

Weber State University Charter Academy
Board of Directors Meeting
Minutes
March 3, 2015 – 5:00 p.m.

Attending: J. Zagrodnik, S. Gailey, D. Lund, C. Merrill, A. Coleman, C. VandenAkker, J. Ostrowski, C. Bearden, W. Qui, B. Hofland via a phone call.

Excused: A. Bialowas, P. Leytham, T. Hunter

1. Call to order
 - a. Welcome

2. Consent Items
 - a. February 3, 2015 Minutes (pdf)
 - b. D. Lund motioned to approve the minutes, J. Zagrodnik seconded the motion. Motion passed with one abstention.

3. Ends
 - a. Executive Summary (pdf)
 - i. AED was ordered today.
 - ii. B. Hofland wants to acknowledge the hard work Letitia has put in incorporating campus resources. Especially the Teacher Education Department and the Physical Education Department.
 - b. Principal Support
 - i. The opera is on May 13th at 6 and the art show will be in conjunction with that.
 - ii. If there are any questions or concerns please make sure that they are directed to C. Bearden or L. Teneau-Sword and the concerns will be addressed. Some concerns have been brought up and are being dealt with. These concerns are not a board issue at this time.

4. Limitations
 - a. Financial Report (pdf)
 - i. S. Gailey motioned to approve the report. J. Ostrowski seconded the motion. The motion passed.
 - b. Committee Reports
 - i. Executive Committee –Chloe
 1. Next meeting will be Tuesday March 17 at 4 pm in Education 229.
 - ii. Family Involvement Committee – Jenn and David
 1. J. Ostrowski received the minutes and survey results. The survey highlighted that Thursdays at 5 would be the best time to meet.
 2. There was some confusion on what time the last meeting would be. The next meeting has been scheduled for March 19th at 5 pm. There is not a clear number of those that attended the past meeting. There is 100% turn over rate in FIC members J. Ostrowski wants to know if we can do two individual committees that collaborate with the Melba S. Lehner Children’s School parents and WSU Charter Academy parents. C. Merrill said that it is something we need to look into. The parent volunteer hours are low.
 3. They discussed fundraisers and parent teacher conference dinners. The note card fundraiser is going.

- iii. Academic Excellence Committee – Bonnie
 - 1. Brochure is put together for the curriculum it will be sent to board members for information purposes it will be voted on after more information is available.
- iv. Governance Committee – Wei
 - 1. Nothing to report at this time
- v. Finance Committee – J. Zagrodnik
 - 1. Nothing to report at this time, until The School LAND Trust comes through.
- vi. Resource Development Committee – Sara
 - 1. Names were discussed for new members on the committee. S. Gailey wants to focus on fundraising to expand the Charter Academy.
- vii. Technology Committee – Patrick
 - 1. Not in attendance.

5. Assessment and Development

- a. School LAND Trust – James (pdf)
 - i. Discussed the School LAND Trust plan. S. Gailey motioned to approve the School LAND Trust plan as purposed. D. Lund seconded the motion. Motion passed. Will be submitted by April 8, 2015.
- b. Enrollment/Lottery
 - i. Lottery cancelation was decided on Saturday night. We had 22 enrolled in the morning and 23 enrolled in the afternoon. The cancelation decision had to be done immediately. Tried to keep the information quiet so the lottery and art show was canceled.
 - ii. The biggest reason that has been heard regarding low enrollment is that we do not extend to other grades. The other concerns remain unclear and are circulating as rumors.
 - iii. Currently we have 7 that have accepted in the AM and 2 that have declined. There is one acceptance into the PM.
 - iv. J. Ostrowski wants to survey past parents, but B. Hofland felt that because we waited so late in the year to survey parents that the results would be skewed. C. Merrill feels that we need to send a survey out at the end of the 2014-15 school year, and then again in the fall. C. Bearden suggested sending a survey out during the school year. The last year survey will be sent out to board members. The survey needs to be sent out in the next few weeks to current parents. D. Lund moves that the survey questions will be sent out to the board members and that all questions and changes to the survey will be dealt with before the executive committee meets and the executive committee has the final say on whether or not the survey passes. S. Gailey seconded the motion. Motion passed.
 - v. S. Gailey wants to know how far away the Charter is from expanding. The president of the University has supported the Charter and would like it to move forward. Funding is the major reason that the Charter has not expanded. S. Gailey wants to know how other schools open. They have bond money and go into debt but we cannot do that currently because of our authorizer.
 - vi. C. Merrill stated that the state charter board has laws saying that if we go to amend our charter there is more paper work that is required to be submitted with it. The expansion will be a satellite school and the kindergarten will be housed on WSU's main campus. If we submitted our paperwork now the money would not be available for two years.
 - vii. W. Qui, S. Gailey and J. Zagrodnik need to get together to pull all their resources and committees to continue working on fundraising.

- viii. Grandview Elementary is sitting empty and has asbestos and is not earthquake safe. The other option is to combine with Weber School District and we would share authority but Teacher Education and Child and Families are not interested in this option because they feel there would be a power struggle. The last option is no longer an available.
- ix. All of the departments in the college of education need to get together and be all in or all out. If the Charter closes within five years it would owe the state at least \$100,000.00.
- x. Board Members need to decide how committed they are to the Charter Academy. It will be written in the extended charter that students who have previously attended will have the option to come back to the Charter Academy.
- xi. J. Ostrowski wants to bring back some of the special things that you see in other public schools. The campus resources need to be used more often but it is difficult to get responses from faculty members.
- xii. Board members need to help encourage other departments to respond and professors to be more involved in the Charter Academy to be able to use additional resources.
- xiii. J. Zagrodnik will talk to people in his department. Board members will discuss ways to get the information out to all of the college of education.
- xiv. There is a new department in HPHP and we may need a representative of that department.
- xv. W. Qui wanted to clarify that they are committed to moving forward.
- xvi. S. Gailey needs to host a meeting to look at moving forward.
- xvii. D. Lund said that Hill Air Force Base does a lot of STEM things and that we could use as resources.

6. Open Public Comment

- a. Sign up sheet available prior to the board meeting
 - i. No public attended

7. Other Business/Items

- a. J. Zagrodnik wants to know what the rotation for the board members is and who he needs to talk to, to clarify when he reports that he wants to rotate on or off.
- b. C. Merrill will email where everyone is on his or her service on the board. A board members term is a 3-year appointment with the ability to be reappointed one time.

8. Next Meeting

- a. April 7, 2015
 - i. At 5 pm

9. Adjournment

- a. J. Zagrodnik motioned to adjourn. S. Gailey seconded the motion. Motion passed. Meeting adjourned at 5:59 pm.