Program to begin January 7, 2019. It is recommended if you have questions to contact the Enrollment Director for the School of Nursing at rholt@weber.edu or (801)626-6753.
August 1, 2018

Dear Applicant:

We are pleased to hear of your interest in the WSU/Hybrid-Online PN to RN Program offered through the Annie Taylor Dee School of Nursing at Weber State University.

At times, we may also have openings at our other campus locations. These locations are WSU/BTech located in Logan, Utah, WSU/DTech located in Kaysville, Utah and WSU/GTech located in Ogden, Utah. Additionally WSU operates two campus locations: main campus of WSU in Ogden and WSU/Davis in Layton. We highly recommend that if you are interested in one of these other campuses to please rank them (but will only be considered for this 2nd choice if not admitted to the Hybrid-Online Program. Please see Mr. Holt if you have concerns about this. Any positions at the Technical Colleges go first to former students first.

It is highly recommended that you obtain an Associate of Science Degree. This will allow you to progress on to the RN to BSN program at the conclusion of the PN to RN year. Students with a previous AS Degree from regionally accredited universities meet this requirement.

To support you in the application process, Robert Holt, Enrollment Director – Annie Taylor Dee School of Nursing is available to answer any questions you may have concerning the PN to RN Hybrid-Online Nursing Program. Please identify yourself as a WSU/Hybrid-Online PN to RN Program applicant to begin January 7, 2019. He may be reached at rholt@weber.edu or 801-626-6753. E-mail is usually the quickest way to receive a reply.

This application packet pertains to those individuals seeking application for admissions to the WSU/Hybrid-Online PN to RN Nursing Program that is planned to begin January 7, 2019. We look forward to working with you in completing your application process. The application deadline is September 14, 2018 for the January 7, 2019 (spring semester) start date. This program will begin only if there are enough qualified applicants that apply by the deadline and appropriate funding is secured.

Admitted students will be required to travel to the Ogden area for orientation prior to the beginning of the spring 2019 Semester. In addition, admitted students will be required to drive one day a week for clinical to a designated clinical site and six weeks during the semester for lab’s and testing (TBA). All graduates will be encouraged to attend the graduation ceremonies in Ogden upon program completion on December 14, 2019.

Again, we are pleased that you are interested in the WSU/Hybrid-Online PN to RN Program offered through the Annie Taylor Dee School of Nursing at Weber State University and encourage you to contact Robert Holt if you require assistance in the application process.

Sincerely,

Susan B. Thornock, Ed.D, RN
Chair, Annie Taylor Dee School of Nursing
Weber State University

The Weber State University
Annie Taylor Dee School of Nursing Programs are accredited by
A.C.E.N.
(Accreditation Commission for Education in Nursing)
3343 Peachtree Road NE, Suite 850
Atlanta, GA 30326
Phone: 404-975-5000
Fax: 404-975-5020
Web site: acenursing.org
WEBER STATE UNIVERSITY ANNIE TAYLOR DEE SCHOOL OF NURSING
APPLICATION REQUIREMENTS FOR THE WSU/Hybrid-Online PN to RN (AS/AAS) PROGRAM

PLEASE NOTE: This application is for Practical Nurses wanting PN to RN only (the RN 2nd year). All others should call (801) 626-6136

As an applicant seeking admission into the PN to RN Program through WSU/Hybrid-Online Program please use the following directions when compiling your application packet.  CAREFUL ATTENTION TO THESE DIRECTIONS WILL ENSURE SUBMISSION OF A COMPLETE FILE, thus enabling your potential selection as a student in the PN to RN Program. We wish you every success! Should you have any questions concerning application process--PLEASE - contact Robert Holt, Enrollment Director of the School of Nursing at (801)626-6753 or at rholt@weber.edu. An e-mail will in most cases produce a quicker reply than a phone call. Please identify yourself as either a current LPN student in a PN Program or you have already completed your LPN looking for advisement on the WSU/Hybrid-Online PN to RN Program for spring 2019.

