

Weber State University Charter Academy
Board of Directors Meeting
Tentative Agenda
January 6, 2015 – 5:00 p.m.

Attending: C. Bearden, C. VandenAkker, T. Hunter, W. Qui, B. Hofland, J. Zagrodnik, C. Merrill, A. Coleman and S. Gailey via video conferencing.

Not in attendance: P. Leytham, D. Lund, A. Bialowas

1. Call to order
 - a. Welcome
C. Merrill called the meeting to order at 5:09 p.m. D. Lund, P. Leytham, and A. Bialowas are excused.
2. Consent Items
 - a. December 2, 2014 Minutes (pdf)
J. Zagrodnik motioned to approve the minutes with those in attendance added. B. Hofland seconded the motion. Motion approved.
3. Ends
 - a. Executive Summary (pdf)
 - i. B. Hofland wants to clarify if we need a special education teacher. Currently the three IEP's we have are for speech and they are contracted through the Speech Therapist. We need to change the vote from hiring a special education teacher to hiring a behavior intervention teacher. B. Hofland does not think we need a special education teacher. C. Bearden suggested waiting until the next board meeting to change the vote. The motion was made that a special education teacher will be hired when needed. Because the terminology "when needed" is added we are still with in board regulations. N. Williams would recommend whether or not we need a special education teacher hired. C. Bearden recommended having approval from the board to allow the principal to call in the behavioral specialist when needed. When the principal sees the need for a behavioral intervention specialist they can bring her in as a contract. B. Hofland made the motion J. Zagrodnik seconded the motion. Motion passed.
 - ii. Attached results for individual assessments were not found. They were grouped together as a monthly report. Parents are questioning where their child was last quarter and C. Merrill suggested asking the teacher at any time to find out where their child is.
 - b. Principal Support
 - i. If there are questions feel free to approach C. Bearden. B. Hofland said the last board meeting brought about questions; she did not come into the meeting with questions. Teacher is feeling like we may have set her up to fail. C. Bearden is going to support teacher and not let her fail. Teacher is receptive to change, but does need support. Teacher Education would love to provide support to the teacher. C. Bearden will inform her.
 - ii. The whole point of having the Charter Academy is to use the resources we have and include students into the Charter Academy. Have the teachers in the department come to C. Bearden with what services they offer to get more students into the classroom. W. Qui wants to know if they can place students

in the Charter Academy for 4711. 2620, 2610 would be okay in the Charter Academy.

- iii. Money is available to send C. Bearden to attend charter school principal's training.

4. Limitations

- a. Financial Report (pdf)

- i. B. Hofland motioned to approve financial report. J. Ostrowski seconded the motion. Motioned passed.

- b. Committee Reports

- i. Executive Committee –Chloe

- 1. Nothing at this time.

- ii. Family Involvement Committee – Jenn and David

- 1. Next meeting is January 14, 2015 (Wednesday) 5-6 p.m. J. Ostrowski will get in touch with Committee Chair to follow up with the agenda.
 - 2. Pictures will be the 22nd of January and money made will be given back to the FIC.

- iii. Academic Excellence Committee – Bonnie

- 1. Will be calling people to get together on the curriculum. But wanted to clarify the job responsibilities. The Teacher Education Department would like to be more involved in the Charter Academy. Will be moving forward in planning. School safety will be moved to the technology committee. B. Hofland will coordinate with P. Leytham. Parent satisfaction will be sent to the board before the survey goes out. A. Coleman will be doing the survey and will send it out this week.

- iv. Governance Committee – Wei

- 1. The Charter application changes have been changed and accepted. A. Coleman will be joining the governance committee. Accreditation will be discussed in the next meeting.

- v. Finance Committee – James

- 1. School Land Trust will be putting together the application and hope to bring it to the next board meeting. They plan on continuing the money for the teacher aide and will be adding about \$700 for P.E. Equipment and a dome to house the equipment. B. Hofland wants to know if we could ask for additional funds to add a structure so the children could go out in bad weather. Charter academy is only borrowing the playground so C. Bearden will discuss with the Child and Family Studies department to see if they would be interested in building some type of structure.

- vi. Resource Development Committee – Sara

- 1. Nothing new to report. Will be putting the committee together if board members have any suggestions for members in the committee they are to email them to S. Gailey.

- vii. Technology Committee – Patrick

- 1. Not in attendance

5. Assessment and Development

- a. WSU Charter Academy Assessment Data

- i. Morning Session (pdf)

- ii. Afternoon Session (pdf)
 - 1. The data is from August, October, and December. The teacher has documentation and assessment folders in the classroom. ESGI is the pre-assessment program she has. They have Utah's sight words in their system so the test is more accurate.
 - b. School LAND Trust (to be sent before meeting)
 - i. Will be done via email.
 - c. Special Education Report
 - i. Discussed during principal summary
- 6. Open Public Comment
 - a. Sign up sheet available prior to the board meeting
 - i. No one signed in
- 7. Other Business/Items
 - a. Children's Art Show – March 3, 2015 at 6:30 p.m.
 - i. Charter Academy and Children's School will be providing art. We have 8/44 current applied. Information on the lottery will go in the newspaper and signpost. It will be on the digital displays, flyers and posters have been placed in the community. Will be checking on the on campus drop in day care to make sure there is a flyer there.
 - b. Lottery – March 3, 2015 at 7:00 p.m.
 - i. B. Hofland will be reading the number and the names.
 - ii. J. Zagrdonik and Constance will be verifying the numbers. A. Coleman and C. VandenAkker will do the second form of verification. The lottery is on the night of a board meeting. But will need to have a board meeting in March for budgeting, will vote next time on any changes for the meeting.
- 8. Next Meeting
 - a. J. Ostrowski will be checking on the official letter for a grant.
 - b. February 3, 2015
- 9. Adjournment
 - a. J. Zagrdonik motioned to adjourn. T. Hunter seconded. Motion passed. Meeting adjourned at 5:55 p.m.