WEBER STATE UNIVERSITY
Dumke College of Health Professions

ANNIE TAYLOR DEE SCHOOL OF NURSING

LOG SHEET FOR CLINICAL FACULTY (PRECEPTORS) PRECEPTING HOURS - USED FOR TUITION REIMBURSEMENT

Preceptor Name: _____ **Preceptor W#:** _____

Dates of Precepting: *Start Date:* _____ *End Date:* _____

Name of Clinic/Facility: _____

Preceptee (Student) Name(s): _____

Preceptee's Program: ☐ADN ☐MSN ☐DNP

What semester should the tuition waiver be applied to?*: ☐Spring ☐Summer ☐Fall

Dates of Precepting	**Unit** *(i.e., ICU)*	**Hours** *(i.e., 0700 to 1900)*	**Total Hours for the Day**
		Total Hours of Precepting:	

Clinical Faculty (preceptor) Signature: _____ **Date:** _____

WSU Clinical Coordinator Signature: _____ **Date:** _____

WSU Department Chair Signature: _____ **Date:** _____

Return the completed form at least 14 days before the tuition payment deadline to the student's clinical coordinator to avoid late fees:

Laurel Shiner, ADN Clinical Coordinator
laurelshiner1@weber.edu

Catie Weimer, Graduate Nursing Programs Clinical Coordinator
catherineweimer@weber.edu

Please note:

- *If you are precepting in the fall semester, your tuition waiver must be used for the subsequent spring semester*
- *If you are precepting in the spring semester, your tuition waiver may be used for the subsequent summer or fall semester*
- *If you are precepting in the summer semester, your tuition waiver must be used for the subsequent fall semester*

Clinical faculty may enroll for a maximum of 6 credit hours of graduate or undergraduate tuition per semester without payment of tuition or student fees. Credits cannot be divided among semesters or accumulated (use or lose). Credits must be between the first day and the last day of the semester (not the day before the semester starts, or the day after it ends). The clinical faculty needs to register for their classes before the tuition benefit will appear on their account. The tuition benefit cannot be applied to Concurrent Enrollment (CE) courses.