APPLICATION REQUIREMENT (Must be met by the September 14, 2018 application deadline):

1) Cumulative GPA of 3.0 or higher. (All college courses added together. May be a 2.5 CUM GPA, if you have 2 or more years of work experience as an LPN and your NURSING GPA (NURSING ONLY COURSES) ARE STILL at or ABOVE a 3.0 GPA.  (See advisor if you have questions)

Prerequisite requirements to be met by December 31, 2018:

2) Please note: All admitted students into the PN to RN Program at Weber State University will have to take the NCLEX-PN and be licensed as an LPN in the State of Utah with an un-encumbered PN license by the end of the 1st or 2 semesters in order to be eligible to progress into the last semester of the program. Otherwise, a leave of absence will take place until the PN boards are passed. Re-application to the program may be necessary and will be handled on a case by case basis.

3) Prerequisite Courses: All applicants must have all courses completed by the end of fall semester 2018 if they wish to be considered a qualified applicant for the spring 2019 (January 2019) admission. All prerequisite courses must be completed with a “C” or better grade (no C- grades)! It is the responsibility of each applicant to apply to WSU and to have official transcripts submitted. Do not assume that course work from other institutions will always transfer and be accepted by WSU. In some situations you may have to provide course descriptions and have a course evaluated by the specific corresponding department here at WSU. If you have questions please ask Robert Holt and he can direct you to the appropriate department if necessary.

Completion of these Prerequisite Courses (All these courses require a “C” or better grade):

<table>
<thead>
<tr>
<th>Health Science 1110 – Integrated Anatomy &amp; Physiology I</th>
<th>Credits</th>
<th>Grade</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Science 1111 – Integrated Anatomy &amp; Physiology II</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chemistry (1110 or 1050)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Math (QL-Math 1030, 1040, 1050 or equiv.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Psyic (1010) – Intro. to Psych or Human Dev - CHFAM (1500)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(HhSc 1110 and 1111 are available through WSU on-line)

Additional Graduation Requirements for the PN to RN [A.A.S] Nursing Program (Must be completed by graduation and are not considered prerequisites):

<table>
<thead>
<tr>
<th>English (2010)</th>
<th>Credits</th>
<th>Grade</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>HU/CA (Humanities or Creative Arts elective course)</td>
<td></td>
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<td></td>
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</table>

2 hours of additional WSU coursework is required to meet the WSU Residency Hours Requirement (In addition to nursing hours of 18. Must make up the difference between 20 and 18 = 2 hours)

For the full AS Degree all the University Core and Breadth Requirements are required and so please contact an advisor if you have questions about graduating with the full AS Degree to ensure progression to the RN to BSN program at the completion of the PN to RN (AS) program is possible.

Nutrition, Microbiology and Pathophysiology are also strongly encouraged and do earn applicants extra points (Patho: 1, Nutrition: ½ and Micro: ½ point) for having them completed by the application deadline.  Patho done: ☐ where taken: __________ Micro done: ☐ where taken: __________ Nutrition done: ☐ where taken: __________

**Please note additional general education courses are required for those admitted that would like to graduate with the full Associate Degree (A.S.)  Additionally progression from RN to BSN at the end of the RN year requires graduation with a full Associate Degree.  Applicants with previous AS Degrees (or higher) from a regionally accredited college or university, have completed all WSU General Education/University requirements, and will be given extra points in the PN to RN selection process.

Step 1  ☑ You must apply for formal admission to WSU.  This is considered entirely separate from the Nursing Application. Make application online at weber.edu. Go to “A” for admissions and follow the links. Applying to WSU is an essential part of applying to the nursing program. If you are already admitted to WSU, then you do not need to reapply. If you were admitted previously but never attended WSU, then please check with the Admissions Office directly to check on your admissions status. Admission to WSU does not need to take place prior to the September 14, 2018 deadline. However, admissions to WSU should take place within several weeks of applying for the nursing program.  THE SOONER THE BETTER!  Official copies of all transcripts should be sent to WSU Admissions. WSU Admissions Office: 801-626-6748 if you need additional assistance on your admissions to Weber State University. Please choose a program of study like AS in Health Science (Nursing Track), AS General Studies or some other program of study until you have applied to and been admitted to the PN to RN Program. If admitted, the School of Nursing will change your major to Nursing (but not until then).

