

Weber State University Charter Academy
Board of Directors Meeting Minutes
April 7, 2015 – 5:00 p.m.

In attendance: B. Hofland, W. Qui, C. VandenAkker, D. Lund, C. Bearden, A. Coleman, Via phone call P. Leytham and J. Ostrowski, via Skype S. Gailey.

Excused: J. Zagrodnik, T. Hunter, A. Bialowas

1. Call to order
 - a. Welcome
2. Consent Items
 - a. March 3, 2015 Minutes (pdf)
 - i. B. Hofland moved to accept the minutes. W. Qui seconded the motion. Motion passed. One abstention because of absence.
3. Ends
 - a. Executive Summary (pdf)
 - b. Revised Calendar (pdf) B. Hofland moved to approve the calendar, D. Lund seconded. Motion approved.
 - c. Principal Support
4. Limitations
 - a. Financial Report (pdf)
 - i. April 7 2015 Treasurer Remarks
 1. B. Hofland moved to approve financial report. D. Lund seconded the motion. Motion passed.
 - b. Committee Reports
 - i. Executive Committee –Chloe
 1. Need to set a date for the next meeting.
 - ii. Family Involvement Committee – Jenn and David
 1. 3-19-15 minutes (pdf)
 - a. The minutes explained the meeting really well. FIC Chairs want to do a meeting with the past chair (meaning this years FIC Chairs) and the next chair (meaning the FIC Chairs what will be elected for the 2015-16 school year). Parents want to make the FIC meetings mandatory because there is low attendance. B. Hofland recommended that the FIC change the policy and the board could support the change, but the change needs to come from the FIC committee.
 - iii. Academic Excellence Committee – Bonnie
 1. Academy Curriculum Brochure (pdf)
 - a. There have been a lot of big ideas but they are trying to make the curriculum more manageable. They are looking at the Australian curriculum because it is developmentally appropriate. The committee wants to get depth in the curriculum and have students interact with each subject all day.
 - iv. Governance Committee – Wei
 1. Nothing new to report at this time.
 - v. Finance Committee – James

1. School LAND Trust website is still down and will be available on April 16 and the School LAND Trust report will be submitted at that time.
 - vi. Resource Development Committee – Sara
 1. Nothing new to report
 - vii. Technology Committee – Patrick
 1. Nothing new to report
5. Assessment and Development
- a. Principal Evaluation Process (pdf – to be sent Monday)
 - i. B. Hofland stated that there is already a rubric so she suggests following the rubric, but we need to decide which indicators are obtainable and which ones are not because we are structured different, because we are on a University campus.
 - ii. The time line is included. There will be a formal formative so it can be used as a communication tool. The consequences are only for the summative evaluation and the results of that come during June so the changes will be made in August. (When the Charter Academy is back in session.)
 - iii. B. Hofland would like any feedback on the evaluation. The executive committee needs to meet again to refine the process and they will bring it back to the board for a vote.
 - iv. C. Merrill thanks B. Hofland for all her efforts as vice chair and her work on the principal evaluation.
 - v. The whole board has until next Wednesday (April 15, 2015) to give feedback to B. Hofland. It will be ready for the next board meeting.
 - b. Survey results (pdf – to be sent Monday)
 - i. $24/41 = 58.536\%$ return
 1. C. Bearden said that we have some definite weaknesses especially in home activities, and progress reports.
 2. B. Hofland is worried that a quarter of the parents that responded were not satisfied with their overall experience. She would like to see games or activities to go home that help support curriculum and not work sheets.
 3. Some of the feedback was concern for more interaction with students and resource on campus. We want to challenge our students to push up not stay the same. C. Bearden will discuss the results with L. Teaneau-Sword.
 4. The Teacher Ed Department and The Child and Family Studies Department Chairs have been told that the principal and the teacher are the ones that they need to schedule going into the classroom with. It does not need board approval.
 5. P. Stewart and B. Hofland feel like having their classes in the Charter has been a positive experience.
 6. S. Gailey is concerned with the homework not being sent home. S. Gailey has a packet of activities that could be done at home to encourage learning. If there are weekly packets sent home on the front-page parents could keep track of their volunteer hours. B. Hofland suggested that if we take the kindergarten standards that we could use that as a progress report. We could clearly list the objectives to make it user friendly.
 7. The take home readers need to be better used because there were several comments that the readers were too easier for their child. If we

send home an easier text it is to work on fluency and that needs to be communicated to the parents. The books could easily be labeled so parents know what they are working on while reading the book. Home and school connections need to be made. B. Hofland really wants to avoid work sheets. Students could set their own goals. "I want to learn...." It puts the students back into their own motivation of learning. With a general guideline. There needs to be progress. Self-generated learning is more motivational than being told this is what you need to do. C. Bearden will take the ideas to L. Teaneau-Sword with the survey results.

- c. Cooperative agreements with area Charter Schools
 - i. C. Merrill asked the Dean what direction he sees the Charter going because it will take two years to obtain a satellite school. The Dean will discuss with Teacher ED expansion. B. Hofland feels like we either need to expand or dissolve. B. Hofland talked with Teacher ED and did not get a response.
 - ii. It has been mentioned that we could do a cooperative agreement with other charter schools were they let our students in, instead of going through the lottery process. The director of Davanci wondered if they could guarantee our Kindergartners a spot at their school for first grade, in conjunction with using Teacher ED and other campus resources. Ogden Preparatory Academy is also interested in a partnership. B. Hofland wants to know that the Dean is vested and make sure that this is the way that the college wants to go. We will not be pursuing any agreements at this time.
 - d. Week of the Young Child (WOYC) (pdf)
 - i. Kicked off the week of the young child with the president and his wife. The charter children were out, but were invited to attend. The dean said he would go back down and paint with the Charter students if they are interested. Board members can paint with a child next week.
 - e. Opera and Art Show Invitation (pdf)
 - i. The invitations have gone over to the board of trustees. C. Merrill asked that all board members be in attendance. The Presidents will be in attendance as well.
6. Open Public Comment
- a. Sign up sheet available prior to the board meeting
 - i. No public in attendance
7. Other Business/Items
- a. June Meeting?
 - i. J. Zagrodnik has asked to come off the board.
 - ii. No parent applications have been turned in yet.
 - iii. The dean has the rotation list.
 - iv. The Board will need to approve the budget in May.
 - v. W. Qui and C. Merrill will not be in attendance at the June board meeting.
 - vi. The Board will need to decide who will be able to attend and when if they need to move the June board meeting. The Board will need to decide if they will have a quorum on the date it currently scheduled.
8. Next Meeting
- a. May 5, 2015
 - i. At 5 pm---The meeting may be held in a different location due to not being able to regulate the thermostat.
9. Adjournment
- a. D. Lund motioned to adjourn. B. Hofland seconded. Motion passed. Meeting adjourned at 6:19 pm.