

**Weber State University Charter Academy
Board of Directors Meeting Minutes
February 3, 2015 – 5:00 p.m.**

Attending: T. Hunter, W. Qiu, S. Gailey, D. Lund, C. Bearden, C. VandenAkker, C. Merrill, B. Hofland, J. Zagrodnik, A. Coleman, P. Leytham via video conferencing

Excused: A. Bialows, J. Ostrowski,

1. Call to order
 - a. Welcome

2. Consent Items
 - a. January 6, 2015 Minutes (pdf)
 - i. J. Zagrodnik last name is spelt wrong. J. Zagrodnik motioned to pass the minutes with the corrections. T. Hunter seconded the motion. Motion passed with two abstentions because they were not in attendance.

3. Ends
 - a. Executive Summary (pdf)
 - i. Progress report concerns will be followed up with the teacher but they were sent out in January electronically. Some parents reported they received them others reported they had not.
 - ii. B. Hofland asked if the board needed to address the issue with the student that withdrew. C. Bearden explained the situation and it was decided that it was not a board issue.
 - iii. B. Hofland is concerned whether a paraprofessional was hired. An afternoon paraprofessional was hired for 20 hours a week.
 - iv. Concerns for increasing lottery numbers. The newspaper ads have not gone out and will go out this week. Will not worry until after those have gone out. S. Gailey wanted to know if we can post it on Weber State's Facebook page in addition to the Charter Academy Facebook page. It will go out electronically this week via Facebook. It will also be posted electronically through newspapers.
 - b. Principal Support
 - i. No additional support at this time.

4. Limitations
 - a. Financial Report (pdf)
 - i. B. Hofland makes the motion to approve the financial report. S. Gailey seconded the motion. The motion passed.
 - b. Committee Reports
 - i. Executive Committee –Chloe
 1. Was not needed, nothing new at this time.
 - ii. Family Involvement Committee – Jenn and David
 1. Box tops are already going. They have made \$55.00. They are looking at doing thank you cards with the children's artwork on it as fundraising during the lottery. Class pictures were taken. Money made from the pictures will go to the FIC.

- iii. Academic Excellence Committee – Bonnie
 - 1. They met twice and reviewed the mission. A hand out with information that was discussed was passed out. Assessments were given so they can move forward on framework. They will be meeting again on February 24, 2015.
 - 2. C. Merrill stressed that if the Charter Academy is to be labeled as a lab school it needs to be labeled as a public lab school.
- iv. Governance Committee – Wei
 - 1. Nothing at this time.
- v. Finance Committee – J. Zagrodnik
 - 1. The School LAND Trust plan was handed out and will need to be voted on during the next meeting. Foreign language needs to be taken off because it was not discussed in the curriculum meeting. An electronic copy will also go out because the highlights did not show up when they were copied.
 - 2. B. Hofland supports this plan and feels like it fits our goals well.
- vi. Resource Development Committee – Sara
 - 1. Nothing at this time.
- vii. Technology Committee - Patrick
 - 1. Wants to make the Ipads connect to the smart board. L. Teneau-Sword is going to send P. Leytham the articles regarding what she is interested in doing. C. Bearden will follow up with the teacher.

5. Assessment and Development

- a. Accreditation Information (pdf)
 - i. Have to wait to start the process until we have been in operation for two years. B. Hofland wants to volunteer to help go through the process. Emails have been sent to figure out how we need to apply because we are a one-room school. Hoping to go to the national training to get started.
 - ii. Will be focusing on expansion over the next three years.
 - iii. Will try to start the process this year and it will take us two years. Starting to collect information and data this fall. So that we can have solid data before we bring in a review team.
- b. Children’s Art Show/Lottery – March 3, 2014 at 7:00 p.m.
 - i. Art Show is at 6:30
 - ii. B. Hofland will read the numbers and names.
 - iii. J. Zagrodnik and Constance will verify the numbers.
 - iv. C. Bearden will do the principal routine.
 - v. C. VandenAkker and A. Coleman will do the second verification.
 - vi. D. Lund will turn the handle to spin the lottery balls.
 - vii. W. Qiu and S. Gailey will do the third verification.
 - viii. T. Hunter will be excused.
 - ix. Food has been ordered.
 - x. Board meeting will be at 5:00 in Ball Room A that will last for an hour.
 - xi. Children’s School teachers have signed up for different centers in Ballroom C.
 - xii. J. Zagrodnik will see if he has students that will help run additional games.
 - 1. 3 additional games at the most
 - xiii. Board Members will be wearing purple polos.

6. Open Public Comment

- a. Sign up sheet available prior to the board meeting

i. No one from the public attended

7. Other Business/Items

a. Nothing at this time.

8. Next Meeting

a. March 3, 2015 – 5:00 p.m. – Ballroom A

9. Adjournment

a. J. Zagrodnik motioned to adjourn. S. Gailey seconded the motion. Motion passed.

b. Meeting adjourned at 5:45 pm