

**Weber State University Charter Academy
Board of Directors Meeting
Minutes
October 7, 2014**

Attending: Anne Bialowas, Bonnie Hofland, Tina Hunter, Patrick Leytham, David Lund, Chloe Merrill, Jennifer Ostrowski, Wei Qiu, Carol VandenAkker, James Zagrodnik

Excused: Camie Bearden, Sarah Gailey

1. Call to order
 - a. Welcome – C. Merrill

2. Consent Items
 - a. September 2, 2014 Minutes
B. Hofland made the motion to accept the minutes as written. J. Zagrodnik seconded the motion. Motion passed.

3. Ends
 - a. Executive Summary -- C. Merrill
Reviewed Summary.
 - b. Principal Support – C. Merrill
Please make sure that the working committees include Principal support.
Assistant was hired while Amy Coleman is on leave.

4. Limitations
 - a. Financial Report -- J. Zagrodnik
P. Leytham made the motion of accept the financial report as written. T. Hunter seconded the motion. Motion passed.
 - b. Committee Reports
 - i. Executive Committee –Chloe
Nothing to report
 - ii. Family Involvement Committee – J. Ostrowski and D. Lund
Meeting will be held on October 15, 2014
 - iii. Academic Excellence Committee – B. Hofland
Research study was approved. It will be talking with Charter Academy students’ parents.
Would like to meet with Board of Directors to brainstorm ideas for innovative curriculum before turning over to subcommittee.
Rubric should be completed by March
It should fit all grades
Curriculum should be inclusive in content
Suggested to ask Bruce Davis to facilitate
B. Hofland will send out Doodle for date and time

- iv. Governance Committee – W. Qiu
Waiting decision from Board of Directors for match between Strategic Plan goals and objective and Year End Report indicators. This will be discussed later in meeting.
- v. Finance Committee – j. Zagrodnik
Will have School Land Trust Committee up and running next week
- vi. Resource Development Committee – S. Gailey
Nothing to report
- vii. Technology Committee – P. Leytham
Would like to do a survey of parents to see what technology is available in the home. Suggestion was made to post the apps used in classroom on the website. An email will be sent to parents on how to get to WSU Charter Academy website.

5. Assessment and Development

- a. Year End Report and Indicators – C. Merrill
Reviewed report. Items in blue can be changed, items in red cannot. New goals listed in red.
- b. Strategic Planning – W. Qiu
Discussed how to combine strategic plan and year end report.
D. Lund made the following motion:
Strategic plan will be reviewed and final edit made. It will then be approved by Board of Directors. Year end report indicators will then be edited to reflect strategic plan. Motion was seconded by B. Hofland.
Motion passed.
C. Merrill will email Board due date for Board of Trustees
- c. Financial Performance and Sustainability - USOE approved – C. Merrill
Reviewed document
- d. Governing Board Stewardship – USOE approved – C. Merrill
Shared document.
- e. AED Grant – J. Ostrowski
Reviewed grant. B. Hofland made the motion for Board approval of Grant application. J. Zagrodnik seconded the motion. Motion passed.
B. Hofland made the motion for matching funds (amount split between Charter Academy and Children’s School) for AED Grant. P. Leytham seconded the motion. Motion passed.

6. Open Public Comment

None

7. Other Business/Items

- a. Security Badges
Be sure pictures are taken or sent for security badge.
- b. UCA Plan
Will be discussed next meeting

8. Next Meeting

- a. October 28, 2014 – 5:00 p.m.

9. Adjournment

J. Zagrodnik made the motion to adjourn. P. Leytham seconded the motion. Motion passed. Meeting adjourned at 6:03 p.m.