

**Weber State University Charter Academy**  
**Board of Directors Meeting**  
**November 1, 2016 4:30-5:30 p.m.**  
**WSU Education Building Room 18**

**Attendees:** Isabel Asensio, Sheila Anderson, Vince Bates, Camie Bearden, Brittany Goddard, Morris Haggerty, Wei Qiu, Letitia Teneau-Sword

1. Call to order
  - a. Welcome – Sheila (Chair)
    - i. Called to order at 4:36 pm.
  
2. Consent Items – Isabel (Secretary)
  - a. October Meeting Minutes
    - i. Vince made the motion to approve the minutes and Brittany seconded the motion. All were in favor.
  
3. Ends
  - a. Executive summary - Camie (Principal) (pdf)
    - i. Family involvement meeting will be on the November 3<sup>rd</sup>.
    - ii. Land trust will be meeting on Nov. 9th.
    - iii. Utah consolidation application has been completed and turned in. Total \$13,000 in funds.
    - iv. Parent teacher conference coming up. Letitia is getting ready for these.
    - v. New flyers are printed and ready to go out.
    - vi. Nov 18<sup>th</sup> paraprofessional training, everyone is welcome to come (11-12)
  - b. Principal Support
  
4. Limitations
  - a. Financial Report – Vince (treasurer) (pdf)
    - i. Sept Budget (pdf)
    - ii. Budget Codes (pdf)
    - iii. Sheila would like to work on a user friendly budget report.
    - iv. Wei moves to approve the budget report for September. Brittany 2nds the motion. All were in favor.
  - b. Action Items:
    - i. Sheila & Camie – brain based learning book for all board members
      1. Will get the information to Isabel.
    - ii. Jamie (Staff) – corrections to form for parent volunteer hours
    - iii. Vince & Isabel – Complete GBOT training
      1. Both completed GBOT training
  - c. Bylaw Changes – Sheila (pdf)
    - i. Bylaw changes with the resolution that was worked on over the summer.

- ii. Morris has proposed the draft attached.
- iii. Vince made a motion to approve all changes with striking the executive committee.
- iv. Will table the discussion on the way other charters vote for members
- v. Will have the formal vote at next meeting regarding the parent on the board.

5. Assessment and Development – Progress

a. Priority of Tasks for Charter in 2016-2017

- i. Update Policies and Procedures -Sheila (Chair)(pdf)
  - 1. Bonnie is making good progress on the policy revisions.
  - 2. She is putting them into a handbook format.
  - 3. Some new policies have now come out and will be added and hope this will be completed by December.
  - 4. Vince and Jami did work on the website. Remove Education at bottom of home page
- ii. Curriculum & Branding:
  - 1. Website updates: Thank you Vince & Jamie – please review: <http://www.weber.edu/COE/CollegePages/charteracad.html>
  - 2. Enrollment marketing plan -Camie (Principal)
  - 3. Philosophy & Curriculum – Sheila (Chair) (pdf)
    - a. Establish an ad-hoc committee on implementing these brain based.
    - b. Finishing up the children’s school accreditation before they start with the charter.
    - c. The bylaws state we run by the NAEYC accreditation but not required to be accredited.
    - d. Vince would be the chair. Brittany, Wei, Sheila, and possibly Teri Henke.
- iii. NAEYC Accreditation -Sheila (Chair)
  - 1. Staff & Family Survey (pdf)
- iv. Weber State Partnerships/ Activities/ Involvement
- v. Partnerships with established Charters – Camie (Principal)

6. Open Public Comment

- a. Sign-up sheet available prior to the board meeting

7. Other Business/Items

8. Next Meeting

- a. Dec 6, 2016 4:30 – 5:30

9. Adjournment