health of individuals, deployment of security personnel, devices or systems, and strategy regarding pending or reasonable eminent litigation.” Trustees Nolan Karras, Karla Bergeson, Kearston Cutrbus, Louenda Downs, Karen Fairbanks, Marty Carpenter, and Don Salazar voted unanimously to close the meeting, as permitted under law.
ACTION	On a motion to move from closed session back into open session made by Mr. Marty Carpenter, with a second by Ms. Karen Fairbanks, the Board of Trustees approved the motion unanimously.
ACTION	On a motion to move back into open session made by Ms. Louenda Downs, with a second by Mr. Marty Carpenter, the Board of Trustees unanimously approved the motion.
Approval of Honorary Degree Recipients (President Brad Mortensen)	XII. President Brad Mortensen recommended the following Honorary Degree recipients for commencement: Dr. James Hurst and Dr. Sam Zeveloff, with Ms. Crystal Maggelet as spring 2020 speaker, and Mr. Joe McQueen receiving a posthumous degree.
ACTION	On a motion to approve the recommendations for Honorary Degree recipients by Ms. Louenda Downs, with a second by Ms. Karen Fairbanks, the Board of Trustees approved the motion unanimously.
Meeting Adjourned	XIII. With no further items, a motion to adjourn the meeting was made by Ms. Louenda Downs, with a second by Mr. Marty Carpenter, the Board of Trustees unanimously approved the motion.