



Submitting Evidence of Insurability (EOI) online— it's quick and easy!

Did you know that the quickest and easiest way for your employees to submit an EOI is online at www.sunlife.com/account? To give your employees access to this online service, register on www.sunlifeconnect.com today!

Why register on Sun Life Connect?

You, the employer, MUST be a registered user on www.sunlifeconnect.com for at least 24 hours for employees to have access to apply for EOI online. On Sun Life Connect, you will have:

- Access to all current EOI application statuses and the history of previous EOI application statuses
- Notification alerts when an EOI application has been submitted online and requires your attention/action
- Notification alerts when an application status has changed
- An easy way to search EOI applications by date, status or employee name

Benefits of submitting EOI online

- Applications can be completed more accurately and in less time than paper forms
- Employees will not be able to submit information until errors are corrected and all information is completed
- Email alerts to the employee and the employer to confirm that an application was received
- Quick EOI decisions—usually within minutes—on applications for which the employer has confirmed coverage

Employee access to online EOI

Employees can complete and submit their EOI application online at www.sunlife.com/account.

If you have questions or are interested in learning more about our EOI process, review our EOI Employer Guide, or please call us at 800-247-6875, Monday through Friday, 8 a.m. to 8 p.m. ET.

