

Technology Refresh Plan

The DOCE and University Advancement Technology Refresh Plan is in place to ensure the timely and efficient replacement of the technology used in offices, computer labs, and classrooms. The goal of this plan is to provide staff, faculty, and students with current and reliable technology tools for their work and studies. Because computers are a key tool in working, teaching, and learning at Weber State, this plan will ensure that our staff, faculty and students have the necessary computing resources.

Weber State Central IT has created a minimum standard configuration for computers on campus. Area Directors can choose between current models and configurations provided by CE IT.

1. It is recommended that technology be refreshed at the following intervals:
 - a. Desktop computers (Mac and PC) should be refreshed every 4-5 years.
 - b. Laptop computers (Mac and PC) should be refreshed every 3-4 years.
 - c. Monitors should be refreshed every 7-8 years.
 - d. Printers should be replaced every 8-10 years.
 - e. Tablets should be replaced every 2-3 years.
2. The following options are available for equipment that has been refreshed:
 - a. Refreshed technology can be sent to Property Control.
 - b. Refreshed technology can be reused or repurposed within the department or division.
 - c. Computers that are returned that meet current minimum support standards are securely erased, reimaged, and reallocated.
3. Computers will be replaced based on system age and available funds.
4. Replacement of units will be based the current inventory database.

Traditionally, office computers have been refreshed on an as needed basis. Due to competing demands within the departments, many office computers exceeded their useful life and have become inefficient in performing normal functions. This has resulted in a loss of productivity for staff and an increase in labor and equipment costs to maintain the environment at an acceptable level. By centralizing office computer refresh, WSU is able to take advantage of discounts and provide better support by reducing the number of different computer models to be supported and eliminating older hardware.