Step 2 ☑ NURSING APPLICATION FEE of $25.00 is due with the WSU PN to RN application.  Cashiers Check or money order should be made payable to Weber State University—cash and personal check will not be accepted. This is a NON-REFUNDABLE APPLICATION FEE.

Step 3 ☑ Submit a COPY (may be a photocopy) OF ALL HIGHER EDUCATION ACADEMIC TRANSCRIPTS WITH YOUR PN to RN Program Application. Although you may have already submitted an Official Copy to the WSU Admissions Office it is essential that all applicants submit a copy of all transcripts with this application packet. Can be “official transcripts” or (photo copies, printouts from the institutions website, etc.). Failure to provide academic transcripts with this application packet may prevent your application from being considered by the selection committee. This is true even if you are already a current WSU Student. You will need to print off a copy of your transcript from the website or pick one up from the records office.  Technology College Nursing Credits showing a “letter grade” in the courses that you have completed need to be included with this packet (unofficial).
Step 4  ❏ I am aware that this is a PN to RN Program and not a 2 year RN program. I am presently enrolled in a Practical Nurse Program that will be completed prior to January 7, 2018 or I am already a Licensed Practical Nurse in the State of Utah. All applicants to the PN to RN Program must be PN-NCLEX Eligible in the State of Utah and pass boards by the end of the third semester and prior to starting the fourth.

Step 5  ❏ I understand that my CUM GPA must be a 3.0 (All courses from WSU and all other transfer courses from accredited colleges or universities that WSU accepts through the general admissions office.)

Step 6  ❏ I understand I may have a 2.5 to 3.0 CUMULATIVE GPA if I have 2 years of documented LPN work experience and a 3.0 NURSING GPA (nursing titled courses)

Step 7  ❏ Submit the following items in one packet & send it to - DCHP Admissions Office by the September 14, 2018 application deadline:

A. $25.00 Nursing Application Fee (Cashiers Check or Money Order made payable to Weber State University.  Non-refundable)
B. Application Form completely filled out
C. All transcripts from any and all colleges or universities up to and including SUMMER SEMESTER 2018. All applicants must provide a copy of their own transcript by doing the following - print from website of institution (WSU, etc.) or request from institution and turn it in with this application packet. (For example if you attended USU, Utah and WSU you would need a copy of your transcripts from each individual institution. A student copy (from originating institution) of all transcripts need to be in this packet.
D. One copy (signed & dated) of this form (Applications Requirements Form).

✔ To have your application processed the ITEMS listed in Step 7 above MUST BE SUBMITTED IN ONE PACKET.

ONLY COMPLETE FILES ARE REVIEWED FOR SELECTION CONSIDERATION! Incomplete files are considered unqualified.

PLEASE NOTE: Class selections will be made in October 2018. A letter will be sent to you by November 1, 2018 indicating whether or not you have been accepted into the nursing program.

I have been informed of the above information and understand the procedures and requirements mentioned. Furthermore, I understand that it is entirely my responsibility to make sure all of the above-mentioned papers were sent with my nursing application. You may keep one copy of this form for your files.

All application materials become the property of Weber State University and will not be returned to the applicant.

I also understand that through the completion of the PN to RN Program I may be exposed to bloodborne pathogens.

I realize I must live in the State of Utah in order to participate in this program.

