

Weber State University Charter Academy
Board of Directors Meeting
Minutes
May 3, 2016
WSU Education Building Room 18

Attendees: Sheila Anderson, Vince Bates, Camie Bearden, Paul Schvaneveldt, Jack Rasmussen, Letitia Teneau-Sword, Jackie Shafer, Janine Utley, Brittany Goddard, Jami Daly, Morris Haggerty, Chad Smith, Anne Bialowas- via phone.

1. Call to order
 - a. Welcome – Bonnie (Chair)
2. Consent Items
 - a. March 1, 2016 Minutes (pdf) J. Utley motioned to approve minutes, S. Anderson seconded, C. Smith abstained, minutes approved.
 - b. April 5, 2016 Minutes (pdf) J. Utley motioned to approve minutes, S. Anderson seconded, minutes approved.
3. Comments from Jack Rasmussen Dean of the College of Education – Bonnie Hofland will be leaving at the end of this school year. Thank you to Bonnie for her time as the board chair. Sheila Anderson will be serving as the board chair for the next coming year.
4. Ends
 - a. Executive Summary (pdf) – C. Bearden – The 2016-2017 year currently has 22 students for the AM session and 20 students for the PM session. There are parents that are interested in applying if the lottery is re-opened.
 - b. Principal Support – C. Bearden – No additional support needed at this time.
 - c. Marketing Campaign – C. Bearden - The presentations from the public relations groups went well. All of the info from both groups is now available for the Charter to use. There is \$2100 already built into the budget for marketing. AD Hoc committee will review information from the public relations teams and implement ideas. Committee members will be: Anne Bialowas, Camie Bearden, Jami Daly, Sheila Anderson, and Dale Payne.
5. Limitations
 - a. Financial Report March- C. Smith – No concerns at this time, the Charter is remaining well within budget. J. Utley motioned to accept March budget, B. Goddard seconded, motion passed. C. Bearden – Next year’s budget will need to be approved at the next meeting. S. Anderson will present the year-end report at next meeting.
 - b. Committee Reports
 - i. Executive Committee- Bonnie (Chair)
 1. Matriculation Agreement - Agreement reviewed, clarification was made to item number six- Da Vinci wait list will have second priority to open spots after our first priority/preference spots are filled, and then the lottery will be held if needed. The last sentence regarding giving Da Vinci student’s priority on WSU’s wait list will be deleted. Agreement will take affect for the 2017-2018 school year once approved by Da Vinci. S. Anderson made a motion to approve matriculation agreement with changes. C. Smith seconded, A. Bialowas abstained, motion approved. Matriculation agreement will be sent to Da Vinci’s board for review.
 - ii. Family Involvement Committee- Kylie (Parent)- Not present
 - iii. Academic Excellence Committee- Bonnie (Special Ed)

- iv. Governance Committee- Sheila (Secretary) – S. Anderson – Working on the full cost of NAEYC accreditation across a timeline. Will be reviewing with the committee and will present to the board at the next meeting.
 1. Accreditation
 - v. Finance Committee- Chad (Treasurer) – No additional comments. C. Bearden- Jackie Shafer would like to have a meeting with Abel and the finance committee to clarify each individual's tasks and responsibility. B. Hofland- Would like committee to create a Fiscal Accountability Policy that follows R277-113 guidelines.
 - vi. Resource Development Committee – Sarah (Community Member) – Not present
 - vii. Technology Committee- Wei (Vice Chair) – Teaching station upgrade is on schedule and all items will be installed over the summer.
6. Assessment and Development- Progress
 - a. Priority of Tasks for Charter in 2015-2016
 - i. Curriculum and Branding (What makes us unique?)
 - ii. Weber State Partnerships/ Activities/ Involvement
 - iii. NAEYC Accreditation
 - iv. Partnerships with established Charters
 7. Open Public Comment
 - a. Sign-up sheet available prior to the board meeting
 8. Other Business/ Items
 - a. Other items for next board meeting? Committee dates of meetings?
 9. Next Meeting
 - a. June 7, 2016 5:00-6:30
 - b. Future Meeting Dates: July 5, Aug. 2 (Quorum 7 members)
 10. Adjournment


Secretary, Sheila Anderson