Weber State University Charter Academy
Board of Directors Meeting Minutes
July 1, 2014 – 5:00 p.m.

Board Members Attending: Sara Gailey, Bonnie Hofland, Tina Hunter, Patrick Leytham, David Lund, Chloe Merrill, Jennifer Ostrewski, Wei Qiu
Board Members Excused: Anne Bialowas, James Zagrodnik
Academy Administration & Staff: Camie Bearden, Amy Coleman, Carol VandenAkker

1. Call to Order
   a. Welcome – C. Merrill

2. Consent Items
   a. May 20, 2014 Minutes (pdf)
      B. Hofland made the motion to accept the minutes as written. P. Leytham seconded the motion. Motion passed.

3. Ends
   a. Executive Summary (pdf)
      • WSU Charter Academy had a great first year
         o Student pre- and post-test showed improvement
         o Assessment - 85% met standards
         o Parent Survey
            ▪ Sent out electronically
            ▪ Results reported at next Board meeting
            ▪ Second survey will be sent out in September/October
         o Question was raised about quarterly progress reports being sent to parents
            ▪ There will be follow-up with teacher to make sure quarterly reports are sent out
      • Academy is currently full for next year
      • School will begin on August 25, 2014
         o Two students will require IEPs
      • Third installment of Implementation Grant - $21,078
         o 3-year total of grant is $100,000
      • Academy has been invited to ride on float in July 24 Parade
      • Open House will be August 12 followed by a parent meeting
         o Board members and administration/staff will be visiting with parents and students meeting teacher
      • Because Academy is Developmentally Appropriate and talks about whole child, progress must be in all areas
   b. Principal Support

4. Limitations
• B. Hofland made the motion to accept the report as written. S. Gailey second the motion. Motion passed.
• Will have to go through year and see what state auditor does and charges Academy
  o We do need to clarify that we are a 1-room school
b. Charter Academy Conflict of Interest (pdf)
 i. Signing of Statement (pdf)
   This will be posted to web
c. WSU Charter Academy Board Job Descriptions and Committee’s
 i. Board Job Descriptions (pdf)
   • Board needs to act as one body
   • A. Bialowas will serve on Governance Committee
   • A. Coleman will be an ex-officio member of Governance Committee
   • P. Leytham will chair Technology Committee
   • D. Lund will be on Community Committee
 ii. Committee assignments (pdf)
   • Board members can be liaisons to committees do not have to be chairs

5. Assessment and Development
 a. UCA Update –
   • Applied for reimbursement
   • Entered Application and Assurances today
   • Needs assessment is not completed
b. School LAND Trust Update
   • Approved by Provost
   • Have not received official announcement of funds
   • Land Trust Committee is made up of parents
   • Will be used for teacher assistant
   • Will need hiring committee
c. WSU Charter Academy Application – Please read and be ready to discuss
   Section 1 (pages 10---14) and Section 13 (pages 109---110)
   i. Link: http://www.weber.edu/wsuimages/COE/WSU Charter
      Academy App --- Web3.pdf
   ii. Pdf --- attached
   • Changes to application must be sent to WSU Board of Trustees and USOE
   • Teacher did not keep grades on the state SIS
   • Reviewed pages 10-14 – Mission Statement and Goals
     o Strategic Plan must be approved by Provost but not Board of Trustees
     o New goals will be used for 2014-15
   • Reviewed pages 109-110 - Parental Involvement
     o Discussed changing definition of family.
       ▪ Broad description was used to support changing definition of “family” or “parents
       ▪ Many ways to volunteer – not always in classroom
- No parent workshops were offered during 13-14 school year
  • Could use pre-service teachers
  • Next meeting will review Strategic Plan and Amended Bylaws

6. Open Public Comment
   a. Sign up sheet available prior to the board meeting
      • No public attendees

7. Other Business/Items
   b. Open house – August 12, 2014
   c. GBOT information
      • 16 isn’t open yet
      • New board members need to complete 1-15 with at least 85%
      • Contact Jo Schmitt for username and password

8. Next Meeting
   a. August 5, 2014 – 5:00 p.m.