This program will begin on Monday, January 7, 2019

If you have a record of criminal actions it may affect your eligibility for admissions to the WSU School of Nursing. Additionally all admitted applicants will be required to complete a mandatory drug test. Admission to the program is contingent upon submission of a satisfactory background check and a negative drug test. If a background check reveals a history of criminal actions or the drug test reveals the presence of controlled substances (prescription or non-prescription), then the student realizes that they may not be allowed to begin or remain in the program and will not be entitled to any refunds of tuition dollars or other fees.

All completed applications should be mailed to the following address or hand delivered to the following room:

MAIL TO:
Dr. Ezekiel R. Dumke
College of Health Professions Admissions
Weber State University
3875 Stadium Way Dept 3907
Ogden UT 84408-3907

DELIVER TO:
Dr. Ezekiel R. Dumke
College of Health Professions Admissions
Marriott Bldg, Room #108
Weber State University
Ogden Utah

APPLICATION DEADLINE: September 14, 2018
WEBER STATE UNIVERSITY ANNIE TAYLOR DEE SCHOOL OF NURSING
APPLICATION REQUIREMENTS FOR THE WSU/Hybrid-Online PN to RN (A.S/AAS) PROGRAM

PLEASE NOTE: This application is for Practical Nurses wanting PN to RN only (the RN 2nd year). All others should call (801) 626-6136

As an applicant seeking admission into the PN to RN Program through WSU/Hybrid-Online Program please use the following directions when compiling your application packet. CAREFUL ATTENTION TO THESE DIRECTIONS WILL ENSURE SUBMISSION OF A COMPLETE FILE, thus enabling your potential selection as a student in the PN to RN Program. We wish you every success! Should you have any questions concerning application process--PLEASE - contact Robert Holt, Enrollment Director of the School of Nursing at (801)626-6753 or at rholt@weber.edu. An e-mail will in most cases produce a quicker reply than a phone call. Please identify yourself as either a current LPN student in a PN Program or you have already completed your LPN looking for advisement on the WSU/Hybrid-Online PN to RN Program for spring 2019.

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Prerequisite requirements to be met by December 31, 2018:

2) Please note: All admitted students into the PN to RN Program at Weber State University will have to take the NCLEX-PN and be licensed as an LPN in the State of Utah with an un-encumbered PN license by the end of the 1st of 2 semesters in order to be eligible to progress into the last semester of the program. Otherwise, a leave of absence will take place until the PN boards are passed. Re-application to the program may be necessary and will be handled on a case by case basis.

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<table>
<thead>
<tr>
<th></th>
<th></th>
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<tbody>
<tr>
<td>Health Science 1111 – Integrated Anatomy &amp; Physiology II</td>
<td>Credits</td>
<td>Grade</td>
<td>Institution</td>
<td>Zool 2100 Human Anatomy &amp; Physiology</td>
<td>Zool 2200 Human Physiology</td>
</tr>
<tr>
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<td>Grade</td>
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Step 7  ❏ Submit the following items in one packet & send it to - DCHP Admissions Office by the September 14, 2018 application deadline:
  Note that applications are processed relevant to postmark dates or must be turned in before 4:30 p.m. of the Application Deadline day. Applications that are late or not complete will not be processed and will not be forwarded to the selection committee.
  A. $25.00 Nursing Application Fee (Cashiers Check or Money Order made payable to Weber State University. Non-refundable)
  B. Application Form completely filled out
  C. All transcripts from any and all colleges or universities up to and including SUMMER SEMESTER 2018. All applicants must provide a copy of their own transcript by doing the following - print from website of institution (WSU, etc.) or request from institution and turn it in with this application packet. (For example if you attended USU, Utah and WSU you would need a copy of your transcripts from each individual institution. A student copy (from originating institution) of all transcripts need to be in this packet.
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I have been informed of the above information and understand the procedures and requirements mentioned. Furthermore, I understand that it is entirely my responsibility to make sure all of the above-mentioned papers were sent with my nursing application. You may keep one copy of this form for your files.

I realize I must live in the State of Utah in order to participate in this program

I also understand that through the completion of the PN to RN Program I may be exposed to bloodborne pathogens.

