

CONFINED SPACE PROGRAM

CONFINED SPACE ENTRY PERMIT

Confined Space Location/Description/ID Number _____

Date: _____

Purpose of Entry _____

Time In: _____

Permit Canceled Time: _____

Time Out: _____

Reason Permit Canceled: _____

Supervisor: _____

Rescue and Emergency Services-

Hazards of Confined Space	Yes	No	Special Requirements	Yes	No
Oxygen deficiency			Hot Work Permit Required		
Combustible gas/vapor			Lockout/Tagout		
Combustible dust			Lines broken, capped, or blanked		
Carbon Monoxide			Purge-flush and vent		
Hydrogen Sulfide			Secure Area-Post and Flag		
Toxic gas/vapor			Ventilation		
Toxic fumes			Other- List:		
Skin- chemical hazards			Special Equipment		
Electrical hazard			Breathing apparatus- respirator		
Mechanical hazard			Escape harness required		
Engulfment hazard			Tripod emergency escape unit		
Entrapment hazard			Lifelines		
Thermal hazard			Lighting (explosive proof/low voltage)		
Slip or fall hazard			PPE- goggles, gloves, clothing, etc.		
			Fire Extinguisher		

Communication Procedures: _____

DO NOT ENTER IF PERMISSABLE ENTRY LEVELS ARE EXCEEDED		Test Start and Stop Time:	
	Permissible Entry Level	Start	Stop
% of Oxygen	19.5 % to 23.5 %		
% of LEL	Less than 10%		
Carbon Monoxide	35 PPM (8 hr.)		
Hydrogen Sulfide	10 PPM (8 hr.)		
Other			

Name(s) or Person(s) testing: _____

Test Instrument(s) used- Include Name, Model, Serial Number and Date Last Calibrated: _____

CFM-Ventilation	Size-Cubic Feet	Pre Entry Time	<input type="checkbox"/> Central Notified Before Entrance	Time Notified:
			<input type="checkbox"/> Central Notified After Entrance	Time Notified:

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Authorized Entrants

Authorized Attendants

PERMIT AUTHORIZATION	
I Certify that all actions and conditions necessary for safe entry have been performed.	
Name-Print:	
Signature:	
Date:	Time:

Entry Procedure Checklist: Complete the following steps before, during, and after a confined space entry:

- 1- Obtain a PRCS entry permit from EHS website.
- 2- Notify the supervisor before the PRCS entry.
- 3- Contact EHS for 4-Gas Monitoring. After hours contact Heat Plant and they can obtain the pre-entry atmospheric levels for emergency work.
- 4- Verify 4-Gas Monitor has been calibrated and is working properly.
- 5- Complete the top portion of the entry form.
- 6- Ensure all retrieval/rescue equipment (e.g. tripod, body-belt, lanyard, etc.) is in place prior to entry.
- 7- Monitor the PRCS with the 4-Gas Monitor prior to entry and record levels on permit under **“Start Time”**. All entrants and attendant names shall be documented on the permit. The Entry Supervisor signs the **“Permit Authorization”** section on the bottom of the permit to ensure all actions and conditions necessary for safe entry have been performed.
- 8- Employees entering the PRCS should wear a 4-Gas Monitor after the pre-atmosphere test. Employees should also have a full body harness and lanyard attached to the rescue tripod. Employees shall have a radio and any other necessary PPE.
- 9- Employees can enter the PRCS once Step 7 has been completed. The entrant and attendant should complete the **“Hazards of Confined Spaces”** & **“Special Requirements”** section of the permit once employees are within the PRCS.
- 10- The attendant should maintain constant communication with the entrant until the entrant has exited the confined space. The entrant should also gather the oxygen, explosive gases, carbon monoxide, and hydrogen sulfide readings at the completion of work and communicate them to the attendant to record on the permit under the **“Stop Time”**.
- 11- The attendant should contact the supervisor once the entrant has exited the PRCS.
- 12- The PRCS form shall be given to EHS to file in the PRCS records.