

**Weber State University Charter Academy**  
**Board of Directors Meeting Minutes**  
**July 1, 2014 – 5:00 p.m.**

**Board Members Attending:** Sara Gailey, Bonnie Hofland, Tina Hunter, Patrick Leytham, David Lund, Chloe Merrill, Jennifer Ostrewski, Wei Qiu

**Board Members Excused:** Anne Bialowas, James Zagrodnik

**Academy Administration & Staff:** Camie Bearden, Amy Coleman, Carol VandenAkker

1. Call to Order
  - a. Welcome – C. Merrill
  
2. Consent Items
  - a. May 20, 2014 Minutes (pdf)

B. Hofland made the motion to accept the minutes as written. P. Leytham seconded the motion. Motion passed.
  
3. Ends
  - a. Executive Summary (pdf)
    - WSU Charter Academy had a great first year
      - Student pre- and post-test showed improvement
      - Assessment - 85% met standards
      - Parent Survey
        - Sent out electronically
        - Results reported at next Board meeting
        - Second survey will be sent out in September/October
      - Question was raised about quarterly progress reports being sent to parents
        - There will be follow-up with teacher to make sure quarterly reports are sent out
    - Academy is currently full for next year
    - School will begin on August 25, 2014
      - Two students will require IEPs
    - Third installment of Implementation Grant - \$21,078
      - 3-year total of grant is \$100,000
    - Academy has been invited to ride on float in July 24 Parade
    - Open House will be August 12 followed by a parent meeting
      - Board members and administration/staff will be visiting with parents and students meeting teacher
    - Because Academy is Developmentally Appropriate and talks about whole child, progress must be in all areas
  - b. Principal Support
  
4. Limitations
  - a. Financial Report – James (pdf)

- B. Hofland made the motion to accept the report as written. S. Gailey second the motion. Motion passed.
  - Will have to go through year and see what state auditor does and charges Academy
    - We do need to clarify that we are a 1-room school
  - b. Charter Academy Conflict of Interest (pdf)
    - i. Signing of Statement (pdf)
      - This will be posted to web
  - c. WSU Charter Academy Board Job Descriptions and Committee's
    - i. Board Job Descriptions (pdf)
      - Board needs to act as one body
      - A. Bialowas will serve on Governance Committee
      - A. Coleman will be an ex-officio member of Governance Committee
      - P. Leytham will chair Technology Committee
      - D. Lund will be on Community Committee
    - ii. Committee assignments (pdf)
      - Board members can be liaisons to committees do not have to be chairs
5. Assessment and Development
- a. UCA Update –
    - Applied for reimbursement
    - Entered Application and Assurances today
    - Needs assessment is not completed
  - b. School LAND Trust Update
    - Approved by Provost
    - Have not received official announcement of funds
    - Land Trust Committee is made up of parents
    - Will be used for teacher assistant
    - Will need hiring committee
  - c. WSU Charter Academy Application – Please read and be ready to discuss Section 1 (pages 10---14) and Section 13 (pages 109---110)
    - i. Link: <http://www.weber.edu/wsuiimages/COE/WSU Charter Academy App --- Web3.pdf>
    - ii. Pdf --- attached
      - Changes to application must be sent to WSU Board of Trustees and USOE
      - Teacher did not keep grades on the state SIS
      - Reviewed pages 10-14 – Mission Statement and Goals
        - Strategic Plan must be approved by Provost but not Board of Trustees
        - New goals will be used for 2014-15
      - Reviewed pages 109-110 - Parental Involvement
        - Discussed changing definition of family.
          - Broad description was used to support changing definition of “family” or “parents
          - Many ways to volunteer – not always in classroom

- No parent workshops were offered during 13-14 school year
    - Could use pre-service teachers
  - Next meeting will review Strategic Plan and Amended Bylaws
- 6. Open Public Comment
  - a. Sign up sheet available prior to the board meeting
    - No public attendees
- 7. Other Business/Items
  - a. Parade – July 24, 2014
  - b. Open house – August 12, 2014
  - c. GBOT information
    - 16 isn't open yet
    - New board members need to complete 1-15 with at least 85%
    - Contact Jo Schmitt for username and password
- 8. Next Meeting
  - a. August 5, 2014 – 5:00 p.m.