Applicant __________________________ Date__________________________

If you have a record of criminal actions it may affect your eligibility for admissions to the WSU School of Nursing. Additionally all admitted applicants will be required to complete a mandatory drug test. Admission to the program is contingent upon submission of a satisfactory background check and a negative drug test. If a background check reveals a history of criminal actions or the drug test reveals the presence of controlled substances (prescription or non-prescription), then the student realizes that they may not be allowed to begin or remain in the program and will not be entitled to any refunds of tuition dollars or other fees.

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MAIL TO:  
Dr. Ezekiel R. Dumke  
College of Health Professions Admissions  
Weber State University  
3875 Stadium Way Dept 3907  
Ogden UT 84408-3907

DELIVER TO:  
Dr. Ezekiel R. Dumke  
College of Health Professions Admissions  
Marriott Bldg. Room #108  
Weber State University  
Ogden Utah

APPLICATION DEADLINE: September 14, 2018
Please choose one of the following:

1) Mail to:
   DCHP Admissions Advisement Office
   3875 Stadium Way Dept 3907
   Ogden UT  84408-3907

2) Hand deliver to:
   DCHP Admissions Advisement Office
   Marriott Allied Health Bldg Rm 108
   (Ogden Main Campus)

Dr. Ezekiel R. Dumke
College of Health Professions
ANNIE TAYLOR DEE SCHOOL OF NURSING
PN to RN Program – WSU Online
- APPLICATION FOR ADMISSION -
  - Spring 2019 -
  Program starts January 7, 2019

Application Deadline:
September 14, 2018
(Must be postmarked by that date)

$25.00 Application Fee

SITE:  

X  WSU/Hybrid-Online PN to RN Program Only (please contact Rob Holt if you have a concern about this)

  Rank the following in order of preference should positions come available at these campus locations and you are not admitted to the online program [1 through 3, or 1 through 2, 3 etc.. Only rank those you are potentially interested in.]. If positions become available at any of the Technology Campus locations former PN students from that Technical College are given first right and priority for any available positions. If not admitted to the WSU/Hybrid-Online Program and you rank any of the other campus locations we will automatically fill your next choice based on points earned.

  WSU/BTech PN to RN (Logan, UT)  3 – 4 days a week
  WSU/DTech PN to RN (Kaysville, UT)  3 – 4 days a week
  WSU OGDEN/DAVIS PN to RN  3 – 4 days a week

1. DID YOU APPLY FOR THE FALL 2018 PN TO RN WSU ONLINE PROGRAM? (Yes)______________

2. Print name in full ________________________________________________________________
   Last name                           First name                           Middle/Maiden

3. LPN License # (current or pending)________________________________ State_____________ Expiration Date___________________________

4. Weber State University W#_________________________ Weber E-mail preferred___________
   (Leave blank if you do not have yet)

5. Mailing address: _________________________________________________________________
   Number and Street                   City                            State            Zip

6. Home Phone_________________________ Cell Phone______________________________ Work Phone____________________

7. Person to be notified in case of emergency (not living with you):
   ___________________________________________________ Phone Number ____________________
   Relationship_________________________________________ Phone Number ____________________
   Address________________________________________________
   Number and Street                                      City                            State            Zip

8. Give below information concerning the Practical Nursing Program that you attended
   ____________________________________________________
   Name of School                                         City and State                  Date of Graduation

9. Give below information concerning college, university, or other schools attended including present college now attending.
   ____________________________________________________
   Name of School                                         City and State                  Degree Received
10. Applicant Status (Optional):
   a) Male ______ or Female ______
   
   b) Ethnic Background:  
   Black____  Asian or Pacific Islander____  Hispanic____  
   White non-Hispanic (Caucasian) ______  American Indian____  Other____
   
   c) Veteran Status - Have you served in the U.S. Military? Yes_____ or No_____ 
   (A copy of your DD 214 showing you were honorably discharged or a letter from your commander or first sergeant stating you are currently serving in good standing needs to be submitted.)

