

WSU Charter Academy
Board of Directors' Meeting
August 6, 2013

Attending: Chloe Merrill, Chair BOD, Asso. Dean, MCOE
Natalie Williams, Vice Chair BOD, Special Education Member
Wei Qiu, Secretary, Child & Family Studies
Jenny Kokai, Arts & Humanities Member
Bonnie Hofland, Teacher Education Member
Claudia Eliason, Community Member
Jessica Hunter, Student Member
Sara Gailey, Parent Member
Kimberly Hearn, Parent Member
Camie Bearden, Asst. Director, CFCE
Carol VandenAkker, WSUCA Secretary/Business Administrator

Guest: Constance Hughes, Asst. Attorney General

Excused: Jack Rasmussen, Dean, Moyes College of Education
James Zagrodnik, Treasurer, HPHP Member

1. Welcome by C. Merrill
2. Meeting Minutes
 - a. July 2, 2013, Minutes
N. Williams made the motion to accept the minutes as written. J. Kokai seconded the motion. Motion passed.
3. Ends
 - a. Executive Summary
 - i. N. Williams commented that home visits were awesome.
 - ii. Enrollment
 1. 1 student dropped out of AM session.
 2. 1 student is currently on wait list.
 - iii. Cupboards
 1. Cupboards were pulling away from walls.
 2. Construction went beyond what they needed to do to fix.
 - iv. Curriculum
 1. All curriculum has arrived.
 2. Teacher is working on developing lesson plans.
 - v. Grants
 1. First year money has been completely spent.
 2. Second year grant has yet to arrive.
 - vi. WSUCA photo shoot went well.
 - vii. Parking
 1. More stalls have been allocated in east lot.
 2. Stalls in west lot will be removed this week.
4. Limitation
 - a. Policies
 - i. Dress Code Policy
 1. Policy began being mostly concerned about superheroes and princesses. NAEYC is now support Commercial Tie/CCFC guidelines.

2. Discussed "neat and clean hair" statement. Changed to general hygiene statement.
 3. C. Eliason made the motion to accept the Dress Code Policy with changes. S. Gailey seconded the motion. Motion passed.
 - ii. Parking Policy
 1. Discussion was held concerning other options for parking.
 2. B. Hofland made the motion to accept the policy as written. J. Kokai seconded the motion. Motion passed.
 - iii. Drop Off & Pick Up Policy
 1. Students need to be signed in and out each day.
 - a. Discussed dropping off at door.
 - b. Make procedure as simple as possible.
 - c. The accountability issue is of major concern.
 - d. Both Risk Management and Police has requested this procedure.
 2. C. Eliason made the motion to accept the Drop Off & Pick Up Policy. W. Qiu seconded the motion. Motion passed.
 - iv. Financial Report
 1. Reviewed report sent out by James Zagrodnik, Treasurer.
 2. B. Hofland made the motion to accept the Financial Report. N. Williams seconded the motion. Motion passed.
 - v. Year End Report
 1. Report needs to be to Provost by morning of August 7, 2013.
 2. S. Gailey made the motion to accept the Year End Report. J. Kokai seconded the motion. Motion passed.
5. Assessment and Development
- a. Training by Constance Hughes, Asst. Attorney General
 - i. Open Meetings Act -- Handbook, Section 3
 - ii. Reviewed Open and Public Meetings Act
 1. Closed meeting – must have quorum.
 2. Must vote for a closed meeting.
 3. Do not take any action in closed session.
 - iii. Any questions can be referred to C. Hughes.
 - b. Board Descriptions and Membership
 - i. Reviewed descriptions.
 1. Suggested to add areas where members are selected.
 2. Requested rotation schedule.
 3. Suggested to combine both sections.
 - a. B. Hofland will combine sections.
 - b. Deadline will be August 13.
 - c. Send any suggestions to B. Hofland.
 - c. Board Committees
 - i. Reviewed descriptions
 1. There are some negative connotations.
 2. Edit descriptions.
 - ii. Gifts
 1. Gift of board member is time.
 2. Include "actively involved" in fundraising
 3. Must follow WSU policies.
 4. Fundraising must be cleared through Development Office.
 - iii. Committees and Chairs
 1. Academic Excellence – B. Hofland
 2. Development – C. Eliason

3. Technology – N. Williams, Paul Dykman, Teacher
4. FIC – S. Gailey and K. Hearn
5. Governance (waiting for Strategic Plan) – W. Qiu and J. Kokai
6. Finance – J. Zagrodnik
7. Committee to approve research and field experiences.
 - a. Added under academic excellence.
 - b. Student, parent, faculty, Principal

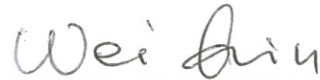
6. Other Business/Items

- a. Open House – August 21, 2013 – 4:00-7:00 p.m.
 - i. Ribbon cutting at 5:30 p.m.
 - ii. Invitation suggestions to C. VandenAkker by Friday.
- b. Strategic Planning
 - i. August 14, 2013 – 8:30 a.m. – 4:00 p.m.

7. Next Meeting

- a. September 3, 2013 – 6 p.m. (time change)

Meeting adjourned 6:30 p.m.



Wei Qiu, Secretary