Information Needed to Recruit Interns

**Organization:** DaVinci Academy Elementary

**Address:** 215 E. 22nd Street, Ogden, UT 84401

Contact Person Info (name, email and/or phone) and How to Apply:

Name: Sheila Favero

Email: [sheila.favero@davinciacademy.org](mailto:sheila.favero@davinciacademy.org)

Phone: (801)721-7766

How to Apply: Send an email with resume and sample of your editing skills, call with any questions

**Internship Responsibilities/Duties:**

We are filming our **3rd grade** production of Willy Wonka. Your main responsibility would be to edit the 35-40 minute film. Some of the large production scenes will be shot “live” using three cameras and will not need to be edited, just tucked into the film at the appropriate place. The $400 stipend would be for your editing skills.

We have a new Panasonic AG-AC30 Full HD Camcorder that will be used for filming. We will do most of the recording on Tuesday afternoons from 12:10 to 1:30pm in the school library from January 19 through April 20. If you want extra hours for your internship, you could help with filming, sound, lighting, etc.

You could also get additional hours by helping with set-up, staging, scenery, etc. You can be involved as much as you would like.

FYI: We are also filming the same production, but with a 4th grade cast. There is an additional stipend/internship being offered for the 4th grade production that is listed separately. We are also producing Aladdin and offering a stipend/internship for it; it is also posted separately.

Skills / Knowledge Needed for Internship:

● Film Editing

● Dependable

If more hours desired

● Filming and film production, including lighting and sound

● Patient with children

● Team player

● Punctual

Projects To Be Completed (Internship Portfolio possibilities): Basic and final editing of a 35-40 minute film. Can also be involved with other aspects of the production, if desired.

Location(s) for Internship Work Editing at your own location:

Days/Times Intern Needed: Tuesday afternoon, if filming

Pay Rate/Stipend: $400 for editing film

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