

WSU Charter Academy
Board of Directors Meeting
April 2, 2013

Attending: Jack Rasmussen, Dean, Moyes College of Education
Chloe Merrill, Chair BOD, Asso. Dean, MCOE
Camie Bearden, Asst. Director, CFCE
Wei Qiu, Secretary, Child & Family Studies
James Zagrodnik, Board Treasurer, HPHP
Claudia Eliason, Community Member
Jenny Kokai, Humanities
Bonnie Hofland, Teacher Education
Jessica Hunter, Student

Welcome:

- New Board Member-Jessica Hunter as student representative
- New Board Member – Bonnie Hofland, Teacher Education

Minutes

- J. Zagrodnik made the motion to accept the minutes from the March 12, 2013, meeting as written. W. Qiu seconded the motion. Motion passed.

Financial Report

- Reviewed financial report
 - Received first check for startup grant from USOE on March 19, 2013.
- Implementation Grant is now called Continuation Grant
 - Second year will receive \$15,287
 - Will receive 50% in July, 25% in Fall and 25% in Spring
 - Attorneys fees were \$2,709
 - Grant has to be submitted Monday, April 8, 2013

Library

- Set aside \$500 to buy books to support a children's section for the Charter Academy library

Remodel:

- Have gone through punch list but have not signed off
- Still have state inspection

Kindergarten Teacher Position:

- C. Merrill and N. Williams went through applicants

- Four candidates will be rated
- Will meet on Monday, April 11st at 4 p.m. to continue the process

Enrollment

- State has given permission to accept 22 students per session
- Both classes are full with 22 students
- Three students may change their minds
 - One student might move
- There are 6 students still on the wait list
- Secondary Lottery might be needed if all are used from the waitlist
 - Register for lottery would be held for 2 weeks – 14 total days
 - Lottery held within 48-72-hours after registration closes

GBOT Modules

- Module 10 is out
- All modules need to be completed as soon as possible
- Please send results to C. VandenAkker

Charter School Conference

- June 17-18, 2013
- USOE will reimburse Charter Academy for conference fees if all paper work is submitted on time
- Pre-conference – Discussed workshops available
- Report has to be written by Thursday, June 20, 2013
- C. Eliason and J. Kokai will be unable to attend
- J. Hunter, W. Qiu, C. Bearden, N. Williams, J. Zagrodnik, C. VandenAkker, C. Merrill will be attending
- B. Hofland will let know asap

Parent Fingerprinting

- Brent Horn has scheduled dates for fingerprinting parents/volunteers
- May 13, 15 and 17 from 5-7 p.m.

Meet the Teacher Day

- Day in June or August
- Individual class visits to assess children
- Keep in mind – will revisit
- Think of different ways of doing

Board of Directors' Retreat

- April 29th – Monday

- May – Late May
- Options will be discussed with Marlies and a doodle will be sent to Board and administration members

Policies

- J. Zagrodnik made the motion to approve all of the policies that were sent out. J. Kokai seconded the motion. There was no discussion. Motion passed.
- Board still needs to write several policies
- Once written they will need to be divided into categories
- May and June meetings will be used to write policies

Other Business

- Library has donated \$500 to buy books
- Discussion about iPad cart
- Monday is State Charter School Directors Meeting
- Tuesday is State Charter School Financial Training
- B. Hofland will attend Gang Prevention Meeting in Salt Lake City – April 24, 2013
- Charter Academy Open House will be August 21 from 4-7 p.m.
- The College of Education was surveyed to see how many would use the Academy for research. 45 responded; 32 would not use.
- Discussed ID badges
- May 8 – Boyd K. and Donna S. Packer Center for Family and Community Education will be named

Next Meeting – May 7, 2013, 5-7 p.m.

Wei Qiu, Secretary