

Weber State University Charter Academy
Board of Directors Meeting
October 6, 2015
Minutes

Attending: Bonnie Hofland, Wei Qiu, Sheila Anderson, Patrick Laytham, Sarah Evans, Kylie Peterson, Chad Smith, Janine Utley, Carol VandenAkker, Camie Bearden, Leticia Teneau-Sword, and Jami Daly.

1. Call to order
 - a. Welcome – B. Hofland.

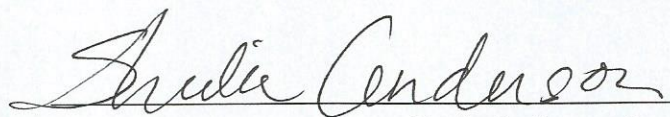
2. Consent Items
 - a. September 1, 2015 Minutes – P. Laytham motioned to approve, C. Smith seconded. Motion passed.

3. Ends
 - a. Executive Summary – C. Bearden – Things are running smoothly. One child withdrew. Head count is done, with 36 students. Funding will be at 75%.
 - b. Principal Support – C. Bearden – Working on the submission for the School LAND Trust. The UCA is due Nov. 1.

4. Limitations
 - a. Financial Report- P. Laytham – Sherrie has reallocated all of the funds to correct spot. No current issues. J. Utley motioned to approve, B. Hofland seconded. Motion passed.
 - b. Committee Reports
 - i. Executive Committee- B. Hofland- P. Latham will be resigning from the board. Will be asking the Dean about a new member to join. B. Hofland recommends C. Smith as new Treasurer. All in favor. Patrick will train Chad. November will be P. Laytham's last month, C. Smith will take over as Treasurer starting December. B. Hofland – Met and set agenda. In November will do principal's evaluation – will go through rubric and will bring back to board in December.
 - ii. Family Involvement Committee- C. Bearden – Only two members could get together so the meeting was cancelled. Camie and Kellie Lemons (parent) were able to get together and discussed the shirts. Kellie is working on getting another meeting set up. B. Hofland – what can the board do to increase family involvement. K. Petersen suggested to have a secondary sign up for parents with available times to meet. P. Laytham suggested having meetings held at different locations, bowling alley as an example. K. Petersen will get a proposal for an idea for family's to get together.
 - iii. Academic Excellence Committee- B. Hofland – Working with Governance to think about curriculum.
 - iv. Governance Committee- S. Anderson – Has met three times. 1st – Looked around at other Charter Schools. Found examples of directions that will: 1- Align with University, 2- Set us apart from other Charters. Still need to tune some things up to get clear curriculum framework. Narrowed down to three components that would be important for our program. 1- Community of learners – Example was Open

classroom 2- Global Citizenship – Emphasis on diversity 3- Capitalizing on brain research. Have goal of December to have this fine-tuned and have message for next year. Anne mentioned at the first meeting, Marketing Department student association could use this as their spring project, once we finalize our direction. N

- c. Finance Committee- P. Laytham – Allocations will be reconfigured to match the 75% funding. Board does not need to vote on changes, previous vote approved both 100% and 75% funding. C. VandenAkker would like to attend the Finance Committee meetings. B. Hofland would like Leticia to have autonomy to make purchases on top of the funds she receives from the state on her P Card. S. Andersen motioned to approve up to \$1000 for Leticia to use for supplies. J. Utley seconded. Motion passed.
 - i. Resource Development Committee – S. Evans – Awaiting Vision info so she can promote the school. Still needing additional members.
 - ii. Technology Committee- W. Qui – Teaching station needs to be upgraded. This was not done with the renovation of the room. This will cost \$15,000-\$16,000. C. VandenAkker – Suggests this be allocated in steps and done over a couple of years. B. Hofland – finance committee will review the need and prioritize what will be upgraded.
5. Assessment and Development- Progress – B. Hofland reiterated
 - a. Priority of Tasks for Charter in 2015-2016
 - i. Curriculum and Branding (What makes us unique?)
 - ii. Weber State Partnerships/ Activities/ Involvement
 - iii. AdvancED Accreditation – W. Qui – Asked about getting the specific date of when this will happen in 2018. B. Hofland – We do not have a specific date yet, the fee has been paid. Committees will work on specific areas.
 - iv. Cooperative Agreements with Area Charter Schools (on hold)
6. Open Public Comment
 - a. Sign-up sheet available prior to the board meeting
7. Other Business/ Items
 - a. Other items for next board meeting? Committee dates of meetings?
8. Next Meeting
 - a. November 3, 5:00-6:30
 - b. Future Meeting Dates: Dec. 1, Jan. 5, Feb. 2, March 1, April 5, May 3, June 7, July 5, Aug. 2 (Quorum 7 members) – B. Hofland reminded that we must have at least 7 board members at each meeting.
9. Adjournment – C. Smith motioned to adjourn, S. Andersen seconded. Meeting closed.


Sheila Anderson, Secretary