

**Weber State University Charter Academy**  
**Board of Directors Meeting**  
**March 4, 2014**  
**Meeting Minutes**

Attending: Sara Gailey, Camie Bearden, Chloe Merrill, Carol VandenAkker,  
James Zagrodnik, Natalie Williams, Wei Qiu, Bonnie Hofland,  
Claudia Eliason, Jenny Kokai

Excused: Jessica Hunter

1. Called to order and welcomed by C. Merrill
2. Consent Items
  - a. B. Hofland made the motion to accept the February 3, 2014 Minutes. J. Zagrodnik seconded the motion. Motion passed.
3. Ends
  - a. Executive Summary was reviewed by C. Bearden, Principal
    - Discussion was held about dealing with twins on lottery waitlists
    - Charter Academy Operas will be held on April 23 & 24
      - Suggested venues were Moench room and Wildcat Theater
    - Discussion about curriculum being covered
    - Progress folders are being sent home weekly
      - Discussed end-of-year, standards-based assessment
  - b. Board of Directors asked for any items on which the principal felt the need of Board support. C. Bearden said that everything was going well.
4. Limitations
  - a. J. Zagrodnik gave a summary of monthly financial data. B. Hofland moved to accept the financial report. N. Williams seconded the motion. Motion passed.
  - b. Committee Reports
    - i. Executive Committee – C. Merrill
      - There will be an April meeting
    - ii. Family Involvement Committee – S. Gailey & C. Bearden
      - Low meeting attendance – committee and 2 parents
        - Watch for conflicts in parent/teacher conference
      - Parent Volunteer Hours
        - Number of hours are way off
        - What can Board do to help
        - Discussed method of checking in
        - Suggested poster or bulletin board reminding parents daily
      - J. Zagrodnik encouraged the use of WSU entities
      - S. Gailey remind of meetings more than once. Can be used as volunteer hours
      - This will be last week of selling morning treats. Not worth the time.

- iii. Academic Excellence Committee – B. Hofland
  - Reviewed the AEC meeting minutes
  - Reviewed the Pre-service Teacher and Cooperating Teacher Surveys
    - Suggestions were made for revisions and corrections
  - C. Eliason suggested that Board members get on department meeting agendas and report what is happening in Academy
  - Will work on research policy next meeting
    - Approve research projects only in Academy
- iv. Governance Committee – W. Qiu. Nothing
- v. Finance Committee – J. Zagrodnik. Nothing
- vi. Resource Development Committee – C. Eliason. Nothing
- vii. Technology Committee – N. Williams
  - Committee discussed having a stable network at WSU. More apps are now being used in the classroom. Need to streamline usage.
  - Goals with a 3-5 year technology plan are unrealistic
    - Obsolete in 3 years
    - Need to stay abreast of new technology
    - State requirement to re-evaluate technology annually

5. Assessment and Development

- a. Strategic Plan Update – W. Qiu
- b. School LAND Trust – J. Zagrodnik
  - i. Reviewed plan
  - ii. Discussion was held on effect of aide on pre-service teacher hours and duties
- iii. N. Williams made the motion to accept the plan. C. Eliason seconded the motion. Motion passed.

6. No Public Comment

7. Other Business/Items

- a. GBOT 14 & 15 are reopened
- b. Will Board be going to Charter School Conference? Will be discussed at next meeting.

8. Next Meeting

- a. April 1, 2014

9. Adjournment