11. Current Place of employment____________________________________________ Dates______________________________
   Type of work ______________________________________________________________________________________
   Previous employment __________________________________________ Dates______________________________
   ________________________________ Dates______________________________
   
   Please check the amount of experience you have as an LPN: ________ 6mo. to 1year ________ 2 to 5 years ________ 5 or more years ________

12. Satisfactory progress through the nursing program requires attendance in both theory, clinical and lab. Clinical hours may include evenings, nights & weekends. Labs may require travel on a weekly basis. Additionally, admitted applicants will need to attend orientation in Ogden prior to beginning Spring 2019 semester. Will you commit yourself to the prescribed hours and policies of the Nursing Program: yes ________ or no ________

13. I do hereby certify the statements in this application are true and complete to the best of my knowledge.
   
   If you have a record of criminal actions it may affect your eligibility for admissions to the WSU Nursing Program. Additionally all admitted applicants will be required to complete a mandatory drug test. Admission to the program is contingent upon submission of a satisfactory background check and a negative drug test. If a background check reveals a history of criminal actions or the drug test reveals the presence of controlled substances (prescription or non-prescription), then I realize that I may not be allowed to begin/may not be allowed to continue in the program and will not be entitled to any refunds of tuition dollars or other fees.
   
   Signed ___________________________________________________________________________________________ Date ____________________________

*NOTE:* 
In order to be a registered nurse in the state of Utah, the applicant must be in conformity with the Utah Nurse Practice Act. Applicants who have been convicted of a felony, treated for mental illness or substance abuse should discuss their eligibility status for licensure with the Utah State Board of Nursing. Acceptance and completion of the PN to RN nursing program does not assure eligibility to write the RN licensure exam. The Utah Board of Nursing makes final decisions on issue of license to practice nursing in the state of Utah.
CAMPUS SAFETY AND NONDISCRIMINATION

Your safety while attending WSU is extremely important to us. The university maintains a campus alert system called Code Purple that provides notices about significant emergency situations on campus such as snow closures, power outages, gas leaks, or other potentially dangerous threats. We encourage you to sign-up for campus alerts at weber.edu/codepurple.

The university also publishes an Annual Security Report and Fire Safety Report which provides information about crime statistics, crime prevention, alcohol and drug policies, fire statistics, etc. These reports can be found online at http://apps.weber.edu/WSUImages/police/2014-15%20Clery%20Book.pdf. You may request a physical copy by calling 801-626-7440 or visiting the WSUPD at 3734 Dixon Parkway.

The university provides training materials regarding sexual assault, violence prevention, dating violence, domestic violence, stalking, alcohol abuse, and how to assist if you are a bystander. These materials are a helpful guide for safe practices on and off-campus. We expect all students, faculty and staff to complete this training. Go to portalapps.weber.edu/everfiSSO/.

Sexual violence is a form of sexual harassment, which is prohibited by WSU. Individuals who experience or become aware of any form of violence, sexual violence, or sexual harassment are encouraged to immediately report such behaviors. To report any crime or emergency, call 911 or University police at 801-626-6460, 3734 Dixon Parkway. For help responding to non-emergency situations, call the Title IX Coordinator at the contact info below or a Survivor Advocate at 801-626-6372. For more information, including options, processes, and a list of on and off campus resources, go to: http://www.weber.edu/safeatweber/.

Weber State University prohibits discrimination on the basis of race, color, national origin, pregnancy, genetics, age (over 40), disability, religion, sex, sexual orientation, gender identity/expression, veteran, active military status, and other classifications protected by law. The University's Executive Director of Affirmative Action/Equal Opportunity, who is also the University's Title IX Coordinator, is responsible for coordination of compliance efforts and receipt of inquiries concerning nondiscrimination policies, and can provide direction regarding requests for accommodation. He can be reached at bgomberg@weber.edu or 801-626-6460.