WSU Charter Academy
Board of Directors Meeting
April 2, 2013

Attending:
Jack Rasmussen, Dean, Moyes College of Education
Chloe Merrill, Chair BOD, Asso. Dean, MCOE
Camie Bearden, Asst. Director, CFCE
Wei Qiu, Secretary, Child & Family Studies
James Zagrodnik, Board Treasurer, HPHP
Claudia Eliason, Community Member
Jenny Kokai, Humanities
Bonnie Hofland, Teacher Education
Jessica Hunter, Student

Welcome:
• New Board Member-Jessica Hunter as student representative
• New Board Member – Bonnie Hofland, Teacher Education

Minutes
• J. Zagrodnik made the motion to accept the minutes from the March 12, 2013, meeting as written. W. Qiu seconded the motion. Motion passed.

Financial Report
• Reviewed financial report
  o Received first check for startup grant from USOE on March 19, 2013.
• Implementation Grant is now called Continuation Grant
  o Second year will receive $15,287
  o Will receive 50% in July, 25% in Fall and 25% in Spring
  o Attorneys fees were $2,709
  o Grant has to be submitted Monday, April 8, 2013

Library
• Set aside $500 to buy books to support a children’s section for the Charter Academy library

Remodel:
• Have gone through punch list but have not signed off
• Still have state inspection

Kindergarten Teacher Position:
• C. Merrill and N. Williams went through applicants
• Four candidates will be rated
• Will meet on Monday, April 11th at 4 p.m. to continue the process

Enrollment
• State has given permission to accept 22 students per session
• Both classes are full with 22 students
• Three students may change their minds
  - One student might move
• There are 6 students still on the wait list
• Secondary Lottery might be needed if all are used from the waitlist
  - Register for lottery would be held for 2 weeks – 14 total days
  - Lottery held within 48-72-hours after registration closes

GBOT Modules
• Module 10 is out
• All modules need to be completed as soon as possible
• Please send results to C. VandenAkker

Charter School Conference
• June 17-18, 2013
• USOE will reimburse Charter Academy for conference fees if all paper work is submitted on time
• Pre-conference – Discussed workshops available
• Report has to be written by Thursday, June 20, 2013
• C. Eliason and J. Kokai will be unable to attend
• J. Hunter, W. Qiu, C. Bearden, N. Williams, J. Zagrodnik, C. VandenAkker, C. Merrill will be attending
• B. Hofland will let know asap

Parent Fingerprinting
• Brent Horn has scheduled dates for fingerprinting parents/volunteers
• May 13, 15 and 17 from 5-7 p.m.

Meet the Teacher Day
• Day in June or August
• Individual class visits to assess children
• Keep in mind – will revisit
• Think of different ways of doing

Board of Directors’ Retreat
• April 29th – Monday
• May – Late May
• Options will be discussed with Marlies and a doodle will be sent to Board and administration members

Policies
• J. Zagrodnik made the motion to approve all of the policies that were sent out. J. Kokai seconded the motion. There was no discussion. Motion passed.
• Board still needs to write several policies
• Once written they will need to be divided into categories
• May and June meetings will be used to write policies

Other Business
• Library has donated $500 to buy books
• Discussion about iPad cart
• Monday is State Charter School Directors Meeting
• Tuesday is State Charter School Financial Training
• B. Hofland will attend Gang Prevention Meeting in Salt Lake City – April 24, 2013
• Charter Academy Open House will be August 21 from 4-7 p.m.
• The College of Education was surveyed to see how many would use the Academy for research. 45 responded; 32 would not use.
• Discussed ID badges
• May 8 – Boyd K. and Donna S. Packer Center for Family and Community Education will be named

Next Meeting – May 7, 2013, 5-7 p.m.

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Wei Qiu, Secretary